2012-2013 SOUTHERN REGION BOARD MEETING MINUTES
March 7, 2013, 3:30 PM CST
Conference Call

Southern Region Board Members (Attendees to be highlighted in bold):
Michelle Dudley, President  Scott Layne, Inter. Rep.
Jimmy Disler, 1st VP  Paul Mills, SR Foundation
Kerri Ranney 2nd VP  Jack See, Ark. Governor
Joe Irizarry, Treasurer  Chris Pellegrin, L.A. Governor
Brad Pfluger, Membership  Gary Armbruster, OK Governor
David Kaczynski, Secretary  Ray Stringer, TX Governor
Amy Jones, Communications
Daniel Perez, Past President

Brad Chilcote, Pres. Arkansas
Beth Guillot, Pres. Central TX
Deborah Yocham, Pres. Gulf Coast
Michael Holly, Pres. Louisiana
Rod Reeves, Pres. North TX
TBD, OK President (Open)
Lowell Tacker, Pres. South TX

Non-Board Members/VIP at the Meeting:
John Ramsey,
Irene Nigaggioni, Chair CEFPI International
Carla Terian, CEFPI Regional Director
Bill Stice, Awards
Lisa Martin, Awards
Tom Gunnell, Conference Content
Alan Albers, Membership

A. Opening/Introductions and Officer’s Reports

- Call Meeting to Order (Michelle Dudley) (3:34 PM)
- Establish Board Quorum (10 Present?) Yes
- Motion to approve the March 7, 2013 Board Meeting Agenda
  Motion: David Second: Deborah
  Discussion: None

  Vote: In favor: All Opposed: None Abstentions: None
  Motion: Passed

- Introductions of VIP and other guests: CEFPI Staff, Committee members
- President’s Report (Michele Dudley) –
  - Awards – Nominations due March 18th, need some names quickly
  - School of the Future – Webex call, March 15, 2013, Need jurors, request via Email
- Treasurer’s Report (Joe Irizarry) – YTD Balance: $251,997.80 YTD Net Income: $35,607.01
- Membership Report (Brad Pfluger) –
  - Distributed via Email on March 7th
  - 754 members in the Southern Region, net decrease of 3 members
  - 12 new members, 19 dropped/expired, 8 potential expirations (to be reviewed).
- Communications (Amy Jones) –
  - Next Newsletter prior to SR Conference in April, requested news worthy items
  - Need event updates, by March 7th
- International Report (John Ramsey, Scott Layne) –
Conducted a security summit, Pat Lam, in Washington, D.C., preparing document to understand best practices, approximately 44 participants, wide-ranging nationwide attendance

CEFP Program, first candidates/first exams in April, application deadline soon for regional conference

British Council School Environments – Organization gone
  - UK Learning – CEFPI affiliate in UK
  - International may grant regional status to UK Region

B. Action Items:

1. Approval of Minutes from Board Meeting (Michelle Dudley)
   
   Motion to approve the SR Board Meeting Minutes from February, 2013.
   
   Motion: Brad Second: Amy
   
   Discussion:

   Vote: In favor: All Opposed: Abstentions:
   
   Motion: Passed

C. Informational Items and Discussion

- Relocation Agreement for the (International) Region Director Serving the Southern Region (Kerri Ranney)
  
  - The Southern Region Executive Committee has been in discussions with John Ramsey regarding the viability of Carla's relocation as well as proposed terms of an agreement to provide financial support.
  
  - In the Fall of 2012, discussions regarding Carla's geographic location became more serious. With the sale of the headquarters building, the benefit to the organization to have Carla physically located within the Region she supports, and Carla's revised job description of International conferences/functions and the Southern Region, her relocation to the Region made logical sense.
  
  - With Carla located within the Region, she may be able to attend chapter events when her schedule permits. In addition, the Southern Region spends between $2-4K each year for Carla to travel to the onsite board meeting in January, the TASA Midwinter Conference to man our booth as well as the annual conference in April. Those expenses would significantly decrease with her relocation within the Region.
  
