



2011 -2012

SOUTHERN REGION BOARD MEETING

AGENDA

January 13, 2012

12:00 pm

Face-to-Face

Location information:

Omni Houston Hotel

Four Riverway

Houston, Texas 77056

Phone: (713) 871-8181

Meeting Minutes (indicated in cyan)

Meeting Attendees: Daniel Perez, Kerri Ranney, Brad Pfluger, Jack See, Jimmy Disler, David Kaczynski, John Haskew, Bill Stice, Rod Reeves for Lisa Lamkin, Beth Guillot, Michelle Dudley, Robert Sands, Bob Lindley, Lisa Martin, James Riggen, and Carla Terian (CEFPI International)

SR CEFPI Board enjoyed lunch from noon to approximately 12:30 pm. Mr. Perez established a Board Quorum was in attendance and called the meeting to order at approximately 12:30 pm.

A. REGULAR INFORMATION ITEMS (30 minutes max)

(These items should occur at every meeting and should take approx. 5 minutes max)

1. Introductions/Welcome /Daniel Perez (Refer to report below)
2. Minutes of December Meeting / James Riggen (Refer to report below)
3. Treasurer's Report / Kerri Ranney (Refer to report below)
4. Membership Report / Brad Pfluger (Refer to report below)
5. Communications / Amy Jones (Refer to report below)
6. International Report / Scott Layne (Refer to report below)

B. MEETING INFORMATION/ACTION ITEMS (30 minutes max)

1. Welcome/Introductions (Daniel Perez)

Mr. Perez welcomed those attending and called the meeting to order at approximately 12:30 pm.

2. Approval of Minutes from December 1 2011 Board Meeting (James Riggen)

Mr. Riggen submitted Minutes of the December 1, 2011 SR CEFPI Board Meeting for Board review and approval. Mr. Kaczynski made a Motion with Mr. Pfluger Seconding to Approve the Meeting Minutes as submitted. Membership unanimously approved.

At this time, Mr. Perez interrupted the Board Meeting to introduce Ms. Victoria Watson, representing the Houston Omni Hotel. For approximately 45 minutes Ms. Watson conducted a conference hotel tour while answering conference facility questions from the SR Board.

3. Treasurer's Report (Kerri Ranney)

- Budget

Ms. Ranney submitted the 2012 SR Budget for Board information. This Budget was previously approved by the Board at the December Meeting. Ms. Ranney compared the 2012 Budget with the 2011 Actual Budget. Ms. Ranney reported the current balance in the SR account to be \$182,870.44. Only one expenditure for travel had been made to the SR account and the current SR balance is \$195,107.82.

4. Membership Report (Brad Pfluger)

Mr. Pfluger reported the current SR membership from International indicates a net loss of 5 members from last month within the SR. Currently the SR has a total of 670 members. Brad will be communicating with individual Chapter Membership Chairs to discuss ways of maintaining current membership without typical seasonal drops. Brad submitted to the Board a graphic color report indicating SR and Chapter Membership and breakdown of types of memberships (Institutional, Corporate, and Vendor).

Ms. Terian indicated International will be rolling out two future membership incentive programs intended to maintain current membership and avoid annual membership drops. More information will follow from International concerning these programs.

5. Communication Report (Amy Jones)

Mr. Perez reported for Ms. Jones and referred the Board to her submitted email report. The SR Communications Committee is looking for 2-3 additional members to serve on the regional committee. Volunteers with graphic skills are needed. The SR CEFPI advertisement copy for the Texas School Business Magazine has been submitted for

publication. Chapters were requested to send future chapter articles and photos of events to Amy for publications in future regional newsletters.

6. International Report (Scott Layne)

No report available.

7. Chapter Reports (denotes report to be given for applicable chapter)

*Oklahoma Chapter

*Central Texas Chapter

Ms. Guillot reported the CTC has had a good turnout (70-80 members) and attendance for regular Chapter Meetings. In November the Superintendent's Panel and mini-conference had over 80 members in attendance.

*South Texas Chapter

*North Texas Chapter

Mr. Reeves reported the NTC was focusing on chapter discussions for "Value for Membership". They have plans to develop "Impact Awards and Scholarships to local School Districts". The NTC has plans for future programs on school construction cost analysis and school legislative/funding issues.

