



THE COUNCIL OF EDUCATIONAL FACILITY PLANNERS INTERNATIONAL

Minutes of Board Meeting held on February 21, 2014

Attendees (indicated by an 'X' next to name):

<input checked="" type="checkbox"/>	Ray Maher	SC (Past-President)	<input checked="" type="checkbox"/>	Maureen Hannan	VA (chapter governor)
<input type="checkbox"/>	Glenn Meeks	NC (President)	<input checked="" type="checkbox"/>	Betty Farley	SC (chapter governor)
<input type="checkbox"/>	Bill Bradley	VA (President-elect)	<input type="checkbox"/>	Jim Copeland	NC (chapter governor)
<input type="checkbox"/>	Mike Satterfield	GA (Vice -President)	<input type="checkbox"/>	Mike Satterfield	GA (chapter governor)
<input type="checkbox"/>	Vijay Ramnarain	VA (Secretary)	<input type="checkbox"/>	Mike Mulheirn	KY (chapter governor)
<input checked="" type="checkbox"/>	John Hill	VA (Treasurer)	<input type="checkbox"/>	Mark Manchin	WV (chapter governor)
<u>GUESTS</u>					
<input checked="" type="checkbox"/>	Christina Lighthall	NC (International)	<input type="checkbox"/>	Keith Webb	VA (chapter president)
<input checked="" type="checkbox"/>	Howard Collins	VA (Membership)	<input type="checkbox"/>	Tim Fisher	GA (chapter president)
<input type="checkbox"/>			<input type="checkbox"/>	Chuck Saylor	SC (chapter president)
<input type="checkbox"/>			<input type="checkbox"/>	Eric Allen	NC (chapter president)
<input type="checkbox"/>	Walter Bruch	SC (Industry partner)	<input type="checkbox"/>	Steven Ward	KY (chapter president)
<input type="checkbox"/>			<input type="checkbox"/>	TBD	TN (chapter president)
<input checked="" type="checkbox"/>	Barbara Worth	CEFPI	<input type="checkbox"/>	John Ramsey	CEFPI

I. Glenn called the meeting to order at 11:15. Vijay completed the roll call.

II. There were no agenda additions or amendments.

III. Minutes of the last meeting will be approved at the next meeting.

IV. Committee Reports:

1. Membership and Chapter Development Committee: No report

V. Treasurer's report (John Hill): John has sent the following update by email earlier:

As an update to financial status:

1. Profit/Loss for 2013 (\$6,745)
2. Checking account balance \$108,699 (as of Dec. 31, 2013)

The last activity in our checking account was a miscellaneous charge from CEFPI for \$122 on Dec. 9, 2013. Prior to that, last activity was in September.

VI. International Report (Christina Lighthall): Christina reported that the membership webinar was very successful had 34 people participate and will be repeated on March 17th; the new membership brochure is available on the SE website. She invited everyone to respond to a survey to be sent out about the CEFPI's branding initiative. There will be a face to face meeting of the international board on March 26th in California, and she invites comments and suggestions for issues that can be discussed at that meeting to be sent to her.

VII. Chapter Reports:

Southeast Region

9180 E. Desert Cove, Suite 104 Scottsdale, AZ 85260
Phone: 480-391-0840 • Fax: 480-391-0940 • www.cefpi.org



THE COUNCIL OF EDUCATIONAL FACILITY PLANNERS INTERNATIONAL

1. **Georgia (Mike Satterfield):** Mike said that their chapter meeting was held at the North Atlanta HS which was featured in the January issue of Architectural Record. The school district bought an old IBM HQ consisting of 2 buildings for \$50M and converted it into a high school. The school has an area of 450,000SFT has capacity of 2400 and a current enrolment of 1500.
2. **Kentucky (Mike Mulheirn):** Moving ahead with the planning of their annual conference. They are OK with the \$15.00 per attendee proposal to find SE.
3. **North Carolina:** No report.
4. **South Carolina (Betty Farley):** The chapter is working on its annual conference to be held on March 20-21. The conference theme is "Today's Challenge Tomorrow's Successes". South Carolina legislators will talk about the change in the state funding method, and there will be sessions on school security and tours to school facilities. So far 57 attendees and 16 exhibitors have registered.
5. **Virginia (Vijay):** The planning for the annual conference on March 3-4 at Williamsburg is complete. In addition to break out sessions, there will be multiple general sessions. John Ramsey and George Waggoner from CEFPI as well as Glen Meeks will attend. The Virginia SOFT winners will be invited to the conference and the Virginia Board will meet with SE board members on Tuesday.
6. **West Virginia (Mike Manchin):** Mike announced that he is leaving his current position and is taking a new position as a school district superintendent in West Virginia. The chapter leadership has met and will capitalize on the West Virginia conference to promote membership and activate the state chapter.

VIII. Action Items:

1. **Industry Partners:** No new activity.
2. **Strategic Planning Initiatives:** Glenn will reach out to Len Wright to have the Communications Committee moving, and he will send out an email about the Lifetime Achievement Award.
3. **Chapter Support:** The Board discussed Georgia's alternative proposal that only the annual conference co-host chapter provides a \$15/- per attendee contribution to the SE region in lieu of the original proposal that all chapters provide an annual \$15/- contribution per member. Various chapters have raised questions about the original proposal and asked as to why the SE region is looking to chapters for support. Glenn is meeting with the Virginia chapter board at their conference in Williamsburg to discuss, explain and seek their chapter support for the SE region.
4. **School of the Future design competition:** Jim is coordinating this activity and there are entries from Virginia, North Carolina and South Carolina. The finalists will be juried at the SE-GA conference. SE and chapters will split the cost for the teams to attend the conference.
5. **MacConnell Jury:** John Hill and Howard Collins have talked and Howard has withdrawn his candidacy. John was elected as the SE member on the jury and said that he looked forward to working with the other members. Barbara added that the first meeting of the jury was scheduled for March 4th.
6. **2014 Annual Conference:** Georgia will have 2 more Board meetings to plan and finalize the conference, (140) rooms have been booked and (50) are still available; out of (74) exhibitor spaces (66) have been sold. About 5-6 more sponsors could be accommodated if needed. 30%

Southeast Region

9180 E. Desert Cove, Suite 104 Scottsdale, AZ 85260
Phone: 480-391-0840 • Fax: 480-391-0940 • www.cefpi.org



THE COUNCIL OF EDUCATIONAL FACILITY PLANNERS INTERNATIONAL

of the sponsors are new to the conference and GA expects to raise about \$160K in sponsorship.

The Board decided to hold its meeting and dinner on Monday night; Mike will make reservations and arrange for bus transportation.

A call for speakers has been sent out; there will be a large amount of sessions, and the keynote speakers are still being finalized.

To follow up on the goal of setting up of an Alabama chapter, Glenn will contact the Alabama DOE and other private Alabama A/Es and invite them to the GA conference. Mike proposed sponsoring the cost for the head of the facilities services of Alabama DOE to attend. Vijay will do the architectural exhibit and award program. In order to reduce costs, in lieu of plaques certificates will be issued for the various service awards, and award ribbons will be placed on the winning architectural project boards.

The next CEFPI-SE Board meeting will be held on March 14th at 11a.m.

There being no other business, John moved and Vijay seconded the motion to adjourn the meeting at 12:05 p.m.

Southeast Region

9180 E. Desert Cove, Suite 104 Scottsdale, AZ 85260
Phone: 480-391-0840 • *Fax:* 480-391-0940 • www.cefpi.org