



## Board of Directors Meeting Minutes

18 November 2015

Cunningham Group Architecture , Inc.  
601 South Broadway, Suite N, Denver, CO 80209

Called to order at 5:03 pm

Invitees	Name	Role	Email
Present	Ken Field	President	kfield@rbbarchitects.com
Present	Kari-elin Mock	Past President	kmock@cunningham.com
On phone	Kelly Yamasaki	President-Elect	kyamasaki@ozarch.com
Present	Barb von der Heydt	Secretary/Treasurer	bvonderh@aol.com
On phone	Kara Aylesworth	At-Large	kaylesworth@hcm2.com
On phone	Cathy Bellem	At-Large	cbellem@amdarchitects.com
On phone	Jane Crisler	At-Large - Awards	jcrisler@hparch.com
Present	Alan Ford	At-Large	aford@fordarch.com
Absent	Jennifer Song Koeppe	At-Large	jkoeppe@moaarch.com
Present	Al Slattery	At-Large - Sponsorships	alslattery@haselden.com
Absent	Amy Spatz	At-Large	alspatz@aps.k12.co.us
Absent	Sue Walker	At-Large	s.walker@vs-charlotte.com
On phone	Donna Robinson	Regional Director	donna@a4le.org

### 1. Introductions

**2. Meeting Minutes** – Minutes from the October 13<sup>th</sup> meeting were reviewed. Delete reimbursement motion from treasurer's report as that was at Sept. meeting. Al Slattery moved to approve as amended. Kelly Yamasaki seconded the motion. Motion passed unanimously.

### 3. Regional Update – Ken / Donna

- Donna reported that the Regional Conference is on April 20-23, 2016 in Tempe, AZ. Registration should be on line shortly. Will send new cards with revised logo prior to holiday event to Cunningham Group office. Early registration will close at the end of February.
- Ken applauded the 2015 Regional Conference in New Mexico, as it was such a successful, effective event.
- It's not too late to start a Schools Next program and still meet the deadline with successful submissions.
- We now have a new chapter in Southwest Region - Northern California / Nevada Chapter, except Clarke County. Las Vegas is its own chapter, but they are inactive. They are trying to revitalize. Then International will restart the Southern California chapter, since there's no chapter available.
- Donna was asked about any feedback on the name change. Getting positive feedback, as many people like the new name. Answer to question about "why?" should be that the new name is more about what the membership does - creating learning environments. Transitional logo includes the "formerly CEFPI" piece. They are working on designing new logos for each chapter. Kari-elin has high resolution logo that doesn't include the "formerly CEFPI" piece. Jane needs logo for Design Award certificate. Will use high res one from Kari-elin.
- The keynote at the International Conference in San Diego was good. Attendance was good.

### 4. Treasurer's Report – Barb von der Heydt

- Total income was \$3100 from Design Awards. Balance of \$6,380.07.

- OfficeScapes and Code Consulting were in-kind donations for Code Consulting program in August. Al Slattery sent a check to Donna for Haselden for \$300 as a sponsor for that event.
- Sponsorships for events should register on website through Donna to be sure they have paid before the event. They need to set up a profile and then pay with a credit card.

## 5. Programs

### a. Review Programs

- **Green Schools Summit** was Friday, Nov. 6 at Arvada Center with an A4LE Panel Discussion: "Is Safety and Security Killing 21<sup>st</sup> Century Learning?"
  - Session was well attended, possibly 250-300 people. Panel did a great job. Lots of interest at our booth after the event. Good response to a call to action to join a committee to study the issue of safety/security in the context of 21st Century Learning. Could create a report similar to that from Sandy Hook. Need to develop something for information to the legislative session. Alan Ford was elected the Safety/Security guru to chair this committee.
  - Invite those volunteers to Holiday/Awards event.
  - Good to have visibility for the organization at the event. May not need computer with Design Awards information at next year's event. Cathy received a lot of positive feedback about the session. Jane reported on discussions at the design awards jury.
  - Kari-elin reported that panelists were grateful the A4LE is bringing forward this topic.
  - Idea for a workshop for districts who want to develop guidelines. Also a program about what the subcommittee creates as our position paper. Kar-elin noted that first responders are really faculty and staff at campuses. How could we train our members and/or school personnel about how to be prepared in the event of emergency situations.

