

2012-2013 SOUTHERN REGION BOARD MEETING MINUTES

May 2, 2013, 3:30 PM CST

Conference Call

Southern Region Board Members (Attendees to be highlighted in **bold**):

Michelle Dudley, President	Scott Layne, Inter. Rep.	Brad Chilcote, Pres. Arkansas
Jimmy Disler, 1st VP	Chris Pellegrin, SR Found./LA Gov.	Beth Guillot, Pres. Central TX
Kerri Ranney, 2 nd VP	Jack See, Ark. Governor	Deborah Yocham, Pres. Gulf Coast
Joe Irizarry, Treasurer	Gary Armbruster, OK Governor	Michael Holly, Pres. Louisiana
Brad Pfluger, Membership	Ray Stringer, TX Governor	Rod Reeves, Pres. North TX
David Kaczynski, Secretary		<i>TBD, OK President (Open)</i>
Amy Jones, Communications		Lowell Tacker, Pres. South TX
Daniel Perez, Past President		

Non-Board Members/VIP at the Meeting:

John Ramsey, CEO
Irene Nigaglioni, Chair CEFPI International
Carla Terian, CEFPI Regional Director
Lisa Marting/Bill Stice, Awards
Tom Gunnell, Conference Content
Alan Albers, Membership
Chris Bankstone (Louisiana VP)
Jody Boatman

A. Opening/Introductions and Officer's Reports

- Call Meeting to Order (Michele Dudley) (3:38 PM CST)
- Establish Board Quorum (10 Present?) **Yes**
- *Motion to approve the May 2, 2013 Board Meeting Agenda as Amended*
Motion: Joe Second: Lowell
Discussion:
 - Amended Action item 2, description of the request.
 - Added Action item 3 pertaining to SR funding for the Midland, TX Day Conference
 - Added Informational Item pertaining to the Lifetime Achievement and Fellowship Awards

Vote: In favor: All Opposed: None Abstentions: None
Motion: **Passed**

- Introductions of guests: CEFPI Staff, Committee members, Chris and Jody
- President's Report (Michele Dudley) – No report.
- Treasurer's Report (Joe Irizarry) – April YTD Balance: \$ 258,008.69 YTD Net Income: \$ 130,585.70
 - Preliminary report, reconciliation of conference credit card payments and non-member fees must occur.
- Membership Report (Brad Pfluger) –
 - Reviewed last month's report, typical March surge in membership numbers
 - No International Report issued prior to this meeting, no SR membership report available
- Communications (Amy Jones)
 - Will be requesting reports, by May 10th from all Chapters
 - Amy requested a picture of Jack receiving his award for the newsletter

- International Report (Scott Layne)
 - National School Supply and Equipment Association (NSSEA) (John Ramsey) - NSSEA has agreed to host a testing site and promote our new CEFPI program at their National Equipment show in San Antonio, during the first week of December of this year. In addition to that the CEFPI exam, several CEFPI members will be contributing to their educational program as presenters and we are planning a one day Security Symposium in conjunction with the NSSEA show. If you have any questions about these programs, please let John Ramsey know.
 - Strategic Planning Retreat in Pittsburgh
 - Went well
 - 7 or 8 International Committees, that aren't active, consolidate to fewer committees
 - 3 strategies to be carried out over the next 5 years
 1. Branding, "International" has different meaning outside of USA, Global has universal relevance
 2. Membership value enhancement, local Chapter/Regional support
 3. Internal Structure Support of the organization, bottom up organization, (member value and activity at the Chapter and Regional level, rather than at International)

B. Action Items:

- Approval of Minutes from April Board Meeting (Michelle Dudley)
Motion to approve the SR Board Meeting Minutes from April 2, 2013.
 Motion: Amy Second: Deborah
 Discussion: None

 Vote: In favor: All Opposed: None Abstentions:
 Motion: ***Passed***

- Approval of Funds for the Midland, TX Day Conference (Chris Pellegrin for SR Foundation Advisory Council)
Motion to approve funds in the amount of \$2,000 from the Beverly and Milton Miller Fund to offset expenses for the Midland, TX Day Conference event with the provision that someone from the council be given an opportunity to make a presentation about the foundation at the event.
 Motion: Chris Second: Joe
 Discussion:

The Southern Region Foundation is recommending approval of \$2,000 to assist in the cost of providing a CEFPI Day Conference in West Texas for the purpose of expanding membership and chapter development in the western part of Texas. The Beverly and Milton Miller Fund was established to promote chapter development, enhance organizational leadership and build organization capacity to accomplish CEFPI's mission.

Scott Reed with JSA architects and Jody Boatman are organizing a CEFPI Day Conference in Midland, TX.

Day Conference Details

- Invite all of the West Texas (bigger cities include Midland, Odessa, El Paso, Lubbock, Amarillo, San Angelo, Abilene), school districts, architects and general contractors.
- Day conference will start at 10:00 am
- 3 sessions (topic ideas from the Southern Region Conference that are being confirmed with some ISDs are Security & Safety, Energy Efficiency and Legislative updates)
- Introduction of CEFPI and REFP.
- Tour of the Midland ISD Career and Technology campus.

