



**A4LE OREGON/SW WASHINGTON CHAPTER  
BOARD OF DIRECTORS MEETING MINUTES**

**BOARD MEMBERS PRESENT:**

Randy Miller, President

Lydia Burns, Member At Large

Jennifer Halleck, Member At Large

Deb France, Secretary

Steve Kelly, President-Elect

Richard Higgins, Treasurer

Call-in participants

Donna Robinson, A4LE International

**Location:** OHPD – 115 NW 1<sup>st</sup> Ave, Suite 300

**Time/Date:** 7:30 am – 9:00 am, Wednesday February 10, 2016

- 1) Approval of Minutes: Previous minutes (January 13, 2016) – distributed via email.  
Approved unanimously
- 2) Treasurer's Report: Richard provided an updated treasurer's report dated 1-14-16 with an updated budget dated 12-31-15. ACTION ITEM: Randy, Steve, Karina and Richard to meet in the coming week to review the budget. They will discuss the 2016 budget at the next Board meeting.
- 3) Governor's Report: no report
- 4) 2016 Events
  - a) Regional Readiness Forum, A resiliency plan: Agreed to schedule for April – a date to be proposed in advance of the next Board meeting.
  - b) Oregon School Capital Grant Matching Funds Program: 2/17/16 at Floor Solutions
  - c) Design Thinking Boot camp –Proposed date is March 15 – Randy to confirm with Karina.
  - d) It was proposed that a calendar be added to the agenda for future meetings.
- 5) Sponsorships: Donna explained the nature of Chapter Sponsorships. Other Chapters have provided Sponsorship opportunities which provides sponsor recognition on the web site and may be offered at a 3-event or 5-event fee. The fee for the sponsorship may be determined by the Chapter (example of \$250 per event). ACTION ITEM: Donna will provide sample material of how the Sponsorships are offered and set up a registration link on the web site.
- 6) Scholarships: no update
- 7) Membership update: 81 current members. Each Board member will recruit 3 new members.
- 5) New Business:
  - a) The newly formed Hawaii Chapter hosted a February Symposium. There were over 60 participants.
  - b) Conference travel for the President is covered by the Chapter.

- c) Park Rose Middle School tour: March 30, hosted by the Portland Collaborative- Cascadia Green Building Council. Inter-association cooperation for events may be an opportunity. Lydia to speak with Katrina.
  - d) A tour of Woodland HS will be explored for May
  - e) A possible tour of Clark College may be explored for the summer.
  - f) Jennifer requested a future discussion on offering “Tours and Dinners” to be raised in the next Board meeting.+
- 6) Next Board Meeting – Board meetings are scheduled for the 2<sup>nd</sup> Wednesday of each month. The next Board meeting is March 9, 2016.

END OF MEETING MINTUES