



**A4LE OREGON/SW WASHINGTON CHAPTER
BOARD OF DIRECTORS MEETING MINUTES**

BOARD MEMBERS PRESENT:

Randy Miller, President	<u>Call-in participants</u>
Steve Kelly, President-Elect	Donna Robinson, A4LE International
Jason Beam, Governor	Karina Ruiz, Past President
Deb France, Secretary	Richard Higgins, Treasurer
Lydia Burns, Member At Large	
Jennifer Halleck, Member At Large (Not present)	
Vonnie Good, Member At Large (Not present)	

Location: Floor Solutions, 1750 NW Naito
Time/Date: 7.30 am – 9:00 am, Wednesday April 13, 2016

- 1) Approval of Minutes: Previous minutes (March 9, 2016) – distributed via email.
Approved unanimously
- 2) Treasurer’s Report: Richard provided an update of the budget. Randy and Steve to schedule a meeting to prepare the budget for the next year.
- 3) Governor’s Report:
 - a) The Regional Conference is in June. Industry partner sponsorships are encouraged.
 - b) 20 under 40 is scheduled for a conference call today – more to report at the next meeting.
- 4) 2016 Events
 - a) Regional Readiness Forum, April 29th 7:30 – 9:30 at the MAC Club. Currently 5 sponsors. An outreach by the Board with another email notice will be vital to a good turnout. Action item: need to send panelists a thank you note and gift. Send sponsors a thank you note.
 - b) May 10 Design Thinking Bootcamp: The announcement may be too late for a good turnout. Randy to follow up with Karina.
 - c) Parkrose MS Tour- was well attended
 - d) Summer Social: Steve and Randy to confirm format
- 5) Sponsorships: Region sponsorships include 6 events and recognition on the web site/event announcements. The WA chapter has a good example of this, with additional venues such as monthly dinners for membership. Richard to get a sample of their template. Next steps: Steve and Randy to confirm on how other regions have announced this opportunity. Goal: to have the 2016-17 Sponsorships in place this spring.
- 6) Scholarships: Applications due May 15. Currently one is submitted.
- 7) Membership update: 92 current members. 1014 in PNW (Southern is at 1010)
- 8) New Business

- a) Board elections – date to be confirmed. Election positions include President Elect, Secretary, Treasurer, 2 at-large positions (1 yr & 3 yr). New bilaws for term of service to include 3-year for Secretary and Treasurer, this will be in effect in the 2017 election.

9) **Next Board Meeting – May 11, 2016**

END OF MEETING MINTUES