Minutes of Board Meeting held on April 11, 2014

Attendees (indicated by an ‘X’ next to name):

- Ray Maher  SC (Past-President)
- X Glenn Meeks  NC (President)
- Bill Bradley  VA (President-elect)
- X Mike Satterfield  GA (Vice-President)
- X Vijay Ramnarain  VA (Secretary)
- X John Hill  VA (Treasurer)
- X Christina Lighthall  NC (International)
- X Howard Collins  VA (Membership)
- Walter Bruch  SC (Industry partner)
- X Barbara Worth  CEFPI

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<td>Ray Maher  SC (Past-President)</td>
<td>Maureen Hannan  VA (chapter governor)</td>
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<td>X Glenn Meeks  NC (President)</td>
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<td>Bill Bradley  VA (President-elect)</td>
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<td>X Barbara Worth  CEFPI</td>
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<td>John Ramsey  CEFPI</td>
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GUESTS

- X Keith Webb  VA (chapter president)
- X Tim Fisher  GA (chapter president)
- X Chuck Saylor  SC (chapter president)
- X Eric Allen  NC (chapter president)
- X Steven Ward  KY (chapter president)
- TBD  TN (chapter president)

A. Opening/Introductions and Officer’s Reports

I. Glenn called the meeting to order at 11:08am. Barb completed the roll call.

II. There were no agenda additions or amendments.

III. Minutes of the last meeting will be approved at the next meeting.

IV. Committee Reports:

1. Membership and Chapter Development Committee (Howard Collins)
   
   517-largest one month increase – 16 new members
   23 new members and some dropped
   Big surge from NC
   GA – 5  NC-11  SC-7
   SC leading with biggest membership increase
   Membership numbers in an email

2. Treasurer’s report (John Hill): Financial update
   
   Preliminary budget for conference--conservative on the revenue side
   with only $3000 in sponsors
   May be $4,000 in the black along with $15 per attendee
   $950 is one-half for three teams--chapter pays half -$300
   VA, NC, SC-Glen will send email to governors
   GA chapter is taking care of fees--$2000- they have been very
generous  -$12K-$14K
V. International Report (Christina Lighthall):

Christina reported that the International BOD met for a full day at the Southwest Region Conference in Berkeley. An orientation was held for all BOD members regarding their responsibilities and participation, as well as an update on all staff responsibilities. The new school district membership program is in full swing and the board is discussing a similar private sector membership program. Staff is investigating and negotiating a possible partnership conference with NSSEA in New Orleans in 2015. The CEFP program at San Diego State University is not attracting a sufficient number of students to continue. Should this happen, CEFPI will take the program under its own wing, with the support of SDSU. Christina also mentioned that WCPSS is adding about 4,000 students per year.

VI. Chapter Reports:

1. Georgia Chapter: No report.
2. Kentucky Chapter: No report.
4. South Carolina Chapter (Betty Farley): The SC conference was very successful with 150 in attendance, 29 exhibitors, several sponsors and 50 school district attendees. The chapter plans a golf tournament in May.
5. Tennessee Chapter: No report.
6. Virginia Chapter (Maureen Hannan): In spite of a snow and ice storm, 180 attendees met in Williamsburg for an outstanding conference. The closing keynote, Ron Clark, was exceptional. Although there were concerns about giving funds to the SE Region, they felt that the regional fee was a good idea and are happy to contribute funding for new chapter development. Bill Bradley was honored as the POY 2014.
7. West Virginia Chapter: No report.

B. Action Items:


2. Possible Planner of the Year Award: Glenn asked that each chapter submit the name of their POY, who will become the nominees for SE 2015. All agreed that it is important to recognize someone in the region.

3. Strategic Planning Initiatives Update: Glenn noted that it was time to schedule another strategic planning meeting, perhaps a one day meeting in Richmond.
4. **Update on Support from Chapters:** The GA Chapter will contribute a $25/per attendee contribution to the SE Region.

5. **SE Vendor Setup/Location:** The Georgia Chapter has received $135,000 in sponsorship monies that will pay for 150 school district scholarships.

6. **School of the Future design competition:** The finalist teams from Virginia and there are entries from Virginia and North Carolina will attend the regional conference. The jury will include Jim, Vijay and Ray.

7. **2014 Annual Joint Conference with Georgia Chapter Update:**
   - A complete update will be given at the next board meeting
   - Speakers:
   - Architectural Competition: Submittals are coming in for the competition.
   - Exhibitors:
   - Sponsors:
   - Annual Business Meeting
   - BOD Meeting: Monday, 4:00pm followed by Board Dinner

8. **Outreach to Alabama DOE and Private A/Es- Update**
   - Glenn has spoken with Ed Taylor, chief architect, Alabama DOE and Freddie Lynn, Education Studio Architects who have great interest in establishing a chapter.

The next CEFPI-SE Board meeting will be held on March 14th at 11a.m.
There being no other business, John moved and Vijay seconded the motion to adjourn the meeting at 12:05 p.m.

**C. SE Board Meeting/Event Schedule**
The next CEFPI-SE Board meeting will be held on May 9, 2014 at 11:00am.

**D. Adjournment**

Move to adjourn the SE Board Meeting April 11, 2014
Motion: Second:
Discussion: None
Vote: In favor: All Opposed: Abstentions:
Motion: Passed