



THE COUNCIL OF EDUCATIONAL FACILITY PLANNERS INTERNATIONAL

CEFPI Saskatchewan Chapter Executive Meeting

June 20, 2013 10:00 a.m.

Teleconference

In Attendance:

Garry Merkowsky
Kristin Hetterly
Stan Laba
Kirstin Mahan Thompson
Robert Beug
Donna Robinson
Mitch Empey
Mike Hurd
Dave Edwards
Leslie Blacklock
Brian Bossaer and the North Battleford Conference
Planning Committee

Regrets:

Dave Jackson
Daryl Boehme
Dallas Huard
Dan Van Buekenhout

1. **Additions to Agenda** –none
2. **Adoption of Agenda** – Moved by Gary Merkowsky, seconded by Kristin Hetterly, all in favour.
3. **Adoption of Minutes of Last Meeting** –
– moved by Mitch Empey, seconded by Mike Hurd, all in favour.

4. Reports

Financial Report – Kristin Hetterly reported that the bank balance is \$48,214, with the proceeds from Prince Albert conference still to be added (approximately \$25,000).

International – no report.

Governor's Report –Dave Edwards reported that the next PNWR conference will be held jointly with the International conference in Portland in September of 2014. This is something International will be looking to do again in the future. A separate Canadian meeting to discuss national issues is being considered.

5. New Business

2013 PNW Conference (Regina May 22-24, 2013) Debrief

Gary Merkowsky reported that the feedback was good and the sessions were well attended. There were a few issues with the hotel – the contract was changed without our notice so the trade show had to pack up early and you had to walk through one session to get to the other. The tours were very good but could have been better organized in terms of coordinating getting people on the bus. Final accounting still to be done – hotel bill was \$35,000.

2014 Sask Chapter Conference (Jan 29, 30, 31, 2014 – North Battleford)

Brian Bossaer and the North Battleford Planning committee were in attendance for this report. The site will be the Western Development Museum – a \$500 deposit has been placed. Hotel will be the Gold Eagle Lodge – a block of 80 rooms for 2 nights should suffice. \$2000 start up money will be sent from the Sask Chapter. Brian will set up email contact list for committee members. Marilyn at the Living Sky School Division will look after the accounting. The theme will be about creating connections or connecting past to future. Tours will include the Living Sky School Division Office and the new Multiplex. Educational sessions ideally will include Design, Maintenance, and Planning streams. Preliminary ideas include Johnson Controls Miser Program, Safety and Security issue. The Sask Executive will make suggestions on the Keynote. The ministry should be invited to discuss the new P3 model for schools. Trade show could probably support 40 booths, which need to be 10' wide if possible. Fees will be \$300 for members, \$400 for non-members – 20% surcharge on non-members has to go to International. There may also be reduced rates for trades staff of school divisions (educational sessions and trade show), and for students. Information will go on the website as soon as possible – coordinate with Donna Robinson.

Scholarship Update

Kristen Hetterly reported that we have 21 applicants and is recommending 5 awards. Stan and Kristen will make decisions next week.

Newsletter

Kirstin will still be able to work on this while on Maternity leave. She needs photos from the Regina conference for the next issue.

Membership Lists

We need to make sure this is up to date as Kirstin is not getting some of the e-mails. Stan will ask Donna Robinson to follow up.

6. Other Issues

Public Private Partnerships (P3's)

A survey on the members' thoughts on this was suggested to be included in the next newsletter, with the results being presented to the Ministry. It was felt that it is important to do something on this as it will have a big impact on school facilities.

School Security

Dave Edwards will follow up to see if a report from the recent CEFPI symposium is available. We might want to do a Canadian component.

Non-Member Fee Update

Leslie reported that this is not finalized, but is in a trial period. It will hurt the bottom line of our conferences. Gary noted that International is still not providing financial accountability and suggested we send a letter indicating our displeasure. Leslie will make sure this is discussed at the Regional level.

Update June 20/13 : this has been approved by International

7. **Next meeting** – will be in mid-September – Stan will arrange.
8. **Adjournment** – meeting ended at 11:15 a.m.