

MEETING MINUTES

Date: February 18, 2017
 Subject: A4LE Oregon/SW Washington Chapter
 Board of Directors Meeting Agenda
 Notes By: Lydia Burns
 Meeting Date: February 8, 2017
 Location: DOWA / IBI

Attendees:

Steve Kelly*	President	Steve.kelly@pae-engineers.com
Jennifer Halleck*	President-Elect	Jennifer.halleck@vansd.org
Randy Miller*	Past-President	millerr@loswego.k12.or.us
Jason Beam*	Governor	jasonb@floorsol.com
Richard Higgins*	Treasurer	rhiggins@blrb.com
Deb France (A)	Secretary	Deb.france@ohpd.net
Eric Melle*	Member At Large	Eric.melle@3j-consulting.com
Robert Allen*	Member At Large	Robert.allen@ibigroup.com
Lydia Burns*	Member At Large	lydia@lsw-architects.com
Donna Robinson*	A4LE International	donna@a4le.org

Every effort has been made to accurately record this meeting. Anyone with amendments to these minutes should notify the author within five (5) days of the minutes date in order to amend as appropriate.

1. Approval of Minutes: December 14, 2016
 - a. Minutes approved.
2. Treasurer's Report: Richard
 - a. Winter Social made a decent profit.
 - b. Budget trajectory is good, lower reduction in funds than previous year.
 - c. Jason proposed consideration of Chapter Development contribution to meet Regional Chapter needs.
3. Governor's Report: Jason
 - a. Steve Olson to be nominated for Lifetime Achievement Award.
 - b. Mar 15 deadline for Chapter Distinguished Service Award – we can nominate 2.
4. 20 Under 40 (April 19-21)
 - a. Region donating \$1000, Chapters donating as well. Should our Chapter donate?
 - b. 19 participants signed up, will expect at least 20, maybe 25.
 - c. Agreed that our Chapter could sponsor 4/20 Breakfast at NW Environments.
 - d. Most events set up; Committee still nailing down PSU Leadership Professor/event.
 - e. Donna to put 20Under40 event info on A4LE website/chapter pages.
5. International Conference – October 25-28 Atlanta
 - a. Steve has on his calendar, others?
 - b. Possible for Lydia and Jennifer, possible presenters.
6. Regional Conference – May 17-19 in Banff, Alberta
 - a. Jason, Jennifer, Steve and Randy plan to attend; Jennifer has submitted for presenter.

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- b. Robert and Lydia cannot attend.
7. Ongoing Business
- a. Steve reminded the group about Google Docs site with Chapter Event calendar. He will re-send invite link.
 - b. Bond Event: Randy & Steve still to lead up this event. Not a "celebration" but an industry-awareness and networking event.
 - c. Beaverton HS March Event: March 21 is a no-go due to Kurt Zenner's schedule. Looking for dates in April. (Not same date as Resiliency Tour on April 28)
 - d. Possible March Event: Robert to explore possible Eugene tour around Mar 7-9 or Mar 14-16 to visit Roosevelt ES, Howard MS or both.
 - e. Annual Sponsorships: Bassetti still only annual sponsor, need to recruit more. Bassetti to get sponsor rights to 4 events this year. Need events scheduled!
 - f. Practical Resiliency Recommendations for School Districts: Lydia has not yet connected with Jay Raskin. Lydia to schedule meeting with Jay, Deb, Steve and Lydia to discuss how A4LE may be involved.
8. Membership Update: Currently 91, down from 94.
- a. Promising recruiting going on with Jewel from Northwest Engineering Service, PAE. Others will try to expand corporate memberships.
 - b. Consider effort to encourage general members to plan events, as opposed to just board?
 - c. Consider how we might get more teachers involved? Hold a teacher-focused event? Next fall?
9. New Business:
- d. 20Under 40 Chapter Nominations – Joe Echeverri, Eric Melle and Rebecca Stuecker
 - e. SchoolsNEXT – Chapter nominations due to Regional by April 10. Robert Allen taking over as liaison to Region for SchoolsNEXT.
 - f. Possible April Event – VR/Reynolds SD at Skanska, late April? Jennifer working on coordinating a date with Skanska.
10. Next Board Meeting: March 8th, 2017 at 7:30 AM at Floor Solutions.