



## Rocky mountain chapter

### Board of Directors **MEETING MINUTES**

July 14, 2015

at Cuningham Group Architecture, Inc. - 601 South Broadway, Suite N, Denver, CO 80208

Called to order at 4:09 pm

Copy: Those present & absent.

Attendance:

Present	Name	Role	Email
present	Kari-elin Mock	President	<a href="mailto:kmock@huttonarch.com">kmock@huttonarch.com</a>
on phone	Alan Ford	Past President	<a href="mailto:aford@fordarch.com">aford@fordarch.com</a>
on phone	Ken Field	President-Elect	<a href="mailto:kfield@rbbarchitects.com">kfield@rbbarchitects.com</a>
on phone	Al Slattery	Director of Programs	<a href="mailto:alslattery@haselden.com">alslattery@haselden.com</a>
on phone	Kelly Yamasaki	At-Large Director	<a href="mailto:kyamasaki@ozarch.com">kyamasaki@ozarch.com</a>
absent	Brian Risley	Director of Outreach	<a href="mailto:brian@crparchitects.com">brian@crparchitects.com</a>
present	Barb von der Heydt	Secretary/Treasurer	<a href="mailto:bvonderh@aol.com">bvonderh@aol.com</a>
on phone	Jane Crisler	Director of Awards	<a href="mailto:jcrisler@hparch.com">jcrisler@hparch.com</a>
on phone	Cathy Bellem	At-Large Director	<a href="mailto:cbellem@amdarchitects.com">cbellem@amdarchitects.com</a>
on phone	Donna Robinson	CEFPI resource	<a href="mailto:donna@cefpi.org">donna@cefpi.org</a>

- 1) President's Comments: Kari-elin is glad to have the program today with beautiful weather and good timing.
- 2) Meeting Minutes – Minutes from the June 17th meeting were reviewed. Alan Ford moved to approve the minutes. Al Slattery seconded the motion. Motion passed unanimously.
- 3) Regional Update – Donna
  - June regional meeting they talked about chapters in California & Utah.
  - 2016 Regional Conference in Phoenix on week of April 19-22 was discussed. It will be a traveling road show at different venues around the city.
  - Next meeting on Monday, July 20th at 3:00 pm MT. Ken will attend in Kari-elin's spot.
  - Donna sent the "PowerPoint" being made available for membership recruitment to Kari-elin. She'll send it on to all board members. It was based on the Alaska chapter's local draft. Various formats are designed for specific audiences. Need to be modified with correct chapter information. Can customize with local chapter membership stats. Donna can update with chapter membership stats, if we need her help. Could be used at recruitment events when members bring guests who might be interested. Could be used as a loop before programs. Al Slattery suggested running it as a loop at Green Schools Summit at CEFPI table on Friday, November 6th. Donna will provide brochures and membership information.
  - Thanks to Donna for updating chapter page on CEFPI website. She will add events to event calendar.
  - Alan Ford asked for updates on visioning and rebranding efforts. International board has been working with branding committee and an outside firm. That board is meeting in Denver this weekend. Should have a go/no go decision at this meeting.

4) Treasurer's Report -

- No report this month. Need to follow up on items below from last month.
- Barb will check with Michelle about why recent income is not reflected on balance report.
- No change from last month in receipt of sponsorship funds. Barb will call Donna and discuss the status of sponsorship accounts receivable.
- Barb will forward Alan's reimbursement request to Donna.
- Barb will check on invoicing International for the three events this year.

5) Programs

- Code Consulting program to provide the update on the state's 2015 Code shift is on August 25th. Steve Thomas is the main presenter. Waiting to hear from John Weir. Plans to include a cost estimator on the panel. She'll check with OfficeScapes recording equipment for a web-based presentation for remote members. Barb will work with Donna to establish the program as a HSW continuing education credit. Schedule should be 3 - 5 pm. Al Slattery will work with OfficeScapes to suggest furniture discussion & "tour" for 21st C learning furniture. State has adopted the 2015 code on April 1; City of Denver is expected to adopt it in July. Need to add a speaker on HVAC code issues.
- Green School Summit is Friday, November 6th at Arvada Center. Proposals are due on July 15th. Kari-elin met with Alan and Cathy to put together the proposal on July 10th. Submission draft was sent to sub-committee and discussed. What does Safety & Security mean to 21st Century Learning? "Is safety & security killing 21st century learning?" Does title need to be less provocative? Speaker ideas: profiling best practices in safety & security. Overall summit title is "Schools in Balance." Learning objectives were discussed. Discussion of Rachel's Challenge and that program would bring in more about the emotional element. Active shooter is only one of many threats that schools face. School planning can have a huge impact on response times, especially site planning. Key ingredient of 21st century learning is to foster a safe environment to optimize student learning. Sustainability is maximized if users love the building and want to there. Suggestions for final proposal must be sent to Cathy before noon tomorrow for submittal by 5 pm.
- International Conference is in San Diego on October 22-26, 2015.
- Target school tours in September:
  - Principal at Hampden Heights is on board but Cathy Bellem is worried about instruction being completed. Site is a critical piece to design and may not be done.
  - Kelly is hoping that Valdez will be ready. Problem with presentations of non-toured schools because photos won't be completed.
  - What about walking tour of Auraria in September? Comparison of student services building for Metro & CCD & UCD (R & L). With brief overview of the building type at the beginning. We'll just do Metro & CCD in the interest of time. Kelly & Cathy will coordinate date.
- Green Apple Day of Service is September 26th, which promotes service projects in schools.
- Holiday / Awards Party. Week of December 7-10, 2015. All will check calendars and other organizations and send Kari-elin their thoughts.

6) Officers' Reports

- Past President – Alan – Clare Davis bill did pass and a summer group is studying school safety to flush out details of this bill. John Simmons has said CEFPI could reach out to them with a presentation on design implications. Alan will contact to see when and how we could have input.
- President-Elect – Ken - Will reach out to Barb Worth to be sure he's plugged into the Schools Next meetings. Will bring Schools Next flyers to August program.
- Director of Programs (Sponsorships) – Al – Will work with OfficeScapes on the August meeting. Will talk to contractors for sponsorships for tour in Sept. He already has three sponsors for Holiday party.
- Director of Awards – Jane – no report. Need to send award call in August to set schedule and get information put together. Will meet with Kelly. Need to schedule subcommittee Planner of the Year Award. All should send suggestions to the board. Need to develop a list of past recipients. If we send list of all past award winners to Donna, she'll post on chapter website.
- Director of Outreach – Brian -
- Director-at-Large - Kelly – attended CDE meeting on July 9th on CDE Assessment Protocols. They have a list of over 200 items (some with multiple sub-items) that they're trying to survey to provide more information to school districts.

Want to be objective. Not looking at code issues because some evaluator may not be trained in this. Several architects were there and have been giving input. Not intended for use by architects doing master plans or assessments. Not intended to replace the evaluations they do on-line. (Current one was designed by Parsons in 2008)

- Director -at-Large – Cathy – no report.

7) New Business – none.

8) Meeting was adjourned at 5:20 pm.

**Next Meeting:** *Tuesday, August 11, 2015, 4:30 pm* - Cunningham Group Architecture, Inc. - 601 South Broadway, Suite N, Denver, CO 80208

Respectfully submitted by Barb von der Heydt.