



## Board of Directors Meeting Minutes

5:00 PM, Thursday, Sept 15, 2016

Cunningham Group Architecture, inc.

601 South Broadway, Suite N, Denver, CO 80209

### Called to order at 5:00 pm

Invitees	Name	Role	Email
Present	Ken Field	President	kenffield@comcast.net(new)
Present	Kari-elin Mock	Past President	kmock@cunningham.com
Absent	Kelly Yamasaki	President-Elect	kyamasaki@ozarch.com
Absent	Barb von der Heydt	Secretary/Treasurer	bvonderh@aol.com
Absent	Alan Ford	At-Large	aford@fordarch.com
Absent	Amy Spatz	At-Large	alspatz@aps.k12.co.us
Absent	Al Slattery	At-Large	alslattery@haselden.com
Absent	Jane Crisler	At-Large	jcrisler@hparch.com
Present	Cathy Bellem	At-Large	cbellem@amdarchitects.com
Present	Sue Walker	At-Large	s.walker@vs-charlotte.com
Present	Jennifer Song Koeppe	At-Large	jkoeppe@moaarch.com
Present	Kara Aylesworth	At-Large	kaylesworth@hcm2.com
On Phone	Donna Robinson	Regional Director	donna@a4le.org

1. **Introductions** – The meeting was called to order by Ken at 5:05 pm. Due to lack of quorum (first time this year!) official business not conducted.

2. **Meeting Minutes** – Minutes from previous meeting not reviewed

### 3. Regional Update – Donna

- The 2017 International meeting will be in Salt Lake City.
- The 2017 SW Regional Meeting will be hosted by our Rocky Mountain Chapter. This will be a very large focus and opportunity for us. Few Regional meetings actually make money or break even. Last time we had it in Colorado, we made money. That is a worthy goal for this time. Typical expenses run about \$30K. Region (us) gets first 10K profit (if any). No financial risk to us. Items to start on: Donna will begin to lead in establishing date / facilities / lodging / etc. Board will need to set up a committee to run our portion of the event. Resource: Kaki Zeeb and Brian Risley were involved in planning last time we hosted. Involve Westin Weeks, conference chair, as a resource.

### 4. Treasurer's Report

- None this month. We are still in very good shape as a Chapter.
- Upcoming anticipated expenses: Chapter president-elect Kelly's expenses to the International Conference.

### 5. Programs

- 2016 Calendar status review
  - USGBC Green Schools Summit is scheduled for Friday, November 4 at the Arvada Center. Kari-Elin and Sue had a productive meeting last Wed. Theme is "Beyond the Walls" - open interior or exterior connections or reaching out into the community. DCSD Electric bus has

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been made available to transport attendees. Tour of Enworks "MakerSpace" tour planned. Art Gym Space. Location for new showroom in RINO in Industry Building. Tour materials needed, good recruitment opportunity for us. Tour registration will be thru USGBC.

- 2) Thursday November 3<sup>rd</sup>, trying to identify tour sites (may also expand to Library maker spaces). There is a former DPS teacher who leads an acting program for kids in Rhino that could be a tour site that goes beyond schools- it is called Modest Arts 2350 Arapahoe Street www.modestarts.org is a theatre and film program for high schoolers. Committee: Keri-Elin, Cathy, Sue, Alan, and Barb
- 3) Next Board Meeting Idea: Couple with a Young emerging Professionals "Happy Hour" – we can have an "on the boards display". Suggested site Art Hotel. Send out invites to every firm involved in school design, perhaps use Society of Design Administrators as resource to reach target audience. Would need to get invites out by October 1 if we do this for the Oct 20th meeting.
- 4) From Previous Meeting: For early 2017 (or earlier?) have a follow up program with the District's whose bonds passed to give everyone an idea of their plans moving forward. What's the theme? Do we use our website as a central clearing house for whose bonds passed. Then take this forward and use our website to post RFQ's, phasing, etc. Jennifer volunteered to lead this effort and the follow up program (with Amy and Kari-elin).
- 5) BOCES – Hi Howard with Front Range BOCES has been working on a program about doing observations in the classroom to understand how early literacy is affected, using a "Systems Thinking" mindset. They want us Architects because we come with our own lens through which we view the world, and the program is about a broader-thinking approach to understanding a problem or issue. i.e. Systems Thinking:
  - c. Kari-Elin noted that programs take time to be developed and thus we should keep in our collective consciousness to have firm commitments for programs early on for next year.

