



CEFPI Saskatchewan Chapter Executive Meeting

March 11, 2015

10:00 a.m. Meeting (SPSD Boardroom) / Teleconference

In Attendance:

Daryl Boehme
David Edwards
Stan Laba
Kirstin Mahan Thompson
Heather Morgan
Chris Roszell
Sarah Turnbull
Tyler Ottenbreit
Donna Robinson

Regrets:

Kristin Hetterly
Jeff Howlett
Derek Kindrachuk
Daniel Reeves

1. **Call to Order** – 10:05am
2. **Additions to Agenda** – none
3. **Adoption of Agenda** – Moved by Daryl Boehme, seconded by Stan Laba; all in favour. There were no additions to the agenda
4. **Adoption of Minutes of Last Meeting** - Moved by Dave Edwards, seconded by Heather Morgan; all in favour. There were no errors, omissions or corrections to the minutes.
5. **Business Arising from Meeting Minutes**
 - **Spring Activity for Regina** – Sarah Turnbull and Tyler Ottenbreit
 - Plan would include: Tour and presentation of Emerald Park School with a small reception or informal meeting/social event
 - Potential Date: 3rd /4th week of May on a Thursday in the early evening
 - Tyler O. has confirmed that the Prairie Valley S.D. and Stantec are willing to lead the tour and do a presentation
 - There is the possibility of going to the Ice House afterwards for a small social event
 - Invites may be sent province wide but it is expected that it will be mostly people from Regina and immediate area attending
 - There would be no cost to members

- Next steps
 - Confirm date
 - Look for and confirm sponsorship
 - Possibility of CEU Credits : Sarah T. to follow up with IDAS , Jeff H with the SAA
 - Send out Invite and promotional material
 - Confirm dates and times with presenters
 - Sarah T. and Tyler O. may set up an interim planning meeting if necessary.
- **Donation to new Hawaii Chapter**
 - Although nothing has happened to date, the Sask. Chapter has pledged to send a \$500 USD commitment
 - General consensus was to support from the Executive
 - Kirstin M.T. will get Jeff H. to proceed and prepare a cheque / money order
- **2016 AGM Location**
 - Meeting will be in Swift Current
 - Discussion around venue: Casino vs Palliser Pavilion. After a lengthy discussion it was determined that the Casino would be a more suitable venue regardless of lack of conference rooms.
 - Stan will talk to Dan Olmstead and his organization committee and they will let executive know where they need additional support
 - Casino/hotel is open Jan 20-22, 2016. Kirstin M.T and Dan O. to confirm and look at booking a block of rooms
 - Dan O. to contact Hotel/Casino
 - Donna R. can review contract with Hotel/Casino
- **2015 Sask. Chapter Debrief**
 - No report - Jeff Howlett will follow up
 - Kirstin to follow regarding outstanding accounts

6. Reports

- **Financial Report:**
 - Ongoing via email
 - Kirstin to follow up and co-ordinate the updating of directors and signing authority with Jeff H. and Stan L.
- **International**
 - Dave Edwards noted the Pacific Northwest Regional conference is in Vancouver from June 18th to 20th. Registration is now open.

- The new CEFPI membership structure will become effective on March 1,2015
- International Re-branding remains ongoing
- **All Reports:** Move to accept by Darryl Boehme, seconded by Kirstin Mahan Thompson; all in favour

7. **New Business**

- **Newsletter**
 - Tyler O. to take over newsletter and will work with Donna R during the transition.
 - Timing for next edition: Potentially in April or May 2015
 - Content to include in the next issue:
 - Re-cap of AGM
 - Regional Conference
 - Regina tour/event
 - Link to Willowgrove openings

8. **Date and Location of Next Meeting** - End of May face to face meeting: Kirstin M.T. will send out a doodle poll for potential dates.

9. **Adjournment** - meeting was adjourned at 11:02pm.