

## A4LE Saskatchewan Chapter Executive Meeting

**Location** Keepers Restaurant – Davidson, Sask/TEAMS Call  
**Date** April 28, 2023  
**Time** 11:30am  
**Minutes** Kirstin Mahan Thompson

### In Attendance:

Heather Morgan (President)	Leif Friggstad (President Elect) <i>Scholarship Chair</i>	Kirstin Mahan Thompson (Secretary)	Kelly Nadler (Treasurer)
Tyler Ottenbreit (Director)	Derek Kindrachuk (Director) [Teams]	Victoria Yong-Hing (Ad Hoc Director) [Teams]	Amber Moar (Ad Hoc Director) [Teams]
Landon Lucyk (Ad Hoc Director) [Teams] <i>Newsletter Chair</i>	Daniel Reeves (Past President/Governor) [Teams]		

### Regrets:

Paul Blaser (Ad Hoc Director)	Greg Hasiuk (Manitoba Rep.)	Donna Robinson (PNW Director)	
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### Minutes of Meeting:

1. **Call to Order at 11:47am**
2. **Additions to Agenda** – There were no additions to the agenda
3. **Adoption of Agenda** – Moved by Leif, seconded by Kelly, all in favour, Passed.
4. **Adoption of Minutes of Last Meeting** – Moved by Derek, Seconded by Heather, all in favour, Passed.
5. **Adoption of AGM Minutes** – This has been deferred until Heather and Kirstin can put together. These will be distributed to the board via email for approval.
6. **Saskatchewan Chapter Distinguished Service Awards** – Dan Reeves will be preparing this and sending out to Dan Olmstead, Dan Van Buekenhout, and Chris Roszell.
7. **Gerry McCudden Scholarship Update**
  - a. Leif confirmed that the scholarship has gone out (April 13, 2023).
  - b. He will be doing follow-up calls with his contacts at A4LE member school boards.
  - c. He has not yet reached out to schools who are not on the member list. *(This can be found on the A4LE website under the information for the Scholarship)*
  - d. Amber will check with her contacts to see if there is an efficient way to find out who the correct people to contact at each school are.

- e. Heather raised the question of whether a scholarship/bursary to support spending by the teachers might be something to consider. Amber commented that funding for teacher spending really varies from school board to school board. In some cases, money is budgeted and used for this, and in other cases it falls more heavily on the teachers.
- f. Kirstin suggested that an industry/A4LE funded bursary towards an individual school to go towards a specific learning initiative, ie. Outdoor class, new book collections, a piece of technology, a very small reno/facelift to a space, etc.
- g. Heather asked if we could compile the percentage of scholarship winners from rural schools vs. the larger cities, and, also, the total number of dollars that A4LE SaskChapter has awarded since the Scholarship's inception.

## 8. Newsletter

- a. Heather provided update as Landon was not yet on call.
- b. Spring Newsletter went out as scheduled on March 29, 2023.
- c. We should target one more newsletter prior to the summer. Features to include:
  - i. A summary of the Regional Conference (Sask Weyburn school won the Pinnacle Award)
  - ii. A review on an installation of vendor product in Sask Schools. We should reach out to our vendors that attended the January conference and they could provide short highlight. Kelly to send Vendor contact list to Landon.
  - iii. Derek mentioned opportunity to provide hotlink to interesting articles, featured schools, product installs, etc.
- d. Following Newsletters could be in Fall, and then one more in Winter, prior to the AGM. We will target four (4) per year.

9. **20U40 update** – Landon and Jessica to submit their receipts for registration to Kelly for reimbursement.

10. **Regional Awards** - PNR Fellow, Distinguished Service, and Lifetime Achievement Nominations. Board members to review and provide nominations for next year. Follow-up information: *The Regional announcement usually goes out in fall and application closes in December. These nominations are announced at the Regional Conference and then passed along (where applicable) to the International level (ie. LE Fellow and Lifetime Achievement Award). Current Eligible Members from our Chapter for the Fellow Award are below:*

- a. Greg Hasiuk
- b. Keith Henry
- c. Mike Hurd
- d. Patrick Kelly
- e. Stan Laba
- f. James McEwen
- g. Bron Nurkowski
- h. Robert Tough
- i. Dan Van Buekenhout
- j. Justin Wotherspoon
- k. James Youck
- l. Jeff Zenner

## 11. 2024 Conference Location

- a. Tyler to reach out to Greg Hasiuk to contact school division in Weyburn to see how they might be involved and to feature their school as the winner of the PNW Regional Pinnacle Award.
- b. Due to the reorganization of turn over for the boards, AGM's will now need to occur at the end of the calendar/fiscal year. Due to consistent weather issues with the January conference, the board will look at scheduling our conferences to be during a nicer time of the year.
- c. Heather will contact Donna to look at venues prior to May Long Weekend in the Weyburn area and, also, at potential scheduling conflicts (ie. Major Holidays, other conferences such as A4LE Regional, SAA, major sporting events, etc.)
- d. Amber brought up Lloydminster or Yorkton with potential projects. Amber may have contact for backup projects.

