

**Association for Learning Environments, Alberta Chapter**  
**2018 ALBERTA CHAPTER AWARDS PROGRAM**

**2018 Schedule**

Call for Submittals	January 16
Electronic Submittal Deadline	February 26
Display Boards Due	March 5, 4:00 p.m. at Group2 <u>or</u> March 8, 10:00 a.m. at Jasper Park Lodge
Award Announcements	March 8, 8:00 p.m. at Jasper Park Lodge

**Contacts**

Architectural Award Chair: Ryan Bultena ([ryan.bultena@group2.ca](mailto:ryan.bultena@group2.ca))

**Description**

The Alberta Chapter Award Program recognizes outstanding educational facilities in the province of Alberta. The program follows criteria from the Association's LE Solutions Planning & Design Awards Program and the Pacific Northwest Region's Pinnacle Award Program, so as to encourage Chapter projects to also compete at the regional and international levels.

This program recognizes learning projects which positively impact teaching and learning and result from a sound planning process reflecting the needs and expectations of the community.

**Eligible Projects**

Project categories are: New Construction or Modernization/Addition

Built preK-12 learning environment projects which were completed in the last 4 years in Alberta are eligible. These include learning environments designed for early childhood learning, elementary, middle/junior high and high schools, alternative schools (eg. charter schools, magnet schools), and other innovative learning environments (eg. museums, outdoor education facilities).

Post-secondary educational environment.

**Award Type**

Certificates for Design Award and Awards of Merit.

The Design Award and Merit Award winners will be showcased on the A4LE Alberta Chapter website

## Award Categories

Design Award: Awarded to the single most distinctive project, which best satisfies the criteria; one winner.

Awards of Merit: These awards recognize exceptional projects that were not the Design Award winner, but are deserving of recognition according to the criteria. Number of awards is at the Jury's discretion, if any.

## Scoring Criteria

The following criteria will be applied to all categories of the Alberta Chapter Design Award Program entries.

The overall success of the planning process. The application fully demonstrates the value, results, and positive impact of a comprehensive planning process that engages all stakeholders and address the educational goals and community values.

The planning process engages the community in which it serves. The community is defined within geographic, social, educational, and/or other relevant contexts and the planning addresses the multiple communities. Topics/Areas to address:

Assets available within the community

Community use/joint-use/partnerships

Avenue to economic development/community redevelopment

Reflects the unique needs of the community and local workforce

Celebrates the unique attributes of the community

Serves as a center of the community

Connects students to their community.

Pre-design planning is comprehensive. Evidence of in-depth conversations, discussion, and/or planning about the educational vision and program prior to the physical design discussions. Please include and/or address the visioning process, design guidelines, program requirements, etc.

The planning process achieved the goals and vision for the project, district, and community. Identify the goals and demonstrate achievement and results of the planning throughout the process.

The planning process and learning environment have impacted and elevated teaching and learning. Demonstrate and provide evidence of the value of the process, which can be done through, testimonial, research, test scores and attendance records, etc.

The learning environment is flexible and adaptable to multiple teaching/learning models. Describe how the learning environment:

Reflects and responds to the desired learning program

Supports a variety of learning styles and methods for delivering instruction.

Supports a "learning anytime, anywhere" philosophy

Enables all Learners to be successful

Supports future changes in Educational delivery systems.

Site development is integral to the vision and goals of the community. Please include a site plan.

The project models sustainability in its physical form (components, systems, attributes) and its educational program.

### **Registration and Entry Fee**

Complete and submit the Entry Form (attached).

Fees are as follows per project, to be paid at the time of registration:

**\$250 per entry**

Registration, payment, and identification of the following must be done prior to submitting the project dossier for judging:

Identify project (Name, location, district, configuration, etc.).

Identify key firms/individuals of the process.

For any questions or issues regarding registration or payment, please contact the Awards Chair listed above in the Contacts section.

### **Project Dossier**

To address the criteria and illustrate the successful story of your project, please assemble a PDF document of no more than 20-pages in length (8.5 x 11) and no larger than 20 MB.

Include as many photographs, diagrams and/or images as necessary to illustrate and describe the process and overall project.

Please avoid identification of any particular brand, firm, or owner involved in the project.

The dossier should include the following sections:

Executive Summary—describe the overall goals and outcomes of the project

Scope of Work and Budget

School & Community Engagement

Describe the Community

Identify stakeholders

Name challenges

Describe available assets

Describe value of process and project to community at large

### Educational Environment

Explain the educational vision and goals of the school.

Describe & illustrate how the environment supports the curriculum.

Describe & illustrate how the environment supports a variety of learning and teaching styles.

Describe & illustrate how the environment is adaptable and flexible.

### Physical Environment

Describe & illustrate the physical attributes of the environment.

Describe & illustrate how the facility fits within the larger context of the community.