Costs Estimates - Total of \$3,400.00

- Hotel - 6 room nights @ \$200 each, \$1,200.00
- Meals @ \$1,000.00.

- Travel Expenses \$1,200.00.

We will try to get sponsorships and also charge the non ISDs member attendees \$15.00 and non ISDs non-member attendees \$20.00, so the total cost to the foundation may not be as much as requested.

The Southern Region Foundation Advisory Council unanimously recommends that we participate in this worthwhile chapter development activity.

Vote: In favor: All Opposed: None Abstentions: None

Motion: ***Passed***

- Approval of Funds for Midland, TX Day Conference (Jody Boatman)
Motion to approve the allocation of funds in the amount of up to \$1,800 from the Southern Region to offset expenses for the Midland, TX Day Conference event.

Motion: David Second: Jimmy

Discussion:

- See similar Action Item #2 above.
- This is Chapter development, which would best be funded from the SR funding rather than from any individual Chapter.

Venue cost must be covered, added \$400 to initial request of \$1,400 for a total of \$1,800

Vote: In favor: All Opposed: None Abstentions: None

Motion: ***Passed***

C. Informational Items and Discussion

- 2013 Southern Region Conference Update (Jimmy Disler)
 - Final report was not available, 369 people confirmed
- Northeast Conference (Kerri Ranney) – No report, absent
- International/Regional Level Committee Updates
 - Awards (Lisa Martin, Bill Stice) – No report, absent
 - Conference Content (Tom Gunnell) – No report, absent
 - Membership (Alan Albers) – No report, no committee activity
 - Governance (Kerri Ranney) - No report, absent
- Members Connect (Carla Terian) – Reschedule training, proposing online, requested date(s) from SR Board
- Architectural Exhibit Award Naming (Kerri Ranney/Jimmy Disler) – Tabled in April Meeting for further discussion.
- Chapter/State Reports
 - Arkansas (Jack See)
 - New members joining, the Chapter continues to grow
 - Mid-August conference
 - Thankful again for SR Planner of the Year Award
 - Central Texas (Beth Guillot) – via Email
 - Our April meeting included a presentation from Joe Wisnoski (Moak Casey & Asso) regarding the state funding allocation law suits and from Scott Rouse (AISD) on the upcoming \$890M Bond (votes 5/11).
 - Our next meeting on 5/8 is at the Blanco Elementary School, Blanco ISD
 - Gulf Coast (Deborah Yocham) –
 - Membership Meeting held on April 25th, Tomball ISD Administration Building, Legislative Update by Ken McCraw, Executive Director of the Texas Association of Community Schools
 - Best Practice Meeting to be held at 11:30 AM on May 17th, Permitting, Hal Caton, Caton-Consulting
 - Louisiana (Chris Pellegrin) –
 - June 14th Meeting – School Security Panel

- North Texas (Rod Reeves) – No report, absent
- Oklahoma (Gary Armbruster) – No report, absent
- South Texas (Lowell Tacker) –
 - May 16 Superintendent Panel, State of the ISD, Legislative Session/School Finance and Testing as topic
 - Scholarships – candidate review, expected awards at May 16th meeting
- Awards Lifetime Achievement and Fellowship Awards (Michelle Dudley)
 - We want to ensure that the Southern Region names candidates for both awards

Nominations made during the meeting:

Lifetime Achievement (formerly International Planner of the Year) – No SR Board action required.

- Bill Stice (SR Planner of the Year)

Fellowship Awards (active 10 years, 20 years in education)

- Review tenure list, candidates would be a subset of those eligible, Tenure list to be distributed
- Nominations via Email
- AIA Oklahoma (Carla Terian) – CEFPI HQ has been in contact with the AIA Oklahoma Chapter regarding hosting a safety symposium in Tulsa, Oklahoma. Tentative date for this meeting is July 19th. We are currently working with them on a location and agenda for the program. In the weeks to follow we hope to develop and MOU regarding the meeting so that both organizations can benefit from the program. The idea is that we will garner about 100 local members of AIA with the hopes of recruiting new members from the State of OK.

D. SR Board Meeting/Event Schedule:

Next Board Meeting – Thursday, June 6, 2013, 3:30 PM CST

- The conference call information is as follows: (712) 432-0075, Access Code: 932643#

Future Meetings

Day	Date	Time	Type/Place
Thursday	July 11, 2013	3:30 – 5:00 PM	Conference Call
Thursday	August 1, 2013	3:30 – 5:00 PM	Conference Call
<i>Thursday</i>	<i>September 22, 2013</i>	<i>5:00 – 6:00 PM</i>	<i>International Conference, Indianapolis</i>
Thursday	October 3, 2013	3:30 – 5:00 PM	Conference Call
Thursday	November 7, 2013	3:30 – 5:00 PM	Conference Call
Thursday	December 5, 2013	3:30 – 5:00 PM	Conference Call

E. Adjournment

Move to adjourn the SR Board Meeting for May 2, 2013

Motion: Jack Second: Deborah

Discussion: None

Vote: In favor: All Opposed: None Abstentions: None

Motion: ***Passed***