



THE COUNCIL OF EDUCATIONAL FACILITY PLANNERS INTERNATIONAL

Minutes of Board Meeting held on May 9th, 2014

Attendees (indicated by an 'X' next to name):

<input type="checkbox"/>	Ray Maher	SC (Past-President)	<input checked="" type="checkbox"/>	Maureen Hannan	VA (chapter governor)
<input checked="" type="checkbox"/>	Glenn Meeks	NC (President)	<input checked="" type="checkbox"/>	Betty Farley	SC (chapter governor)
<input checked="" type="checkbox"/>	Bill Bradley	VA (President-elect)	<input checked="" type="checkbox"/>	Jim Copeland	NC (chapter governor)
<input checked="" type="checkbox"/>	Mike Satterfield	GA (Vice -President)	<input checked="" type="checkbox"/>	Mike Satterfield	GA (chapter governor)
<input checked="" type="checkbox"/>	Vijay Ramnarain	VA (Secretary)	<input checked="" type="checkbox"/>	Mike Mulheirn	KY (chapter governor)
<input checked="" type="checkbox"/>	John Hill	VA (Treasurer)	<input type="checkbox"/>	Mark Manchin	WV (chapter governor)
					<u>GUESTS</u>
<input type="checkbox"/>	Christina Lighthall	NC (International)	<input type="checkbox"/>	Keith Webb	VA (chapter president)
<input checked="" type="checkbox"/>	Howard Collins	VA (Membership)	<input type="checkbox"/>	Tim Fisher	GA (chapter president)
<input type="checkbox"/>			<input type="checkbox"/>	Chuck Saylor	SC (chapter president)
<input type="checkbox"/>			<input type="checkbox"/>	Eric Allen	NC (chapter president)
<input checked="" type="checkbox"/>	Walter Bruch	SC (Industry partner)	<input type="checkbox"/>	Steven Ward	KY (chapter president)
<input type="checkbox"/>			<input type="checkbox"/>	TBD	TN (chapter president)
<input checked="" type="checkbox"/>	Barbara Worth	CEFPI	<input type="checkbox"/>	John Ramsey	CEFPI

- I. Glenn called the meeting to order at 11:05. Vijay completed the roll call.
- II. There were no agenda additions or amendments.
- III. As there was no quorum at the previous meeting, there were no minutes to be approved. Barbara submitted meeting notes from the previous meeting.
- IV. **Committee Reports:**
 - 1. **Membership and Chapter Development Committee:**
 - Howard presented his membership report which showed a gain in overall membership; current membership is **517** (highest since May of 2013) up **16** from last month. This is the single largest single month increase since April of 2013 and up **16** from this time last year. There are **23** New Members (11 from NC, 7 from SC, 5 from GA). There are six new members from Wake County Schools. There are **3** Dropped members and **13** Potential expirations SE ranks 4th out of 8 regions. The largest membership gain so far this calendar year is South Carolina with 13 additional members. Those who memberships have expires will be contacted for renewal.
- V. **Treasurer's report (John Hill):**
John will work with Bill and Mike to finalize the budget for the conference.
- VI. **International Report (Christina Lighthall):**
- VII. **Chapter Reports:**
 - 1. **Georgia (Mike Satterfield):** The chapter was busy with the conference and was progressing well.
 - 2. **Kentucky (Mike Mulheirn):** Not much activity to report.



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3. **North Carolina:** Jim reported that the chapter has agreed in principle to host a joint conference with SE. The location and dates are to be finalized.
4. **South Carolina (Betty Farley):** The chapter had a successful conference with the most attendees ever, which improved their finances. They were organizing a golf outing for members
5. **Virginia (Maureen):** The chapter is planning the midyear conference; discussions about the location of the annual conference have started.
6. **West Virginia (Mike Manchin):**

VIII. Action Items:

1. **SE nominee for CEFPI Lifetime Achievement Award:** There were 2 nominees: Anthony Ansaldo from NC and Betty Farley. Glenn asked the Board to send their votes to Barbara.
2. **Planner of the Year SE Award:** This will be only a SE region award as International no longer has such an award. Because of varying dates of chapter conferences, all Chapter recipients of their state POY for one year will be nominated for SE POY at the next year's SE conference.
3. **Nominee for SE First President Elect:** Glen proposed Chuck Saylor from SC. This nomination was seconded and Chuck was unanimously elected as the First VP of the SE Chapter
4. **GA/SE Joint conference:** Bill and Mike reported on the progress. Most rooms were booked at the hotel. There were still rooms available at the lodge. Board members should call and register and reserve their rooms. There were a large number of vendors registered, and new vendors would be accommodated in areas adjoining the vendor space.
5. **School of the Future design competition:** Jim said that the NC team will not be coming to the conference. He asked that Vijay confirm that the VA team would be attending.
6. **Update on support from chapters:** Glen reported that NC had agreed to co-host next year's conference. The lessons learned from the joint conference with Georgia will be used to plan the next conference.
7. **Outreach to Alabama:** The Alabama DOE representative will not be able to attend as they are required to attend a state activity.

The next CEFPI-SE Board meeting will be held on June 13th at 11 am.

There being no other business, John moved and Jim seconded the motion to adjourn the meeting at 12:15 p.m.

Southeast Region

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