



**CEFPI OREGON/SW WASHINGTON CHAPTER
BOARD OF DIRECTORS MEETING MINUTES**

BOARD MEMBERS PRESENT:

Karina Ruiz, President

Randy Miller, President-Elect

Katrina Shum Miller, Past President

Richard Higgins, Treasurer

David Fridenmaker, Secretary

Donna Robinson, CEFPI International

Jennifer Halleck, Member At Large

Steve Kelly, Member At Large

OTHERS PRESENT:

None

LOCATION: DOWA-IBI Group Architects, 907 SW Stark Street, Portland OR 97205

TIME/DATE: 7:30 am – 8:30 am, Wednesday, April 29, 2015

- 1) Approval of Minutes: Previous minutes (April 1, 2015) – distributed via email.
Approved (see Attachment A)
- 2) Treasurer's Report: Richard
 - a. Treasurer's Report Submitted, dated April 29, 2015 (see Attachment B)
 - b. 6-Year Budget Worksheet submitted, dated April 29, 2015 (see Attachment C)
 - i. Discussion:
 1. Added Schools Next sponsorship and expenses
 2. Schools Next travel for judging. Region and chapters split the costs of travel for judging of competitions. This year the chapter expense is expected to be between \$500 to \$1,000. This year's competitions will 1 in Montana, 1 in Canada and 1 in Vancouver WA.
 3. Richard will contact Fred Long about how Schools Next costs are shared. In particular, ask Fred for clarification for winning team travel costs to International.
- 3) Governor's Report: No Report
- 4) On-Going Business
 - a. Chapter Events
 - i. 2015 Events:
 1. Summer or Fall 2015 Event: Stanford Design Thinking Boot Camp concept. Jennifer & Karina will discuss to plan event.
 2. School Tour in early June: Steve will contact Boora Architects about visiting Happy Valley Middle School during the 1st 2 weeks in June.
 3. Current and emerging trends in lighting controls and classroom technology (Steve/David C.) Track for a future event.
 4. Future Bond Programs: Plans & Challenges. Track for a future event.
 - b. Green Schools

- i. Katrina: CEFPI is a core member of a national level coalition for Green Schools. National is advocating for formation of state coalitions. Would chapter want to be a member? Or is the chapter likely to get involved?
 - c. CEFPI Philanthropy
 - i. College Scholarship Program Update.
 - 1. Jason will continue working on scholarship program. First year to be 2016. Scholarships will be for graduating high school seniors.
- 5) New Business:
 - a. Chapter Board Election:
 - i. President: Randy Miller
 - ii. President Elect: Steve Kelly nominated
 - iii. Past President: Karina Ruiz
 - iv. Treasurer: Richard Higgins will continue
 - v. Secretary: Open
 - vi. Member At Large (1-Year): Open
 - vii. Member At Large (2-Year): Open with Steve moving to President Elect
 - viii. Member At Large (3-Year): Jennifer Halleck will continue
 - ix. Call for interested candidates around May 1st.
 - x. Nominations open approx. 2 weeks.
 - xi. Elections around May 15, with announcement at the end of May.
 - xii. Donna will check-in during the last week of April to develop the call for nominations.
- 6) Next Board Meeting – Wednesday May 20, 2015 at 7:30 am at Workpointe Offices - 601 SE Clay St, Portland, OR 97214.