



## MEETING MINUTES

### Southern California Chapter – Board Meeting

December 19, 2017

Meeting was called to order at 11:05am in The Copper Conference Room, NAC Architecture and via Zoom conference call.

#### Attendees:

Helena Jubany | President  
Matt Riddle | Secretary  
Scott Hammond | Treasurer  
Brett Hobza | Board (at-large)  
Dawn Brisco | Board (at-large)  
Saif Vagh | NAC Architecture  
Annette Wu | NAC Architecture  
Laura Kazmierczak | NAC Architecture  
Tina Frank | NAC Architecture  
Mariana Lavezzo | HED  
Priscilla Reynado | HED

#### Absent:

Orin Williams | President – Elect  
Leona Ketterl | Membership Chair

#### Approval of Minutes:

October and November 2017 meeting minutes approved by all.

#### Discussions:

- Laura reports that she is finalizing documentation and will submit to Amy (A4LE) to solidify the process of tracking and receiving AIA and other CEU credits for A4LE events.
- Tina and Helena have reached out to Carla/A4LE for best practices and recommendations for effectively communicating with members and prospective members. A regional specific LinkedIn page was suggested. Tina to create. All board members and BM attendees should pass on professional contacts to Tina so they can be added to the page.
- Mariana and Priscilla report back on design award process and a loose timeline is created and refined to coordinate with Cash event and allow plenty of space for submissions. HEC or A&D to host ceremony/party in May. Schedule to be finalized and shared at later date. Brett suggests looking to the MacConnell award for ideas on process and implementation.

## Open Business:

- Upcoming Events:
  - 1/18 Event; Del Lago site visit/mixer is on as scheduled. Scott is finalizing speakers for post tour Q&A. Erickson-Hall and The Kaya Group will co-sponsor the networking event immediately after tour at Stone Brewery.
  - New event in February in conjunction with EXCOMM visit. To be determined.
  - April event: (Matt) Exploring options for tour/speaker/lunch at Marlborough School will update at next meeting.
  - May awards ceremony. Details to be determined.
  
- Membership Recruitment:
  - All board members should continue to promote within their own professional networks.

## Meeting adjourned at 11:39 am

January 2018 meeting will take place on Tuesday, 1/16 at 11:30 am via Zoom conference call.