



**THE COUNCIL OF EDUCATIONAL FACILITY PLANNERS INTERNATIONAL**

**Minutes of Board Meeting held on April 11, 2014**

Attendees (indicated by an 'X' next to name):

<input type="checkbox"/>	Ray Maher	SC (Past-President)	<input checked="" type="checkbox"/>	Maureen Hannan	VA (chapter governor)
<input checked="" type="checkbox"/>	Glenn Meeks	NC (President)	<input checked="" type="checkbox"/>	Betty Farley	SC (chapter governor)
<input type="checkbox"/>	Bill Bradley	VA (President-elect)	<input checked="" type="checkbox"/>	Jim Copeland	NC (chapter governor)
<input type="checkbox"/>	Mike Satterfield	GA (Vice -President)	<input type="checkbox"/>	Mike Satterfield	GA (chapter governor)
<input checked="" type="checkbox"/>	Vijay Ramnarain	VA (Secretary)	<input type="checkbox"/>	Mike Mulheirn	KY (chapter governor)
<input checked="" type="checkbox"/>	John Hill	VA (Treasurer)	<input type="checkbox"/>	Mark Manchin	WV (chapter governor)
<input type="checkbox"/>			<input type="checkbox"/>		<b><u>GUESTS</u></b>
<input checked="" type="checkbox"/>	Christina Lighthall	NC (International)	<input type="checkbox"/>	Keith Webb	VA (chapter president)
<input checked="" type="checkbox"/>	Howard Collins	VA (Membership)	<input type="checkbox"/>	Tim Fisher	GA (chapter president)
<input type="checkbox"/>			<input type="checkbox"/>	Chuck Saylor	SC (chapter president)
<input type="checkbox"/>			<input type="checkbox"/>	Eric Allen	NC (chapter president)
<input type="checkbox"/>	Walter Bruch	SC (Industry partner)	<input type="checkbox"/>	Steven Ward	KY (chapter president)
<input type="checkbox"/>			<input type="checkbox"/>	TBD	TN (chapter president)
<input checked="" type="checkbox"/>	Barbara Worth	CEFPI	<input type="checkbox"/>	John Ramsey	CEFPI

**A. Opening/Introductions and Officer's Reports**

- I. Glenn called the meeting to order at 11:08am. Barb completed the roll call.
- II. There were no agenda additions or amendments.
- III. Minutes of the last meeting will be approved at the next meeting.
- IV. **Committee Reports:**
  - 1. **Membership and Chapter Development Committee (Howard Collins)**  
 517-largest one month increase – 16 new members  
 23 new members and some dropped  
 Big surge from NC  
 GA – 5 NC-11 SC-7  
 SC leading with biggest membership increase  
 Membership numbers in an email
  - 2. **Treasurer's report (John Hill):** Financial update  
 Preliminary budget for conference--conservative on the revenue side  
 with only \$3000 in sponsors  
 May be \$4,000 in the black along with \$15 per attendee  
 \$950 is one-half for three teams--chapter pays half -\$300  
 VA, NC, SC-Glen will send email to governors  
 GA chapter is taking care of fees--\$2000- they have been very  
 generous -\$12K-\$14K



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### V. **International Report (Christina Lighthall):**

Christina reported that the International BOD met for a full day at the Southwest Region Conference in Berkeley. An orientation was held for all BOD members regarding their responsibilities and participation, as well as an update on all staff responsibilities. The new school district membership program is in full swing and the board is discussing a similar private sector membership program. Staff is investigating and negotiating a possible partnership conference with NSSEA in New Orleans in 2015. The CEFP program at San Diego State University is not attracting a sufficient number of students to continue. Should this happen, CEFPi will take the program under its own wing, with the support of SDSU. Christina also mentioned that WCPSS is adding about 4,000 students per year.

### VI. **Chapter Reports:**

1. **Georgia Chapter** : No report.
2. **Kentucky Chapter**: No report.
3. **North Carolina Chapter**: No report.
4. **South Carolina Chapter**(Betty Farley): The SC conference was very successful with 150 in attendance, 29 exhibitors, several sponsors and 50 school district attendees. The chapter plans a golf tournament in May.
5. **Tennessee Chapter**: No report.
6. **Virginia Chapter** (Maureen Hannan): In spite of a snow and ice storm, 180 attendees met in Williamsburg for an outstanding conference. The closing keynote, Ron Clark, was exceptional. Although there were concerns about giving funds to the SE Region, they felt that the regional fee was a good idea and are happy to contribute funding for new chapter development. Bill Bradley was honored as the POY 2014.
7. **West Virginia Chapter**: No report.

### B. **Action Items:**

1. **Lifetime Achievement Award-Nominee/Selection**: Nominees from chapters due May 30, 2014.
2. **Possible Planner of the Year Award**: Glenn asked that each chapter submit the name of their POY, who will become the nominees for SE 2015. All agreed that it is important to recognize someone in the region.
3. **Strategic Planning Initiatives Update**: Glenn noted that it was time to schedule another strategic planning meeting, perhaps a one day meeting in Richmond.



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- 4. Update on Support from Chapters:** The GA Chapter will contribute a \$25/per attendee contribution to the SE Region.
- 5. SE Vendor Setup/Location:** The Georgia Chapter has received \$135,000 in sponsorship monies that will pay for 150 school district scholarships.
- 6. School of the Future design competition:** The finalist teams from Virginia and there are entries from Virginia and North Carolina will attend the regional conference. The jury will include Jim, Vijay and Ray.
- 7. 2014 Annual Joint Conference with Georgia Chapter Update:**
  - A complete update will be given at the next board meeting
  - Speakers:
  - Architectural Competition: Submittals are coming in for the competition.
  - Exhibitors:
  - Sponsors:
  - Annual Business Meeting
  - BOD Meeting: Monday, 4:00pm followed by Board Dinner
- 8. Outreach to Alabama DOE and Private A/Es- Update**
  - Glenn has spoken with Ed Taylor, chief architect, Alabama DOE and Freddie Lynn, Education Studio Architects who have great interest in establishing a chapter.

The next CEFPI-SE Board meeting will be held on March 14<sup>th</sup> at 11a.m.  
There being no other business, John moved and Vijay seconded the motion to adjourn the meeting at 12:05 p.m.

**C. SE Board Meeting/Event Schedule**

The next CEFPI-SE Board meeting will be held on May 9, 2014 at 11:00am.

**D. Adjournment**

*Move to adjourn the SE Board Meeting April 11, 2014*

Motion:                      Second:

Discussion: None

Vote: In favor: All    Opposed:            Abstentions:

Motion: *Passed*