



**A4LE OREGON/SW WASHINGTON CHAPTER
BOARD OF DIRECTORS MEETING MINUTES revision 1**

BOARD MEMBERS: (*: present, A: absent)

* Lydia Burns, President	* Chuck Stiller, Member At Large
* Joseph Echeverri, President-Elect	* Eric Melle, Member At Large
* Jennifer Halleck, Past President	* Jen Sohm, Member At Large
* Randy Miller, Treasurer	* Luke Heath, Member At Large
* Tim Ayersman, Secretary	A Nate Buddress, Member At Large
A Jason Beam, Oregon Governor	A Robert Allen, Member At Large
* Deb France, PNW Region President-Elect	* Steve Kelly, Member At Large
* Donna Robinson, A4LE International	

<p>Location: Oh planning+design, architecture 115 NW First Avenue, Suite 300, Portland, OR 97209</p> <p>Time/Date: 7:30 am – 9:00 am, Thursday September 21, 2018</p>

- 1) Approval of Minutes: August 30th, 2018 approved.
- 2) Treasurer's Report: Our current balance is \$23,652.28. Lydia and Randy will meet prior to the next board meeting to review the chapters finances. The full breakdown of the expenses and income has been updated in the Google documents, Treasurer File.
<https://drive.google.com/drive/folders/1ewF9lXY8B0Zv7IiqLosljULOJJZSHIBL>
- 3) Governor's Report: No Report. Deb reviewed the International A4LE restructuring. Due to A4LE's growth we will be restructuring to be affiliates under one parent organization the International A4LE. This will ensure that each chapter's laws are the same, currently they are slightly different. There are three options on how we could be structured; A country affiliation, global region, or a hybrid model. Our preference is for a multi-national model in order to keep our collaboration with Canadian chapters.
- 4) Ongoing Business / Chapter Event Calendar Updates:
 - a. The Open House – Furniture Showcase to view new concepts in school furniture design was held on September 19th at DOWA IBI. It had a great turn out with 50-60 people showing up.
 - b. The OSCIM Program & TAP Grant Event by Michael Elliot is scheduled for October 18th to be held at Floor Solutions, 5:30-7:00pm.
 - c. The International Convention Learning Scape will be in Chicago from November 1st-4th, 2018. Board members that are able to attending are Lydia, Jennifer H., Robert, Jen S., Deb., and Randy.
 - d. It was suggested to have a Grant High School tour and 20U40 event around the week of November 12th -16th, this will need to be coordinated with Mahlum. Lydia will check with Jen S. to see if she can coordinate this.

- e. It was also suggested to have a tour of Fairview ES in November. Robert will be contacting BLRB.
 - f. The Pacific Northwest Regional Conference for 2019 is scheduled for May 29-31 in Saskatoon, Saskatchewan Canada.
 - g. Joe will tabulate the remainder of the tours that have been submitted for the board to review at our next meeting. The tabulation can be found in the Google documents;
<https://drive.google.com/drive/folders/1THVZ0hsG1s6MpILmZVH46I2pBxO69aT>
- 5) Schools Next: No new updates.
- 6) Scholarships: There has been no acknowledgment from Nicole on receiving the scholarship. Chuck will confirm that she received it.
- 7) Sponsorship:
- a. LSW and OHPD have **stated they would be renewing** their sponsorship. *Joe will be organizing the sponsorship information to be able to track better who sponsors what event, and to identify when companies sponsorship is coming to an end.* The date that companies become sponsors will be put into the google calendar with a reminder when their sponsorship is come up.
- 8) New Business:
- a. Mike Davis from the Seattle Chapter has offered a member of the OR/SW W Chapter Board to sit in on their planning committee. It will be held on May 8th-10th at the Vancouver Hilton. Lydia volunteered to attend.
 - b. Upcoming Board meetings for the year;
 - I. October 12th will be at Bassetti Architects office, 7:30am
 - II. November 7th will be at KPFF's office, **4:30pm.**
 - III. December 14th will be at the Lake Oswego School District's office, 7:30am.
 - IV. January 11th (Deb's Birthday) will be at PAE's office, 7:30am.
 - V. February 8th (Joe's Birthday) will be at Oh planning+design, architecture's office, 7:30am.
 - VI. March 8th will be at LCL office, 7:30am
 - VII. April 12th will be at Floor Solutions office, 7:30am.
 - VIII. May 10th will be at LSW's office, 7:30am.
 - IX. June will be the Chapter social event, No date yet.
- 9) Next Board Meeting is October 12th (Friday), 2018 at 7:30am-9:00am, Location to be Bassetti Architects, 721 NW 9th Ave #350, Portland, OR 97209.

END OF MEETING