Describe & illustrate how the project inspires and motivates.

### Results of the Process & Project

Explain how the project achieves educational goals and objectives.

Explain how the project achieves school district goals.

Explain how the project achieves community goals.

Explain any unintended results and achievements of the process & project.

### **Dossier Specifications**

All dossier files should be in PDF format and not to exceed 20 MB and 20 pages. Files exceeding these limits will not be submitted to the jury.

Please use the name of the project as the file name. For example: Meadowlark Elementary School; Johnson Middle School Modernization; Big Brothers/Big Sisters Learning Center.

Please insert electronic tabs for each section of the dossier so jurors can easily navigate through the information.

Either portrait or landscape layout can be used. Please consider that many jurors will review the material in electronic format.

Avoid using firm names and references from the descriptions.

### **Confidential Data Sheet** (attached)

Include as a separate PDF with the project dossier.

### **Photo Release Form** (attached)

Please complete, sign, and include the photo release form in the submittal transmission. One release per project. Include as a separate PDF with the project dossier.

### **Optional Materials—not necessarily included in the dossier**

All should be in electronic format and labeled by the project name and description of content for each file.

Additional Images: No more than 5 additional images not to exceed 1MB each (floor plans, site plans, images of your choice to be used for promotion and marketing of the award).

Firm name may not appear on photos.

### **Electronic File Submission**

Please submit all electronic files as PDF files via:

Email (if less than 10 MB per file and/or per email. Please do not submit .zip attachments) to the Alberta Award's Program Chair listed in the Contacts section.

OR, electronic file sharing platforms to Alberta Award's Program Chair listed in the Contacts section. If you are submitting more than one project, please create a sub-folder for each project.

### **Judging**

Note that projects will be judged on the Project Dossier and other electronic files submitted in advance of the deadline for the awards program, by the jury in accordance with the stated criteria. Awards are per the jury's sole discretion and the jury's decisions are final.

Display boards will be mounted for the exhibition at the Alberta Chapter Conference for viewing by conference attendees, but will not be used in judging.

### **Jury**

A distinguished jury representing design and educational professionals will review entries. They will have sole discretion in selecting entries that best represent exemplary practice in educational facilities design and planning. All awards or other special recognition will be awarded at their discretion. All decisions are final.

The Jury will be selected by the Award Program Chair and Alberta Chapter Board) and representing the variety of our membership (public and private, planner and designer). Jurors cannot be owners or design team members for any project submitted for the Awards Program for this year.

## **Display Boards**

Entries will be displayed prominently at the Conference venue.

Print and mount display boards on 20" X 40" eco- board or other suitable rigid, light-weight material, with each project presented on one board. Boards will be mounted using "Velcro" attachments to exhibit frames. Please attach (or include in package) sticky-backed Velcro strips in 2" lengths (hook side only) for each corner of each panel. Text on Presentation Boards should be large enough for exhibit viewing and kept simple.

The display boards should meet the following criteria:

### **Board Content**

Project Data with the following minimum information:

- Name of school and project location

- Indicate project type (new, modernization, addition, etc.)

- Grade configuration and student capacity

- Area of building

- Name of school jurisdiction

- Name of consultants (architect, engineer, specialty consultants)

- Construction cost of building / tendering process

- Name of general contractor

- Names of major material suppliers (in particular A4LE industry partners)

Teams are encouraged to submit boards for the exhibit that most accurately represent the project. The following are suggested for inclusion:

- Illustrative Floor Plan(s) and/or site plan(s) that accurately convey program intent and elements

- Images (photograph, perspective rendering, or sectional drawing) which convey the spatial relationships of the education program space(s)

- Project Narrative that complements the images and drawings. Topics which are suggested for the narrative include:

  - The educational vision and goals for the project. Describe how the learning environment supports the planned curricula, as well the ability to adapt and flex to a variety of learning & teaching styles

  - The project's "community." Identify stakeholders, describe how the community was engaged in the planning, design, and construction process. Describe how the project contributed and responded to the unique nature the community.

How the physical form of the learning environment inspires and motivates. Describe how the design integrates and responds to the educational program, how the site contributes, and how the overall project incorporates sustainability values.

Educational results and achievements. How the project has influenced the district and community, including any unintended results and impacts of the process & project.

### **Packing & Shipping**

Completed boards are to be submitted to the address below by 4:00 pm on March 5<sup>th</sup>, 2018, or hand delivered to the conference site by 10:00 am on March 8<sup>th</sup>, 2018. If you ship boards, the packaging is to be durable and constructed of suitable rigid material. Exhibit panels should be shipped directly to the Architectural Awards Chair:

Ryan Bultena  
Group2 Architecture Interior Design  
200, 4706 – 48<sup>th</sup> Avenue  
Red Deer, Alberta T4N 6J4  
(403) 392.8329

If you plan to hand deliver your boards, please send written e-mail notification to Ryan Bultena at [ryan.bultena@group2.ca](mailto:ryan.bultena@group2.ca) in advance of the conference.

