

**The Association for Learning Environments (A4LE)**  
**Arizona Chapter**  
**2024 Scholarship Application Package**

LearningSCAPES  
October 16-19, 2024  
Portland, OR

# 2024 Scholarship Application Package

## LearningSCAPES

### **SUBMISSION:**

Deadline for entries is 5:00 PM (Pacific), July 31, 2024

### **NOTE:**

Late or incomplete applications will not be considered. The application and all associated attachments must be submitted *electronically*.

Hard copies of transcripts, essays, and recommendations must be scanned and sent electronically. Hard copy applications and attachments will not be considered.

### **QUESTIONS/CONTACT:**

For all questions contact **Stephanie Stewart** at [stephanie@a4le.org](mailto:stephanie@a4le.org).

### **Overview:**

The A4LE Arizona Chapter is a non-profit organization established to foster research and scholarly study regarding the impact of school facilities on student achievement. The Region acts as a proactive catalyst for promoting the development of quality learning environments in the A4LE Arizona Chapter by funding scholarships and grants through the organization.

Using a scholarship process, the Arizona chapter intends to fund efforts that address the following:

1. Awareness of A4LE and the importance of quality educational facility planning
2. Understanding of benefits gained from quality educational facilities
3. Extending the body of knowledge related to educational facility planning

### **Scholarship**

This scholarship provides financial assistance for one or more school district members residing in Arizona to attend A4LE LearningSCAPES. This important event brings together school planners, educators, and design and construction professionals from around the globe to collaborate on ideas and issues relating to the planning and design of contemporary schools.

Preference will be given to those who have not attended a A4LE international conference in the recent past. The maximum amount of this scholarship is \$2000 and may be applied to registration, travel and/or hotel costs. Incidental expenses such as meals not covered by the conference fee. Taxes, fees, tips, and ground transportation are not included in this scholarship.

### **Eligibility Requirements**

Eligibility to receive a scholarship is open to any A4LE school district voting member in good standing in the Arizona Chapter interested in furthering their knowledge and expertise in educational facility planning and the advancement of the A4LE mission. School district employees living and working within Arizona who are not currently members of A4LE are also eligible provided a A4LE member in good standing in the Arizona nominates and agrees to sponsor this potential new member.

### **Characteristics Sought in Candidates**

The Arizona Chapter seeks applicants who are active members of the educational facilities planning community who demonstrate a desire to further their education.

Ideal candidates should demonstrate a balance of the following characteristics:

1. Demonstrated financial need
2. Active involvement in creating quality student learning environments as part of your day-to-day job activities
3. Actively engaged in A4LE and the advancement of the mission (or desire to do so)
4. Desire to improve the way educational facilities are planned, designed, built, and utilized

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### Selection Process

The Chapter will take up and consider all received applications and make a final award. Award recipient(s) will be notified on or before **August 9, 2024**.

### About the Scholarship

The A4LE Arizona Chapter intends to award a scholarship to one or more eligible applicants to help defray the costs of participating in the A4LE LearningSCAPES October 16-19, 2024 in Portland, OR. The amount of each award is going to be determined on a case-by-case basis and will primarily be established based on financial need. Expenses that are eligible for consideration include registration for the conference, travel to and from the host hotel and the applicant's home location, and up to **three** night's accommodations at the host hotel during the event.

### Submission Requirements

Candidates must complete and submit the required informational packet to the scholarship coordinator.

All scholarship submissions will be accepted by emailing an electronic copy (PDF file) to Stephanie Stewart at [stephanie@a4le.org](mailto:stephanie@a4le.org).

### Submission Materials

Application Form "A"

Nominating letter (if not currently an A4LE member)

### Submittal Deadline

Application packets will be accepted by the scholarship coordinator as described above until **5:00 PM (Pacific) on July 31, 2024**

### Selection Process and Timeline

The process of awarding scholarships to recipients will be as follows:

Applications Due: July 31, 2024

Notification of Award: August 7-9, 2024

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### Evaluation Criteria

**Affiliation** – Is the applicant currently employed and if so, by a public educational institution?

**Clarity of Information** - Is the application complete? Was the information carefully proofread for spelling and grammar?

**Participation and Leadership** – Is the applicant actively engaged in A4LE? Has the applicant held any leadership positions at the local, region, or international level?

**Ability** - Does the applicant demonstrate their willingness and ability to devote the time and attention to gaining full benefit from the LearningSCAPES event?

**Intention** – Does the applicant demonstrate how they propose to utilize the knowledge gained by attending this conference to further the mission of A4LE?

**Financial Need** – Does the applicant have a financial need for assistance to attend the program? If so, have they demonstrated need in the areas of cost of registration, travel, and accommodations?

### Scholarship Conditions

If awarded, the scholarship recipient agrees to attend the LearningSCAPES event and fully participate in the many learning activities available.

Scholarship recipients are encouraged to participate in both their local chapter meeting and the A4LE LearningScapes in 2024 in order to be recognized as well as report on their experience in attending the conference.

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LearningSCAPES

**APPLICATION FORM**

First Name	
Last Name	
Personal	
Street Address	
City	
State	
Zip Code	
Phone Number	
Home	
Cell	
Email Address	
Current Employer	
Mailing Address	
City	
State	
Zip Code	
Phone Number	
Extension	
Previous Employer (if less than one year at current)	
A4LE Member?	Yes <input type="checkbox"/> No <input type="checkbox"/> If no, name of nominating member:
Chapter Affiliation?	
Leadership Positions?	Yes <input type="checkbox"/> No <input type="checkbox"/> Current Position(s): Previous Position(s):
ALEP?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Currently Pursuing ALEP?	Yes <input type="checkbox"/> No <input type="checkbox"/>

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### Qualifications

Briefly describe your role relative to educational facilities planning, design, and construction. (In addition, attaching your resume is desirable.)

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Describe steps you have taken to increase your knowledge and understanding of contemporary educational facility planning and design issues.

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Describe your current educational facilities planning and/or construction related work (types of projects and your role).

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Have you attended the A4LE LearningSCAPES Conference before (if yes, when)? \_\_\_\_\_

Please describe why you are interested in attending this conference.

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## LearningSCAPES

If selected for this scholarship, how do you propose to share the knowledge you gain to improve facility planning in your district or workplace?

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### Financial Need

Explain your financial situation and the need for assistance in each of the following categories:

Conference Registration:

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Hotel Accommodations:

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Travel:

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How much are you (or your district) willing or capable of contributing toward your participation in the conference? \$ \_\_\_\_\_

### Applicant Signature

By submitting this application for the A4LE Arizona Educational Scholarship, I certify that the information contained herein is accurate and factual to the best of my knowledge.

I agree that the application and all attachments may be used for the purposes of evaluation and selection by the Arizona Chapter Board. Also, I acknowledge that all scholarship decisions of the Board are final and I agree to the terms and conditions described in the application package.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Submit this form, along with any attachments, to **Stephanie Stewart** at [stephanie@a4le.org](mailto:stephanie@a4le.org).