## 6. Officers' and Directors' Reports

- a. Past President –
- b. President-Elect –
- c. Directors-At-Large:
  - 1) Jane (Awards)
  - 2) Kara (Membership)

## 7. Old Business

- a. International in Philadelphia starts September 28 - October 1. Ken, Kelly will attend.
- b. We are re-starting our newsletter. Sue volunteered to be the champion. We can have a summary of the bond program, include info on the BOCES program, advertise the International Conference. Donna has a template for a newsletter that she will forward to the group. Also need to have links to our website, Facebook, and Twitter accounts. We need a Director position for social media (or multiple people for Twitter, Sue on newsletter, others for Facebook, etc). Jennifer will try reaching out to GK Baum for an updated list of school districts.
- c. We should also target expanding membership to include younger members.
- d. Need to bring up Safety and Security committee. There has not been any activity from this group.

## 8. New Business

- a. Election Results / New Board: There were no contested positions, thus no ballot went out. The new board consists of:

<i>Kelly Yamasaki</i>	<i>President</i>	<i>kyamasaki@ozarch.com</i>
<i>Barb von der Heydt</i>	<i>President-elect</i>	<i>bvonderh@aol.com</i>
<i>Ken Field</i>	<i>Past President</i>	<i>kenffield@comcast.net</i>
<i>Kari-elin Mock</i>	<i>At-large</i>	<i>kmock@cunningham.com</i>
<i>Amy Spatz</i>	<i>At-Large</i>	<i>alspatz@aps.k12.co.us</i>
<i>Al Slattery</i>	<i>At-Large</i>	<i>alslattery@haselden.com</i>
<i>Jane Crisler</i>	<i>At-Large</i>	<i>jcrisler@hparch.com</i>
<i>Cathy Bellem</i>	<i>At-Large</i>	<i>cbellem@amdarchitects.com</i>
<i>Sue Walker</i>	<i>At-Large</i>	<i>s.walker@vs-charlotte.com</i>
<i>Jennifer Song Koeppe</i>	<i>At-Large</i>	<i>jkoeppe@moaarch.com</i>
<i>Kara Aylesworth</i>	<i>At-Large</i>	<i>kaylesworth@hcm2.com</i>
<i>Josh Grenier</i>	<i>At-Large (new)</i>	<i>Jgrenier@woldae.com</i>
<i>Pamela Heitman</i>	<i>At-Large (new)</i>	<i>Pamela.Heitman@tarkett.com</i>

*The new board does not yet have a designated Secretary or Treasurer. It is important that these positions need to be filled by next meeting. Do we have any volunteers? Let Kelly know.*

#### **9. Director areas of interest**

- a. Call for Awards is out.  
Applications due Sept 23 / submittals due Oct 28. Holiday party date has not been set. Need to set by October meeting.
- b. Schools Next / School of the Future  
McAuliffe 8th graders have registered to participate – 26 students? Amy might have a HS pilot program participant.
- c. From Amy – Aurora Public Schools is having an event Thursday Sept 29 – Fri Sept 30. We need a volunteer attendee to represent A4LE. Contact Amy Spatz.

#### **10. Meeting was adjourned at 6:30 pm.**

**Next Meeting: 5:00 PM, Thursday, October 20, 2016 (tentative – to be confirmed)  
at OZ Architecture, Denver, CO 80209 (tentative – to be confirmed)**

*Respectfully submitted by Ken Field*