

Meeting Minutes



Meeting Date October 21, 2014
To Attendees
From Elizabeth Hawkins
Location Teleconference
Project CEFPI
Project No. CEFPI 2014
Attendees **Mary Ann Ulik** MARYANN.ULIK@TRANE.COM
Frank Slingerland fslingerland@bwsarchitects.com
Marcus Jones Marcus.Jones@tusd1.org
Tom Rushin tjrushin@roadrunner.com
David Peterson djpeterson@susd.org
Russ Federico r.a.federico@maranausd.org
Elizabeth Hawkins ehawkins@dlrgroup.com
Jim Jensen Jim.Jensen@allegion.com
Donna Robinson donna@cefpi.org

Patrick Prince prince@phxhs.k12.az.us
Mark Davenport mad@spsplusarchitects.com
Tammy Caraway TCaraway@huntcaraway.com

Bold indicates present attendees

Purpose **Teleconference Call - 2 PM**

Old Business

ACTION ITEMS

I. **Board Transition** **Donna describes the board notifications** **Finalize of board will occur on October 24, 2014**

Donna mentioned rotation of board occurs at the annual conference in accordance with southwest region – about this time of year – Month of October.

New officers take on new position from October to October term.

October to October board terms to align with Southwest Region.

II. **Roofing 101 Event tomorrow 10/22/14**

- Sponsorship from Allegion
- Approximately around 30-35 people to be at event
- There was overall discussion on challenges of registration with new website design – Donna brought everyone up to speed on the re-design of the website and registration and calendar events are being corrected
- Donna also mentioned to get event scheduled earlier to get more interest in community
- There was discussion that subject matter could be paired with something else in future – so it creates more interest.

III. Update - Roundtable event in Winslow, AZ
What can we learn from Sandy Hook Report? The Shadow of Sandy Hook: School Security

- Event Date November 13, 2014
- Presentation by Dan Demland – Mary Ann shared how Dan will be doing his presentation in Winslow, AZ
- Presentation may include SFB revisions

IV. Update – Empower AZ Schools

- Organization to promote schools to be involved in Energy Star Training
- Organization asked CEFPI to use logo to add credence to program
- Organization was to have training session at end of September – it did not occur – in December they will have training
- Mary Ann following up if organization now has their own website as of yet
- *Only CEFPI logo to be used for this purpose

Mary Ann following up with if website for organization established

V. Update - Conferences

- Tom: mentioned busy Southwest with following conferences:
 - May Conference 2015 in New Mexico
 - Conference International San Diego next fall 2105
 - Spring Fall in Arizona 2016
 - Cautioned – not have 5 or 6 events with these events
 - Piggy back to have 6 or 7 events total
 - Events already schedules - presenters
 - Regional event for 2015

New Business

I. CEFPI Fund

- Per Donna - CEFPI Fund: \$2,862.29
- Discussion to establish fund for school district member to Attend to CEFPI Conferences
- Further discussion to be had on how funds distributed

II. Membership

- Membership increase 3 members new
- Board to think about how to increase membership
- What is the benefit of joining?
- If you are going to conference and tradeshow – have a CEFPI logo to promote the organization.
- Frank spoke about how site tours are impacting and well received.
- Tom agreed – in past conferences some location have been at schools, and they were well received

III. Board Member Transitions

- New board confirmed on October 24,2014
- The following Board roles will transition on October 24 when confirmed

Donna will send out confirmation

board roles have been confirmed

- Frank Slingerland, BWS Architects – President
- Elizabeth Hawkins, DLR Group – President-Elect
- Jim Jensen, Allegion – Secretary/Treasurer
- Dan Demland, Arizona School Facilities Board – At-Large
- Russ Federico, Marana Unified School District – At-Large

**Next teleconference call on Tuesday @ 2 pm – November 18th
AZ time**

Next Teleconference Call:
3rd Tuesday of the Month

If this report does not agree with your records or understanding of this meeting, or if there are any questions, please advise the writer immediately in writing; otherwise, we will assume the comments to be correct.

Attachments None

Distribution CEFPI Board, Donna Robinson