



## Rocky mountain chapter

### Board of Directors **MEETING MINUTES**

August 11, 2015

at Cunningham Group Architecture, Inc. - 601 South Broadway, Suite N, Denver, CO 80208

Called to order at 4:37 pm

Copy: Those present & absent.

Attendance:

Present	Name	Role	Email
present	Kari-elin Mock	President	<a href="mailto:kmock@cunningham.com">kmock@cunningham.com</a>
on phone	Alan Ford	Past President	<a href="mailto:aford@fordarch.com">aford@fordarch.com</a>
on phone	Ken Field	President-Elect	<a href="mailto:kfield@rbbarchitects.com">kfield@rbbarchitects.com</a>
on phone	Al Slattery	Director of Programs	<a href="mailto:alslattery@haselden.com">alslattery@haselden.com</a>
on phone	Kelly Yamasaki	At-Large Director	<a href="mailto:kyamasaki@ozarch.com">kyamasaki@ozarch.com</a>
absent	Brian Risley	Director of Outreach	<a href="mailto:brian@crparchitects.com">brian@crparchitects.com</a>
present	Barb von der Heydt	Secretary/Treasurer	<a href="mailto:bvonderh@aol.com">bvonderh@aol.com</a>
on phone	Jane Crisler	Director of Awards	<a href="mailto:jcrisler@hparch.com">jcrisler@hparch.com</a>
absent	Cathy Bellem	At-Large Director	<a href="mailto:cbellem@amdarchitects.com">cbellem@amdarchitects.com</a>
on phone	Donna Robinson	CEFPI resource	<a href="mailto:donna@cefpi.org">donna@cefpi.org</a>

- 1) President's Comments: (none were recorded by secretary. . .?)
- 2) Meeting Minutes – Minutes from the July 14th meeting were reviewed. Alan corrected a typo. Kelly Yamasaki moved to approve the amended minutes. Alan Ford seconded the motion. Motion passed unanimously.
- 3) Regional Update – Donna
  - Donna & Ken Field were on the regional call.
  - Region netted \$15,000 at Regional conference in Albuquerque. .
  - 2016 Regional Conference in Phoenix on week of April 19-22 was discussed. They are still in the planning stages. It will be a traveling road show at different venues around the city.
  - Registration is open for International Conference in San Diego on October 22-26. Need volunteers for scanning attendees at CEU session. Contact Donna if you can help.
- 4) Treasurer's Report -
  - Year-to-date income of \$615 and expenses of \$71.03. Current balance of \$4,932.12
  - Barb has sent Alan's reimbursement request to Donna.
  - Barb will check on invoicing International for the three events this year.

- Additional sponsorship funds received from FCI for program at RMDS. This \$250 payment increases the balance to \$5,182.12.
- Should be receiving funds from Technology Plus for December and March program, since they've contacted Donna about unpaid invoices.
- Donna suggests that sponsors could register as sponsors when they register for event and pay at that time.
- Barb will contact Cathy about AMD's in-kind donation for the June program.

5) Programs

- Code Consulting program to provide the update on the state's 2015 Code shift is on August 25th. Steve Thomas is the main presenter. A colleague of his - Shaunna Mazingo, who's an expert in HVAC code issues - will be joining on the panel. Will have a panelist from the state - Bill Bischof. Donna has established the program as a HSW continuing education credit. Al Slattery will send announcement information to USGBC, AIA, and Colorado Dept. of Education list serves. Al will work with OfficeScapes to see if they could do a webinar or record with a digital camera or audio equipment. Donna will send Barb the registration to make name tags. In-kind donations for sponsorship from OfficeScapes and Colorado Code Consulting. Ken wants to announce about Schools Next at the program.
- Green School Summit is Friday, November 6th at Arvada Center. CEFPI's proposal was accepted. "Is Safety & Security Killing 21st Century Learning." Commitment from Officer Baumgartner and Christine Harms. Cathy may have reached out to someone at Rachel's challenge.
- Target school tours in September:
  - o Tour of Auraria campuses in late September / early October. Comparison of student services building for Metro & CCD & UCD (R & L). With brief overview of the building type at the beginning. We'll just do Metro & CCD in the interest of time. Kelly & Cathy will coordinate date. Looking at Sept. 22 or 23.
- Green Apple Day of Service is September 26th, which promotes service projects in schools.
- Holiday / Awards Party. Week of December 7-10, 2015. Kari-elin will check the Cuningham calendar for Dec. 9th.
- 2016 program ideas:
  - o DPS schools that enclosed open classrooms at Valdez ES could be early in the year with images/information about other campuses.
  - o DPS's Hampden Heights will need to be in the spring to be sure site component is ready.
  - o Review of a single school district's recent work - possibly Boulder or St. Vrain Valley.
  - o Planning process at Poudre. Update on districts that are or have planned for a 2016 bond.

6) Officers' Reports

- Past President – Alan – He's followed up on school safety committee based on Claire Davis bill. Two committee chairs have our information requesting an audience for CEFPI to talk about building component. They're on break and we'll hope to hear them in the future.
- President-Elect – Ken – Short phone meeting with International today about Schools NEXT. Some dates are settled and it appears to be jelling. He has two teams - in Boulder and Fort Collins. Must start in Sept. to be ready by Feb 1. Looking for more middle school level teams. Quite a bit of information in CEFPI website under Schools Next. He'll bring handouts to the program.
- Director of Programs (Sponsorships) – Al – no report.
- Director of Awards – Jane – Kelly and Jane are going to meet on Friday and need to send announcement for the Call for Entries soon - by the end of August. Will make announcement at program on August 25th with a flyer.
- Director of Outreach – Brian - no report.
- Director-at-Large - Kelly – no report.
- Director -at-Large – Cathy – no report.

7) New Business –

- Election information should be started soon. Information needs to be sent out in September and finalized by October board meeting

- President's award should be presented at the December program.

8) Meeting was adjourned at 5:43 pm.

Next Meeting: *Thursday, September 17, 2015, 4:30 pm* - Cunningham Group Architecture, Inc. - 601 South Broadway, Suite N, Denver, CO 80208

Respectfully submitted by Barb von der Heydt.