### b. 2016 Calendar status review

- **DCSD Innovation Summit** – February 22-24 - Focused on School Safety. Kari-elin is waiting to hear from Rich Payne. We want to be a participant in that event in any way we can.
- **Hampden Heights tour/program.** We will target April/May to tie it into Earth Day, April 22. Need to make sure we also don't conflict with Early Childhood Education Conference on April 29th. Ken will send dates to Cathy. Joe Shoemaker School is the new name. He was a state senator involved in waterway protection and the school is on Cherry Creek. FYI: AIA convention is May 19-21 in Philadelphia.
- **DPS conversions.** Kelly is going to follow-up with firms who did six conversions from open to closed and get photography of other schools and have event at Valdez ES. Perhaps is could happen in January if photos are ready.
- Code follow-up. Not necessary to pursue for next year.
- **Bond and other funding sources** in June There are \$2 billion bond elections coming before voters in November 2016. Panel discussion similar to June 2014 was a good format and will be easy to repeat.
- More Safety/Security?
- **ECE Conference** is a partnership with A4LE. All information will be sent to 13,000 A4LE members with e-mail blast. ECE Conference is using graphic designer recommended by A4LE. Conference is April 29th at Turn Hall at Auraria Campus. Marketing for this event at A4LE RMC events.

## 6. Officers' and Directors' Reports

- a. Past President – Kari-elin - She is excited about her new position. Big thank-you to all board members for energy and excitement from the team this last year. Is considering a role to support Schools Next program in our chapter.

- b. President-Elect – Kelly - no report. Cheers for her election.
- c. Director-At-Large – Awards - Jane – Total submissions of 10 Peak, 7 Summit, and 5 others for a total of 22, including some from Wyoming. (7 more than last year) Five winners. She'll be preparing the certificates. Everyone is supposed to bring boards to the Design Awards program. Need to gather some more easels for 44 boards. Donna encouraged winners to submit for International design competition - McConnell Award. Will create a slide show. Will reach out to winners to be sure someone is there to accept the award.
  - Discussion of board to nominate Kaki Zeeb to Regional as Planner of the Year. Then that could be announced at Awards Program. Kari-elin moved that RMC board award Kaki Zeeb, as Planner of the Year from the RMC to compete at the Regional level. Motion was seconded by Kelly Yamasaki. Motion passed unanimously. Award is named after William R. McClay, and he needs to be invited to Awards Program. Donna suggests that we look at Regional Planner of the Year and the International Lifetime Achievement Award criteria and format to make sure it meets those standards.
  - Discussions of President's Award in past. Jane will send information on the winners to Donna to post on the website.
  - Discussion on how to honor Bob Matschulat as a powerful, effective former member who passed away this year. Discussion to rename President's Award as the Bob Matschulate Award. Kaki will be able to contact the family. Jane moved to rename the President's Award as the Bob Matschulate Award. Kari-elin seconded the motion. Motion passed unanimously.

## 7. Old Business

## 8. New Business

- a. Holiday Party - December 9th at 5:30 pm.
- b. Donna suggested that sponsors call her for assistance to sign up on-line.
- c. Alan Ford has spoken with Adolphson Peterson about sponsoring the bar again. Or we could look for donations for beer and wine. Al and Alan will be looking for sponsors.
- d. Need to send a blast e-mail to remind everyone about the Holiday Party. Kari-elin will work with Donna on that to go out tomorrow.
- e. Update RMC A4LE banner. Will use old one for Holiday Party. Then look into costs and how/where to order.

## 9. Director areas of interest

- a. Programs – general logistics / specific
- b. Chapter Membership & nametags / International Membership
- c. Schools Next/School of the Future Donna reported that there is a new Schools Next Task Force at the International Level for 2016. Membership committee for International is composed of each Regional Membership person and they are opening it up to include chapter membership person.
- d. Awards / Holiday party (out-going president's job traditionally)
- e. Innovation / futuring
- f. Alan reminded us that we need to add a Communications / Social Media person.

Meeting adjourned at 6:55 pm.

**Next Meeting: 4:00 PM, December 9, 2015**  
*at Cunningham Group Architecture, Inc. – 601 South Broadway, Suite N, Denver, CO 80208*

Respectfully submitted by Barb von der Heydt.