  - Lowell - Any other Regional Directors relocating? No
    
    - No one relocated to Scottsdale for the positions initially
    
    - Building sale decision – Board made the decision a few years ago
      
      - All Staff works from home? Yes, 8 staff members
      
      - What if there is no relocation reimbursement? Interested yes, not sure if the move would be made
      
      - Employment agreement for reimbursement?
        
        - Yes, there is a payback agreement, between CEFPI and Carla, not the Region

- Amy - Job description requested
  
  - Carla promoted to Meeting Director/all Regions
  
  - Carla has only the SR along with other International Duties
  
  - Agreement references benefits, timing of agreement and payment, proportion of the benefits
    
    - Reimbursable up to...
    
    - Vagueness

- Scott – Strategic Planning topic? Big picture for all Regions
  
  - No plan to relocate any other directors
  
  - Vision at International to have a Director in each Region, but no Plan to establish this

- Irene – Great to have a Director in every Region, Is this favor for the Region and beneficial to the Region

- Jimmy – Repayment terms, better investment now to have the Director here, rather than expenses over the years
  
  - Open flood gates for other Regions to request similar support

- Joe – Payback – Director travel, support strategic initiatives, leverage move for the betterment of Chapters/SR

- Kerri – Agree with solidification of initiatives, attendance at Chapter events around Region, better communications, intangible benefits of communication of within the organization

- Amy – Agrees with Kerri’s comments on benefits, need job description to see how the Director’s time will be applied to support the Region, delivering the benefits (financial or intangible)
• John – the Director will not give up any International duties along with the possible move
• How will the Director be able to take on/have time for additional SR travel to events?
• Jimmy – Who will summarize the pros/cons, etc.?
  • What was spent in prior years? Estimated/not-confirmed - 2011/$2100  2012/$5,500
• Scott – Most costs are already covered, potential savings on flights
• Kerri – requested perceived pros/cons from each Board member
• Brad – requested perceived pros/cons from International
• Paul – benefit for Chapter growth?
• David – Job description, quantity and quality of service provided by the Regional Director have not been a concern in the past. David was of the opinion that the SR and Chapters will be better served having the Regional Director close by.

2013 Southern Region Conference Update (Jimmy Disler, Beth Guillot, Kerri Ranney)
  o All is going well. A little thin on exhibitors, but sponsorships are great at approximately $62K.
  o Amy will be sending out a sign-up sheet for facilitators for the break-out sessions, please volunteer.

Strategic Planning Session (Kerri)
  o Survey on facilitator to be distributed next week.
  o Cleaning up documents for distribution to the Board, should be distributed before the April meeting.

International/Regional Level Committee Updates
  o Awards - Lisa Martin, Bill Stice – No report, absent
  o Conference Content - Tom Gunnell – No report, absent
  o Membership - Alan Albers – No report
  o Governance - Kerri Ranney - The three amendments proposed by the Governance Committee were adopted by the International Board as presented.

Chapter/State Reports
• Arkansas (Brad Chilcote) – No report, absent.
• Central Texas (Beth Guillot)
  o Conference planning moving along.
  o We had a great turnout for the February chapter meeting at the UMHB Nursing Center in Belton, TX - 65 members attended.
  o Our March meeting will be held at Barron Elementary, Pflugerville ISD
  o April meeting will feature the AISD upcoming bond information.
• Gulf Coast (Deborah Yocham) – Well attended Best Practice Meeting, Safe and Secure Schools, March 1, 2013
• Louisiana (Michael Holly) – No report
• North Texas (Rod Reeves) – No report, absent
• Oklahoma (Gary Armbruster) – No report, absent
• South Texas (Lowell Tacker) –
  o 66 people attended the chapter meeting on sustainable design (500KW solar plant and ice storage
  o 9 applications received for scholarships
  o May program will address project management related to Somerset Middle School, tour included.
  o Discussed the surcharge action item; Chapter is using the on-line registration

D. SR Board Meeting/Event Schedule:
• Next Board Meeting – Wednesday, April 3, 2013, 6:00 PM CST
  • This meeting will take place at the SR Conference in Austin, TX
  • No conference call in has not been established.

E. Adjournment
Move to adjourn the SR Board Meeting for March 7, 2013
Motion: Not recorded  Second: Not Recorded
Discussion:
Vote:  In favor:   Opposed:    Abstentions:
Motion: Passed