

## Board of Directors Meeting Minutes

5:30 PM, Wednesday, May 16, 2018

OZ Architecture, 3003 Larimer Street, Denver, CO 80205

Invitees	Name	Role	Email
Present	Barb von der Heydt	President	bvonderh@aol.com
Present	Cheryl Bicknell	President-Elect	cherylbicknell@cta.com
Present	Kelly Yamasaki	Past-President	kyamasaki@ozarch.com
Present	Kara Aylesworth	Secretary/Treasurer	kaylesworth@hcm2.com
Present	Kari-elin Mock	At-Large	kmock@cunningham.com
Present	Al Slattery	At-Large	alslattery@haselden.com
Present	Jane Crisler	At-Large	jane@formworksdesigngroup.com
Absent	Cathy Bellem	At-Large	cbellem@amdarchitects.com
Present	Sue Walker	At-Large	s.walker@vs-charlotte.com
Absent	Jennifer Song Koeppe	At-Large	jennifersong_koeppe@dpsk12.org
Absent	Pam Heitman	At-Large	Pamela.Heitman@tarkett.com
Present	Mandy Redfield	At-Large	mandy.redfield@bvsd.org
Present	Alan Ford	At-Large	aford@fordarch.com
Absent	Carla Cummins	Director of Meetings	carla@a4le.org

**1. Introductions** – The meeting was called to order by Barb at 5:39 pm.

**2. Meeting Minutes** – The March minutes were approved.

**3. Regional Update** –

The Regional Meeting happened at the SW Regional Conference. John was there from International. Information presented included committees, ideas, and membership. Members can volunteer for committees on the website.

The regional treasurer has 30 days to reconcile expenses and income from the Regional Conference. The ECE Conference is owed \$10,000 in sponsorships and has received nothing. Barb can help iron this out with Carla and Donna etc. Michelle sent a check directly to Helen Thorpe to compensate her for her speaking at the conference.

The 2019 conference scheduled was originally scheduled for Las Vegas; Northern CA will take it on for 2019. Las Vegas may have more schools to tour in two years. The conference planning spreadsheet from our chapter will be used by the planning group for next year.

Kevin Kemner will work to coordinate the jury for Schools Next.

The Utah and Southern CA chapters are doing well. There was no one at the meeting from New Mexico; they have struggled with participation since the Regional Conference.

Scholarships were discussed. Rio Rancho, a speaker at International, wanted to get scholarship. Georgia gets sponsors to send people to the state meeting.

Molly will spearhead the school safety and security guide; there will be a summit at International conference and AIA CAE would be involved. Resiliency training may be part of it. A4LE has suspended printing of the magazine, and are waiting to hear if membership liked the magazine. There was discussion of having a digital version instead of printed version.

#### **4. Treasurer's Report –**

The 2018 budget was provided and discussed. The group agreed that some items should be removed from the budget this year. An updated budget will be presented at the next meeting for final review and comments.

No scholarships were used at the Regional Conference. The Board agreed that scholarship dollars would be used to have a conference appreciation dinner for those who helped with the conference. Barb will set up.

#### **5. Programs**

Program suggestions were discussed. We could have a hardhat tour at DPS Park Street School. School districts could participate until mid-June. There is the new CTE for Cherry Creek, which we could tour late in the year. There could be a Bond program in September. We could also have an Awards boot camp, led by Kelly and Jane, maybe in early August. Barb will approach Jen, then try to get Renee involved for the hard hat tour. Kari-elin will provide Zoom for Kelly and Jane to use for boot camp. A4LE International is November 1-3. Is there a Green Schools summit?

##### **Officers' and Directors Reports:**

**Past President:** No report.

**Treasurer:** No further update.

**Director of Calendar:** No update.

**Director of Awards:** The project award Boards were at the reception. Jane did a great job. People wandered around and looked at them. Bond planning panel would be a good place to give Brian his award.

**Director of Communications:** Images of the conference and an update could be included in the newsletter, as well, as a tour date for June. Jane and Kari-elin have some pictures. We could have other people who have taken photos post these on BOX. Barb will send out an email. We can also provide a link in the newsletter to allow access to the AIA credit form for the regional conference.

**Director of Sponsorships:** No update.

**Director of Programs:** No update.

**Director of Membership:** No update.

**Director Schools Next:** No update.

**7. Old Business:**

**8. New Business:**

We can keep meeting at OZ. June is good.

**9. Meeting was adjourned at 6:25 p.m.**

**Next Meeting: June 20, 5:30 PM at OZ Architecture, 3003 Larimer Street, Denver, CO 80205**

- a. Please attend in person at OZ, if possible.
- b. Alternately, the following voice connection option is available:

Dial-in Number: (605) 475-3250

Host access code: 128321

Participant access code: 588448

*Respectfully submitted by Kara Aylesworth*