## 12. Reports

- a. Financial Report – Will be accepted via online vote as completed report was not yet ready.
  - i. Net Conference Earnings were around \$5,000. Kelly noted that sponsorship was much lower than in our past conferences.
  - ii. Kelly is still waiting for 2022 Accounting fees.
  - iii. Approximate income was \$7,000 – keeping in mind that annual expenses are typically between \$5,000-\$6,000. (This has been without travel over the last 3 years)
  - iv. There will be some accounting changes at the International level that may affect how much cash on hand will be required in the chapter accounts. It is anticipated that larger expenditures required for conference planning may flow through the International accounts.
- b. International Report – Moved by Kelly, Seconded by Leif, all in favour, Passed.
  - i. Highlights provided by Heather. Full report is attached.
  - ii. International has changed length of term for Leadership positions.
  - iii. They will be providing education on how to run boards, and updating the Policy and Procedures manual.
  - iv. Adoption of a new Software – “Thought Exchange”. More instruction on how this can be used at Chapter level is still required.
- c. Governor Report – Deferred

## 13. New Business

- a. Spring Event: Saskatoon Spring 2023
  - i. Tyler has a list of potential projects to be feature. He will circulate to the board to start reaching out to contacts.
    1. Regina/Saskatoon location (but could be on Teams for all)
    2. Where is job? Who is the Team? What is the Schedule?
    3. Highlights Innovations or Opportunities.
    4. This is not the medium to discuss shortfalls of Government Funding.

5. A “Film strip of Case Studies...Celebrating School Construction in Saskatchewan”.
  - ii. Derek and Landon have offered Saskatoon/Regina host location.
    1. Simultaneous in the two locations, with a Teams Setup.
    2. 3:30pm – 5:00pm
    3. Budget \$300 or so with some sponsorship for drinks and snacks.
    4. Date – last week of May/First week of June. Potentially the 7<sup>th</sup> as a placeholder.
    5. Landon to confirm with P3A if this date works.
- b. 2023/24 Chapter Budget
- i. Chapter sponsorship of 20U40 - \$260CADx2
  - ii. Chapter sponsorship of Regional/International attendance – nothing this year (maybe Heather’s allocation could go to a member)
    1. Heather will ask Donna if Registration Scholarship could be for Chicago or Hawaii.
  - iii. Gerry McCudden - \$2,000 to a single recipient.
  - iv. As part of future budget planning for the Chapter, we will need to review the Regional Bylaws Travel Matrix. Heather will request from Donna for distribution to the Board. *(attached)*
- c. Goals/Intents for 2023/24
- i. “Trauma Informed Design” virtual Chapter event - maybe in the Fall.
  - ii. Streamline the governing/board protocols.
  - iii. What will our voice in Saskatchewan be?
  - iv. How do we increase our visibility in the province...possible major A4LE International event here.
  - v. Streamline information flow – what should be on the website, google drive, etc. (Kirstin and Dan?). In addition, Leif continues to hold the Chapter “Archives”. These need to be reviewed/purged and organized and stored.
  - vi. Continue to offer Learning Opportunities.
    1. Continue to support JEDI initiative.
    2. Potential virtual presentation by Claudia Yehia-Alaeddin on Sensory Rooms.
  - vii. How do we market ourselves as we show the value of A4LE to potential members? Potentially, create a document that highlights our goals and our initiatives. *(Refer to the Bylaws)*
  - viii. Can we celebrate our Anniversary? Tyler to confirm what year this will be.

#### 14. Next Meeting

- a. Plan for one more “in-person” meeting prior to years end.
- b. May 23th @ 12:00pm - Teams call to discuss Spring Event. Kirstin will send Invite.

15. **Adjournment** – 2:pm – Moved by Heather, Seconded by Derek, all in favour, Passed. *(Going forward, it will not be required to second the Motion to Adjourn)*