



MEETING

MINUTES

Southern California Chapter – Board Meeting

August 22, 2018

Meeting was called to order at 11:08 am via Zoom conference call.

Attendees:

Helena Jubany | President
Scott Hammond | Treasurer
Leona Ketterl | Membership Chair
Jesse Miller | Programs Chair
Mariana Lavezzoo | Design Awards Chair

Absent:

Orin Williams | President – Elect
Matt Riddle | Secretary
Dawn Brisco | Board (at-large)
Brett Hobza | Board (at-large)
Carla Cummings | A4LE
Annette Wu | NAC Architecture
Saif Vagh | NAC Architecture
Laura Kazmierczak | NAC Architecture
Tina Frank | NAC Architecture

Approval of Minutes:

None

Reports:

- Membership: Leona K gave a membership committee report (see attached) and indicated that we have 3 new members but a couple that have lapsed. She will contact the members that have lapsed to see if it is an oversight. We also reviewed the membership package and it is ready to be finalized. It will be available at the shared Google Drive. Leona will request the planning committee list for the 2019 LearningSCAPES conference in Anaheim. She has also requested the CASH Fall Conference attendees list. Jesse will contact CASH to obtain the list.
- Treasure Report: There was no update
- Programs Committee:

- September 13, 2018 – Helena reported that this event will be about Interactive Classroom Experience at Vantage showroom. Invites will go out on 8/22/18.
- October 17 2018 – Jesse reported that the tour will be right after the CASH Fall Conference and will be a tour at Portola High School in Irvine USD.
- Call for presentations/tours: Jesse will use the call for workshop template from CASH and submit it to Carla to be sent out.
- Design Award: Not updates
- ALEP & AIA CEU's: No updates
- Communication Plan: Google Drive has been set up and files are ready to be shared.

Open Business:

- Elections:
 - The Board of Director/Officers nominations will be send out in August by Carla. Once the nominations are accepted by the nominees the ballots will be send out for vote by members. The nomination will include the officer position of President-Elect.
 - It was agreed to make the terms 2 years and stagger the terms so we have continuity on the board. We will revised the By-laws for the next board meeting (see attached revisions).

New Business:

- SCHOOLNext program is looking for a chair.
- Scholarships to attend Regional or National Conferences/Program are available now.
- LearningScapes Planning and Design Awards is looking for jury nomination representing the Southwet Region.

Meeting adjourned at 11:48 pm