*Gulf Coast Chapter

Mr. Haskew reported their February joint CEFPI/AGC meeting is a sold out event. The Chapter has plans to replay this chapter event on their Chapter Website for others to view.

*Arkansas Chapter

*Louisiana Chapter

8. Southern Region Foundation Advisory Council (Paul Mills)

Ms. Ranney discussed last month's recommendation from the SR Foundation Advisory Council concerning the need to have all SR Foundation/Scholarship funds in a corporate interest bearing account. Mr. See Moved to accept the Advisory Council's recommendation as stated; "The Southern Region Foundation Advisory Council recommends that all Foundation money be moved out of Bank of America and to a local bank in a competitive interest bearing account. It is also recommended that no other CEFPI monies be allowed to be moved to the same bank". Mr. Haskew Seconded the Motion. Membership unanimously approved the Motion.

The Foundation Advisory Committee also questioned why certain expenses were charged to the Foundation vs. charging these expenses to the SR operational account. They questioned if the legal fees (\$3,000) accumulated during the disillusion of the previous Foundation, Mr. Sprague's travel expense to the International Conference (\$1,120.13), and CPA Tax Filing Fees (\$2,300) should have been paid from Foundation Funds. After Board discussion; Mr. Kaczynski Moved the SR to repay funds to the Foundation for Mr. Sprague's travel to the Regional Conference. Ms. Dudley Seconded the Motion. Motion Failed by a vote of 2 for, 8 against, and 1 abstention. Mr. See Moved 1/2 of the Legal Fees, and all of Roy's Travel be reimbursed to the Foundation Funds. Mr. Disler Seconded the Motion and the Motion passed with 10 votes for and one abstention (Mr. Reeves).

9. Regional By-Laws – Due February 1, 2012 – Template attached
 - a. Please familiarize yourself with the attached template. Kerri Ranney will be revising the board make-up prior to the meeting. Make note of any questions or proposed changes to discuss at the meeting.

Ms. Ranney discussed the proposed SR By- Law changes and revisions as submitted. Discussion occurred on several items including; Formation of SR Governors and State Representatives (Page 5), Deletion of Section 6.4.8 State Representatives, and an addition that the SR can add additional Governors at the Boards direction by exception in Section 15.1.1. Mr. Stice Moved to Approve the SR By-Law changes and revisions as submitted. Mr. See Seconded the Motion. Membership unanimously approved.

10. Awards Committee - Criteria Discussion

Mr. Perez requested each Chapter to submit names from each Chapter for Chapter Awards to the SR for review. Mr. Perez requested each Chapter to be discerning in selection and quantity of awards to be given. Each award should have value and thought given by the Chapter.

11. 2012 World Congress – San Antonio, Texas - Local Arrangements committee request

Ms. Terian discussed International’s progress concerning 2012 World Congress to be held in San Antonio on September 22-25. International is looking for strong volunteers in the San Antonio to serve on a planning committee and help with planning and implementation of the conference. Mr. Perez noted that in 2013, each SR Chapter will be hosting individual Chapter Mini-Conferences vs. the SR hosting an Annual Conference.

12. 2012 CEFPI Southern Region Conference Update (Michelle Dudley)

Ms. Dudley reported on the progress of the SR Conference in April of 2012. Conference Hotel is the Houston Omni, Four Rivers and is scheduled for April 12 -14, 2012. The Conference Committee is strong and working hard on final planning. The Golf Tournament has been scheduled. Currently there are 51 Program Presentation submissions, 15 Exhibitors, and 15 Sponsors. This year’s schedule has changed allowing Sunday as a travel day. Saturday will focus on the clay tournament, school tours, educational sessions, and the SR Gala on Saturday evening. .

C. OTHER INFORMATION ITEMS AS NEEDED

(These should be items such as report on a recently attended conference and/or strategic plan updates that don’t need action or a vote. These should be limited to live meetings when we have more time to discuss)

E. NEXT SCHEDULED MEETINGS

February 2, 2012 @ 3:30 pm

F. ADJOURNMENT

Meeting was adjourned by Mr. Perez at approximately 3:00pm.

Respectfully Submitted

James W. Rigger, CEFPI SR Secretary