



MEETING MINUTES

Southern California Chapter – Board Meeting

September 18, 2018

Meeting was called to order at 11:06 am in The Copper Conference Room, NAC Architecture and via Zoom conference call.

Attendees:

Helena Jubany | President
Matt Riddle | Secretary
Orin Williams | President – President Elect
Leona Ketterl | Membership Chair
Tina Frank | NAC Architecture
Scott Hammond | Treasurer
Dawn Brisco | Board (at-large)
Carla Cummins | A4LE
Julia Hawkinson | LAUSD
Jesse Miller | HMC

Absent:

Brett Hobza | Board (at-large)

Approval of Minutes:

August 2018 meeting minutes approved by all.

Discussions:

- October Event: Jesse: Everything is a “go” has reached out to CASH and was able to attain attendee list will distribute. CASH will advertise our tour at the event but not before. Carla suggests uploading to constant contact to avoid duplicate emails and workload. School reps including principle at Portola High are on board and looking forward to the event. 30-40 is a good number for attendance. Jesse also to forward a template for proposed events/feedback.
- ALEP Process: Julia Hawkinson reports as regional rep. on ALEP Commission. Says the process is being reviewed for ways to streamline and tie core competencies to our professions. In the past, you went through an academy and sat for an exam and now, or in the near future, prospective ALEPs will be able to submit a portfolio and participate in an interview process. The new process is being developed to capture a more diverse base of ALEP members and will be announced at one of this year’s events.

- Design Awards: Mariana to begin planning after the 1st of the year. Most feedback came from the jury process and ways to simplify and make more efficient. On feedback, Carla mentions that other jury groups (national, regional) do provide feedback to all entries. Carla to pass on template or sample jury sheet.
- Treasurer's Report: Scott updates the board on overall expenses and balance. But reports no major changes.
- Membership Report: Leona just received August report, will update in a separate communication.
- Communications Plan: In the works. No new updates.
- ALEP Credits: Laura to submit for September and October events.
- By-Laws: Helena announces that we are changing the time commitment of Board Members at Large to two years (from one). Moved by Dawn, second by Orin, and carried by all.
- Sponsorship: Helena asks if local sponsors can appear on chapter websites. Carla confirms this is ok and provides basic info and procedures.

Open Business:

- Elections: Helena shares officer and board nominations. Carla suggests paring the list down to two. President elect position can be appointed. President candidates should submit a statement, current resume, and a photo.
- SchoolsNext: Orin reports. SchoolsNext is a project-based program intended for middle-schoolers to envision what high school will be like. The program has since expanded to upper schools, similar to ACE but on a different scale. They are looking for a So-Cal Chair. More info is available on their website.
- Australia Conference: Looking planning leadership.
- Upcoming Events: October 17- Portola High Tour

Meeting adjourned at 11:58 am.

October 2018 meeting will take place on Tuesday, 10/16