



**A4LE South Texas Chapter  
Monthly Board Meeting**

**Meeting Minutes**

**November 1, 2017 @  
11:30 AM**

**I. Secretary/Treasurer Update**

- a. Review October/meeting minutes. Motion was approved to accept meeting minutes from [October Board Meeting](#).
- b. Account balance update – Account: [\\$21,167.55](#) Petty Cash: [\\$1,306.00](#)

**II. Membership Director Update**

- a. Membership drawing at each program
  1. [Need to pick up some gift cards](#)
- b. Membership Directory Update (new adds to our mailing list)
  1. [Victor Valadez has been looking through membership log for local non-member school districts. Victor will contact.](#)
  2. [Victor Valadez to follow up with several individuals who have shown interest in becoming a member.](#)
  3. [Brian Combs inquired about the membership status of several members of Combs Consulting Group.](#)

**III. Sponsorship Director Update**

- a. November program sponsors: [Alamo Architects, LPA](#)
- b. Annual Sponsors update:
  1. [Brian Combs gave report on annual sponsors. 8 companies have paid the \\$1000 sponsorship fee. 5 companies have not paid.](#)
  2. [Brian says, in addition to 13 current sponsors, 2 or 3 other companies have expressed interest in being an annual sponsor. After discussing whether the number of annual sponsors should be expanded, it was agreed to keep the number limited to 13 for the time being.](#)
  3. [Braden Haley to send receipts to the companies, once payment is received.](#)

**IV. Service Committee Update**

- a. [Holiday Party donation discussion](#)
  1. [All agreed to have event on December 7th](#)
  2. [Ron Podojil has been coordinating with Stonewerks.](#)
  3. [Donation – Discussed the potential for donated items going to school districts in need in coastal areas affected by recent Hurricanes.](#)
    - [Josh Peterson suggested donating specific items of need, rather than a blank check donation to local PTA.](#)
    - [Jerry and Ron will work together to contact Port Aransas Superintendent to discuss specific items needed and how best to donate.](#)

**V. Vice President Update**

- a. VP (Robyn) is administering Chapter Meeting Invitation

- b. A4LE Web Site Discussion- Jerry

## VI. Southern Region Update

- a. Conference Call 10/4
  - 1. Regional Conference in Waco
- b. Annual Conference - Atlanta 10/25-10/28
  - 1. [Jerry Lammers attended. Robyn Popa also attended.](#)
    - Good Sessions
    - Only two other groups from San Antonio
    - Southern Region Meeting
    - Annual Meeting is in Waco April 4-7
    - International Conference is in Chicago November 1-3
    - International Chairman a Southern Region Member
    - Encourage Committee Involvement. [Jerry to discuss further at upcoming chapter meeting.](#)
- c. Harvey activities
  - 1. [Lowell Tacker is organizing Trip to help Port Aransas ISD](#)
    - [Date and Volunteers, TBD.](#)
  - 2. Donate on line \$25 Count Me In!
- d. Foundation Update

## VII. Program Director Update

- a. October Program Review/Discussion
  - 1. 78 attendees
- b. November Program- CTE/House Bill8- Trends Round Table
  - 1. Date and Time: November 14 11:30am .
  - 2. Presentation: CTE Round Table
  - 3. Speakers: Johnny Vahlik NEISD, Dennis Alexander, NISD – Rene Lafreniere JISD. [Jerry has been collecting speaker bio information, which will be used by Carr Hornbuckle for introduction of speakers.](#)
  - 4. Meal: [Jerry to order from Jason's Deli and submit reimbursement request](#)
  - 5. Location: Region 20, room reservation made
  - 6. Announcements:
  - 7. Sponsors: Alamo Architects, LPA
  - 8. Donation: NEF, NEISD, JISD foundation – [Discussed potential of donation being made to specific CTE foundation.](#)
  - 9. AIA Credits
  - 10. Announcements
  - 11. [Attendance Count as of Nov 1: 53 yes, 2 no, 280 tentative](#)
- c. December Program- Holiday Party
  - 1. Date and Time: [December 7th](#)
  - 2. Presentation: [None](#)
  - 3. Speakers: none
  - 4. Meal: [Ron Podojil coordinating menu items and number of attendees with restaurant.](#)
  - 5. Announcements:
  - 6. Sponsors:
  - 7. Donation: [Port Aransas School District. Jerry and Ron to look into.](#)
  - 8. Announcements
- d. January Program- SAISD CAST Academy
  - 1. Date and Time: January 8, 11:30 am -1pm
  - 2. Presentation:
  - 3. Speakers: [Heather Plank HEB Interior Designer, SAISD district personell \(possibly Kamal](#)

EIHabr and/or Melissa Alcalá) .

- Braden suggests finding someone to tell the backstory of how and why school was created. Could be someone from SAISD or HEB.
  - 4. Meal:
  - 5. Announcements:
  - 6. Sponsors:
  - 7. Donation:
  - 8. Announcements
  - 9.
- e. February Program- Proposed: General Contractor Round Table -Impact of Harvey on Construction Prices – Discussed broadening the topic to cover a number of factors/events that can impact construction prices, including, but not limited to, Hurricane Harvey.
- 1. Date and Time: TBD
  - 2. Presentation: none
  - 3. Speakers: TBD. Jerry mentioned PBK and Bartlett Cocke have already issued a primer explaining hurricane impact on construction prices. They May be good candidates for speakers. However, it might be better for this presentation to be led by General Contractors, and not architects.
  - 4. Meal:
  - 5. Announcements:
  - 6. Sponsors:
  - 7. Donation:
  - 8. Announcements:
- f. March Program- May School Bond Initiatives and Go Public Update
- 1. Date and Time:
  - 2. Presentation: none
  - 3. Speakers: none
  - 4. Meal:
  - 5. Announcements:
  - 6. Sponsors:
  - 7. Donation:
  - 8. Announcements
- g. Future Program Ideas:
- 1. LEAN from a GC Standpoint
  - 2. Learning Environment of the Future (Technology, Futurist)
  - 3. TEA Standards Think Tank - Key legislation coming up that could affect school construction
  - 4. Risk Management – Insurance, Warranty Processes, etc.
  - 5. Comptroller's Cost Comparison Study/Best Practices Round Table: Maintenance & Operations, Bond \$, Variables in Cost per Square Foot
  - 6. Paper to digital Conversion (Paperless construction)
  - 7. Highland High School Tour.
  - 8. Resiliency – School district preparedness for catastrophic events.

## VIII. Miscellaneous

- a. Discussed Punch Bowl event invitation system.
  - 1. P.B. system is working for the most part and automates the RSVP accounting.
  - 2. Discussed that the benefit of automated RSVP accounting probably outweighs the small amount of people having trouble receiving invitations.
- b. Discussed need for school districts to be prepared for catastrophic events. Could be turned into a future chapter meeting topic.
  - 1. Victor mentioned problems with out-of-state insurance companies.
  - 2. Districts need more preparedness planning ahead of time.
  - 3. Many communities use local school district buildings for gathering in times of crisis. How can districts be better prepared for this from a physical building and

administrative point of view.

**IX. Next Meeting**

a. December 1, 2017. See the following list for meeting host.

<del>October</del>	<del>President</del>
<del>November</del>	<del>Vice President</del>
December	none
January	Secretary Treasurer
February	Service Committee Dir
March	Sponsorship Dir
April	Membership
May	Programs Dir
June	President
July	Vice President
August	Secretary Treasurer
September	Service Comm. Dir