



### **A4LE Rocky Mountain Chapter 2023 Call for Entries**

As a leader in the field of educational facilities planning in the A4LE Rocky Mountain Chapter Area, you are invited to participate in the annual A4LE Rocky Mountain Chapter Awards Program of School Planning, Architecture and Individual Achievement.

### **2022 RMC A4LE Peak Design Award Winner**



**Sierra Grande PK-12 Replacement School**  
Cunningham

It is a great opportunity to share your best planning experience or design of educational facilities with the rest of the community. We are also requesting submittals on individuals who have

committed their career to K-12 school planning and/or design. The award ceremony will take place in-person at the Chapter's Annual Holiday Party. All projects will be prominently displayed as part of an exhibition during the party. All projects will be reviewed prior to the party by a selected Jury representing all sides of school planning, design and construction and evaluated within three categories: new construction, renovation and/or addition, and un-built projects.

### **Holiday Exhibition and Awards Party Location and Time:**

Day/Time: December 14, 2023 @ 5:30 PM

Location: JHL Constructors, 9100 East Panorama Drive, Englewood, Colorado 80112

### **Submittal Milestone Schedule:**

- October 4 Call for Entries
- November 1 Application and Fees due (online)
- **November 15 by 5:00 PM All Awards Submittals due online via Google Drive**
- December 14 Holiday Exhibition and Awards Party  
5:30 PM Party; 6:30 PM Awards Ceremony

### **The Jury**

A distinguished panel of educational facility practitioners with expertise in education, planning, architecture, and construction will review all application materials.

### **A4LE Rocky Mountain Chapter Awards Categories**

Multiple projects in each category may be recognized as an award winner. Each award-winner will be specially noted at the award ceremony, distinguished in the exhibition, and included in The Rocky Mountain Chapter Newsletter press release.

#### **Design Awards**

- **Peak Design Award**– new construction
  - *A project is considered "new construction" if 80% or more of the sf of the total project scope of work is 'new'. Example: an 80,000 sf addition with 20,000 sf of renovation would fall into the Peak category.*
  - *Project must be built.*
- **Summit Design Award** - renovations and/or additions
  - *A project is considered a "renovation and/or addition" if 79% or less of the sf of the total project scope of work is 'new'. Example: an 79,000 sf addition with 21,000 sf of renovation would fall into the Summit category.*
  - *ALL completed **renovation only** projects would fall into this category.*
  - *Project must be built.*
- **Rockies Design Award** – projects not yet built **or** never to be built
  - *This includes any project not yet under construction, currently under construction or that will never be built.*

*\*It is the responsibility of the submitter to submit in the proper category.*

#### **Planning Award**

- **Mountain and Plains Planning Award** - Long Range planning for programs, campus master planning. (i.e. Educational Specs, or Bond Programs)

#### **Planner of the Year**

- **Dr. William R. Maclay Award** – The Chapter's outstanding individual recognition for **Service**, Performance or Achievement in Planning

## Criteria for Design and Planning Awards

Submit projects which have been built within the last 5 years. The jury considers how well the project satisfies its own design intent. The evaluation considers the written narrative and design response in the following four areas with the heaviest weight on the learning environment.

*Planning Process:* Define and describe the process used in the planning of this facility including:

- Who was involved in the process?
- What was the structure of the planning process?
- How did the process affect the learning environment?
- How did the Planning Team continue to be involved through the design, construction, and post occupancy phases?
- What methods were used throughout the process to ensure the final environment would align with the Vision and Goals set during the planning process?

*Learning Environment:* Describe how the learning environment:

- Reflects the desired learning program.
- Relates to the learner/user.
- Supports varied learning styles and instructional delivery methods.
- Enables all Learners to be successful.
- Addresses future changes in Educational approaches through flexibility and adaptability.

*Physical Environment:* Describe the physical attributes of your learning environment and how it:

- Demonstrates sustainability.
- Supports safety and security.
- Demonstrates a creative use of materials, systems, and other building elements.
- Relates to the existing site and the greater environment.
- Inspires both internally and externally.

*Community Environment:* Describe how your planning and design response:

- Engages the community, creating a sense of ownership.
- Takes advantage of the assets available within the community.
- Fosters community use/joint-use, partnerships.
- Reflects the unique attributes of the community.
- Connects students to their community and environment

## 2023 A4LE Awards Chair Contact:

Mae Ann Saas  
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## Submittal Requirements

- Each Design or Planning Project submission will include **1 file of not more than 14 pages (cover sheet, photo release and 12 page submittal, format: 11x17 landscape layout, minimum font size: 11)** of project information and photos.
- As you complete the required files, i.e. project data sheet, narrative, photos, etc., please save them to one electronic folder titled "2023 RMC Awards Data – Name of your project".
- **For 2023 submissions will only be accepted online via Google Drive.**
  - Upload your entire folder to the following [link](#)
  - Sort your submissions into their respective category sub-folders (Peak Applications, Rockies Applications, etc.)
  - Once your folder/s have been uploaded **please notify the Awards Chair via email** that the submission has been uploaded. In the same email, please include your filled out "Photography Release Form" with proper signature(s) (which can be downloaded [here](#) ).
- Descriptive data on the **Project Data Sheet should include** the following:

