

A4LE SOUTHERN REGION FOUNDATION AGENDA

August 24, 2016

4:00PM

| | | | |
|------------------|-------------------------------------|---------------|-------------------------------------|
| Brad Chilcote | <input type="checkbox"/> | Clay Clayton | <input checked="" type="checkbox"/> |
| Gary Hutton | <input checked="" type="checkbox"/> | John Haskew | <input type="checkbox"/> |
| Bob Millunzi | <input checked="" type="checkbox"/> | Johnny Hibbs | <input type="checkbox"/> |
| Conan Mathson | <input checked="" type="checkbox"/> | Barry Nebhut | <input type="checkbox"/> |
| Chris Narendorf | <input type="checkbox"/> | Bill Stice | <input type="checkbox"/> |
| Liz Lonngren | <input checked="" type="checkbox"/> | Patrick Glenn | <input checked="" type="checkbox"/> |
| Joe Irrizarry | <input checked="" type="checkbox"/> | Carla Terian | <input type="checkbox"/> |
| Irene Nigaglioni | <input checked="" type="checkbox"/> | Other: | <input type="checkbox"/> |
| Michael Lachin | <input type="checkbox"/> | Other: | <input type="checkbox"/> |

1. Call to Order

INFORMATION ITEMS

2. Discuss activities to date

- *Scholarship letters out to college student recipients. All documentation in from students, and last check will be mailed out in the next 2 weeks. Photographs of students received so they can be included in the newsletter.*
- *Scholarship letters out to people attending the International Conference in Philadelphia. Pending receipt of proof of expenses from three (3) recipients.*

3. Discuss proposed budget for 2016-2017

- *Discussion on which option was preferred. The majority felt Option 2 matched the region's goals better. In addition, a target of \$80,000 maximum was discussed. Irene to revise for vote and approval at September 20th meeting for 2016-2017 year.*
- b. Review current investment strategies
- *Irene reviewed options with the group.*
- c. Discuss creation of investment committee
- *Gary Hutton to visit with Jim Ross to see if he is interested in helping.*

ACTION ITEMS

4. Motion to approve investment options

- *Motion by Gary H, second by Conan M. Approved unanimously.*

5. Approve funding request form

- *Will add line on distribution of funds.*
- *Motion by Gary H, second by Bob M. Approved unanimously.*

CHAPTER ITEMS

6. Discuss any upcoming chapter requests
 - *None at this time.*
7. Discuss BOARD participation requirements
 - a. Discuss incoming board 2016-2017
 - *Irene explained expectations on participation again. She added the board will change in October as some terms will expire and chapter reps will cycle out.*

OTHER DISCUSSION

8. Next SR Board Meeting – September 20, 2016 at 4:00pm
9. A4LE SR Social – September 30, 2016 Philadelphia
10. *Clay asked if the foundation felt inclined to support the Schools Next program if Dillon B can get with the team. Irene added this was always the goal.*

11. *Motion to adjourn made by Gary H, second by Patrick G. Motion approved.*



Complete



Need updating

| TASK | DESCRIPTION | SCHEDULE |
|--|---|---|
| 1. Student Scholarships | Scholarships for students attending college in the Fall in fields related to educational Facility Planning | Issue Scholarship Application- May 20, 2016 Receive applications- June 20, 2016 Review Applications – June 20-27, 2016 Notify winners – July 1, 2016 Deliver big checks – July 15, 2016 |
| 2. A4LE Philadelphia Conference Scholarships | Scholarships for members interested in attending the conference in Philadelphia and funding is not available. | Issue Scholarship Application- May 27, 2016 Receive applications- June 27, 2016 Review Applications – June 27-July 8, 2016 Notify winners – July 15, 2016 |
| 3. Issue Newsletter- Spring/Summer | Newsletter sharing info on upcoming scholarships as well as sharing information from scholarship attendees at SR conference | Receive comments from SR attendees: May 20, 2016 Draft newsletter complete: May 27, 2016 Issue newsletter: June 1, 2016 |
| 4. Chapter outreach efforts | Schedule time for multiple members of the Foundation to attend chapter board meetings to align efforts. SR Foundation to have a standing agenda item at all chapter meetings so we can report on activities. | Complete all meetings by July 1, 2016 |
| 5. A4LE Advanced Academy | Scholarship application for members interested in participating in A4LE's advanced academy program for 2017-2018. | Issue Scholarship Application – July 30, 2016 Receive applications – August 31, 2016 Review applications – September 1-12, 2016 Notify winners – September 23, 2016 |
| 6. Issue Newsletter Fall/Winter | Newsletter sharing info on upcoming scholarships as well as sharing information from scholarship attendees at Philadelphia conference | Receive comments from SR attendees: October 21, 2016 Draft newsletter complete: October 30, 2016 Issue newsletter: November 1, 2016 |
| 7. A4LE SR Conference Scholarships | Scholarships for members interested in attending the SR conference in and funding is not available. | Issue Scholarship Application- January 6, 2017 Receive applications- January 27, 2017 Review Applications – January 28-February 3, 2017 Notify winners – February 17, 2017 |