



Rocky mountain chapter

Board of Directors MEETING MINUTES

August 12, 2014

Called to order to 4:00 pm

Attendance:

Present	Name	Role	Email
X	Alan Ford	Board President	aford@fordarch.com
absent	Anne Weber-Williams	Past President	aweber@bwgarchitects.com
absent	Kari-Elin Mock	President-Elect	kmock@huttonarch.com
absent	Al Slattery	Director of Programs	alslattery@haselden.com
phone	Ken Field	Director of Research	kfield@rbbarchitects.com
X	Kelly Yamasaki	Director of Awards	kyamasaki@ozarch.com
phone	Brian Risley	Director of Outreach	brisley@crparchitects.com
X	Barb von der Heydt	Secretary/Treasurer	bvonderh@aol.com
phone	Donna Robinson	CEFPI resource	donna@cefpi.org

Copy:

Those present & absent.

- 1) **Meeting Minutes** – May, June & July meeting minutes were distributed. Correction noted that Ken's last name does not have an (s). Brian moved to approve all three minutes as corrected. Motion was seconded by Kelly. Motion was approved unanimously.
- 2) **Regional Update** – Alan Ford & Donna Robinson
 - a) Alan said there was a discussion about our membership status. Concerns were clarified for regional group. Review of spreadsheet with membership info for Southwest Region. We have 116 members in Rocky Mountain Chapter. Barb will call Susan Ouellette about her renewal at special public rate.
 - b) Leadership workshop training for chapter leaders (Thursday, Oct. 2 - 1:30 - 2:30 pm) at Conference in Portland. Regional meeting on Friday, October 3, at 5-6 pm.
 - c) Funds available for High School "School of the Future". And we have more interest for the HS program. Next board meeting will provide more information. Donna reported that CEFPI wants us to pursue the Middle School program.
- 3) **Treasurer's Report**
 - a) Current balance of \$1,788.38. With seven possible reimbursements from Regional for \$2100, will increase balance to \$3,888.38. Have to send Tom Rushin for chapter reimbursement. Check with Tom Rushin about events from last year. Donna and Brian will send Barb announcements from this year's events. Check with Al about events sponsorships - Haselden may have been a sponsor for the June event. Donna can register them on-line for sponsorship and they can pay on the system. Need to schedule a meeting with Al, Alan, and Donna to discuss history. Kelly moved to approve this report of balance and effort to pursue outstanding funds from sponsorships and reimbursements. Motion seconded by Alan. Motion approved unanimously.

4) Programs

- a) No update today, with Kari-Elin and Al absent.
- b) No further planning for State assessment meeting. Alan plans to follow up on that one and discuss how they would want the format to be. What is the timing needed for the CDE program? Good opportunity to reach out to school districts. This is a priority to schedule.
- c) Alan reported that Kari-Elin said the Red Hawk principal, Cyrus Weinberger, will be presenting at the Green Schools Institute and be a CEFPI sponsored event at the conference. And he's speaking at the Early Childhood Education Design Conference. 21st Century Learning is theme for this event.
- d) Tour of Auraria campus for Oz building is possible and would include that with Anderson Mason Dale building. Could be just a "tour" program. Need to find a date in late September.

5) Officers' Reports

- a) Past President – Anne - no report.
- c) President-Elect – Kari-Elin - no additional report.
- d) Director of Programs – Al – See discussion above.
- e) Director of Research – Ken – Presenting at Green Schools Summit on research on school in Wyoming, along with MOA who also have a school in Wyoming. Principal will be here from Casper. Presentation related to 21st Century schools.
- f) Director of Awards – Kelly - no report. Need to advertise for awards in August to have registration in end of Sept. and submittals due at end of October. Must be issued to members.
- f) Director of Outreach – Brian - no report. Need to send an e-mail communication regarding membership opportunities and special program for public sector people. Mostly used individual communications this year instead of newsletters. Perhaps a good idea to try for a newsletter soon with all programs, membership plea, and design awards information/schedule. Will follow up with design awards reminder in mid-Sept..

NEWLETTER content:

- design awards information
- membership opportunities
- summary of two past programs (Alan has piece on Red Hawk meeting and will put together the information on the panel discussion.)
- information on tour program and CDE program (Kelly will put together info on the tour.)
- CEFPI's participation at Green Schools Summit (Kari-Elin) Point out that Ken's firm is presenting.
- Information on ECE Design Conference

6) New Business

- a) Donna mentioned at Regional Board meeting that there's a marathon in Portland the same weekend and hotels are filling up. Regional will reimburse up to \$500 for one officer. Ken and Brian are planning to go. Alan moved that the chapter reimburse the president-elect to attend the International Conference, if she can attend. Kelly seconded the motion. Motion passed unanimously.

7) Adjourned at 5:15 pm.

Next Meeting: September 9, 2014 at Alan Ford Architects office at 4:00 pm