- Project name, location, and specific use
- The school's design team – name of architect, educational planner, and any other appropriate credits
- Name of owner (school district and superintendent's name, or institution and president's name)
- Name of Contractor
- Project Delivery Method
- Occupancy date
- Project data – grades housed and pupil capacity
- Project size – site size, gross area, area per pupil, net or gross
- Project cost and cost per square foot – exclusive of land, landscaping, furniture, and professional fees
- File Size Guidelines – All Files Should be RGB
  - 1 Main Exterior Photo File format .JPG or TIF
  - 1 Main Site Plan Diagram File format .JPG or TIF
  - Supporting Photo Files (Interior/Exterior) File format .JPG or TIF
  - Supporting Text Files/Graphics File format .pdf
  - Provide one PDF with all images and text combined, in addition to the files listed above. File format .pdf

***Important! You must include the following files:***

*Project Data Sheet (PDF)*

*Project Narrative (PDF)*

*Supporting Photos, Site Plans, Graphics (.JPG or PDF)*

\*Please note that large files over 10MB (i.e. an Adobe Acrobat PDF file) may take a long time for jurors to download. **It is suggested that you create smaller files for juror ease of use.**

**Design Panel specifications:**

- Design Panels shall only be provided for the Awards Exhibition on the day of the Holiday Party.
  - Firms are responsible for delivery and pick up of their panels.
- All entries must be exhibited on a maximum of (2) display panels. The two boards must contain at a minimum:
  - Site plan
  - Typical floor plan or a combination site plan/floor plan
  - Brief narrative (bullet points are recommended)
  - All other images/architectural drawings included are at the discretion of the entrant
- Displays must be mounted on **20" x 20"** foam board panels (Gatorfoam or other suitable, lightweight, warp-proof material) in order to be accommodated. Multiple-panel displays can be mounted either vertically or horizontally.
- All architectural drawings shall be shown legibly and accurately at scale, with numerical and graphic indication of scale.
- **Please provide your own easels for display and don't forget to collect easels at the end of the award party**
- Projects in the design concept category shall include pertinent explanatory data to document the design concept.
- All projects in the renovation category must include both "before" and "after" photographs as well as "before" and "after" floor plans.
- Descriptive data on the panels should match the requirements for the Project Data Sheet described above.
- No materials are to be forwarded directly to the Jury.



## 2022 RMC A4LE Summit Design Award Winner



**Meeker High School, Meeker School District**  
TrenorHL

### Criteria Dr. William R. Maclay Planner of the Year Award

Candidate may self-nominate or be nominated.

#### Qualifications of Candidates:

- The candidate must be an A4LE member in good standing or an emeritus member.
- The candidate must have been actively engaged in one or more of the professional areas identified in the A4LE Bylaws as being essential to qualify for A4LE membership.
- The candidate must not have previously received the Chapter Planner of the Year Award.
- The selection will be based upon qualified candidates who have submitted complete packages.

### Submittal Materials for Planner of the Year:

- The nominee's current resume or vita outlining their educational background and professional experience.
- A description of the activity that the individual has been nominated for clearly identifying the nominee's role in the activity.
- A statement on how the candidate's work embodies the values and mission of A4LE and has advanced the development of effective learning environments.

### Planner of the Year Submission Requirements:

- The Application Form is due on **November 1, 2023** and the submittal package must be received by **5:00 PM on November 15, 2023**.
- Planner of the Year Submissions to be uploaded via Google Drive [here](#).
- No materials are to be forwarded directly to the Jury.

## Registration & Pricing for Awards

RMC requires a two-panel maximum for each Design Award Built or Un-built project submittal, for display at the Holiday Exhibition and Awards Party. The Planning Award and Planner of the Year Award do not require panels.

<b>Description</b>	<b>Price</b>
<b>Member Design Award Fee</b> This entry fee is for A4LE members for the first design submittal.	<b>\$225.00</b>
<b>Member Planning Award Fee</b> This entry fee is for A4LE members for the first design submittal.	<b>\$225.00</b>
<b>Non-Member Fee- Design or Planning Award</b> This entry includes \$175 membership fee.	<b>\$450.00</b>
<b>Additional Design Entries Fee</b> Per additional design submittal	<b>\$100.00</b>

## Award Application

- Application forms and payments must be received by November 1, 2023.
- Register and pay online at [www.a4le.org](http://www.a4le.org)
- The submittal materials must be submitted as described in each award section.
- All submittal files must be received by November 15, 2023 no later than 5:00 PM.