### **Supervision & Services**

Conference planners reserve the right to assign exhibit space and to withhold from exhibition entries deemed to be unsuitable for display. Adequate general illumination will be provided. No special lighting system will be provided or permitted. The Alberta Chapter will supervise unpacking and hanging of the exhibits and for dismantling.

Neither the Alberta Chapter nor the exhibit hosts, any officers or staff members will be responsible for the safety of the property of the exhibitors from theft, damage by fire, accident or other causes. Reasonable care to protect the property from such loss will be exercised. Entrants wishing to protect their exhibits beyond the provisions above must do so at their own expense.

### **Collection and Disposal of Materials**

Exhibitors are responsible for collecting their submittal boards at the end of the conference. Any boards not collected at Conference close may be disposed of. For special arrangements, contact the Architectural Awards Chair.

### **Participant Notice**

Exhibitors are reminded that these are exhibitions of school architecture and not a commercial display. Personal solicitation or distribution of literature in conjunction with the Design Exhibit is prohibited.

## **Additional Information**

If you have any questions, please contact the individuals listed in the Contacts section.

# A4LE Alberta Chapter Conference 2018

## Alberta Chapter Awards

Jasper Park Lodge, Jasper, Alberta, March 7<sup>th</sup> to March 9<sup>th</sup>, 2018

## Architectural Awards Entry Form

**WHERE** Jasper Park Lodge, Jasper, Alberta

**DATES** March 7<sup>th</sup> – March 9<sup>th</sup>, 2018

**REGISTRATION SUBMISSIONS** To participate return this registration form, payment and your electronic submission by February 26, 2018 to:

Ryan Bultena - Architectural Exhibit and Awards Chair  
c/o Group2 Architecture Interior Design Ltd.  
200 – 4706, 48<sup>th</sup> Avenue  
Red Deer, Alberta, T4N 6J4  
ryan.bultena@group2.ca  
or phone: 403.392.8329

All projects submitted on display boards will be displayed for the duration of the conference.  
Two submissions are required for each category before an award will be presented.  
The project categories are **New Construction** or **Modernization / Addition**

**TIMELINE**

February 26, 2018	Registrations and electronic submittal packages due
February 27, 2018	Jury process begins
March 5, 2018	Displays to be received by Exhibit and Awards Chair. Exhibitors may deliver panels directly to the conference in person.
March 8, 2018	Presentation of awards at awards banquet.

**JUDGING CRITERIA**

Refer to the criteria outlined in awards submission packet.

The jury recognizes that every project may not have all of the criteria present in equal measure. If so, please emphasize those criteria that are pertinent to your submission.

**REQUIRED INFORMATION**

Identify the project category as **New Construction** or **Modernization / Addition**.  
Refer to the criteria outlined for the **project dossier** in the awards submission packet.

**ELIGIBLE PROJECTS**

- Projects must be completed within the past four years (2014, 2015, 2016 or 2017) to be eligible for consideration for an award.
- Projects must be a K-12 or post-secondary educational environment.
- Entries acceptable from registered architects and/or owners from Alberta with membership in A4LE. - Submissions will not be accepted from non-members.

### SUBMISSION INFORMATION

Contact Name

Firm/Organization A4LE Member ID

Address

Country City Province

Postal Code Phone

Email

School District (Owner)

**Submit each project electronically as outlined in the Awards Submission Packet.**  
**Each project is allowed one panels, each measuring 20" x 40" x 1/4" foam boards with Velcro mounting on back of panel (hook part of Velcro).**  
**Exhibitors are to deliver the project panels to the conference in person or the panels can be couriered, by prepaid FedEx (only), to the Awards Chair by March 5, 2018.**  
**Participant to collect panels at conference close.**

Number of projects entered Entry Fee - \$250 per project \$ **TOTAL**

Note: Cheques to be made out to  
**CEFPI Alberta Chapter**

## Exhibit Format

- Print and mount display boards on 20" x 40" foam board or other suitable rigid, light-weight material, with each project presented on one board.
- Artwork is to be permanently mounted to the foam board, no margins are required, and all edges will be fully exposed.
- Framed boards, boards other than the prescribed size or of a composition that is susceptible to warp cannot be accommodated.
- Boards will be mounted using "Velcro" attachments to exhibit frames. Please attach (or include in package) sticky-backed Velcro strips in 2" lengths (hook side only) for each corner of each panel.
- Graphic presentation is at the discretion of the participating Architect; however the purpose of the Exhibit is to give Conference Attendees a clear understanding of each project. Each display should include the following minimum information:
  - Name of school and project location
  - Indicate project type (new, modernization, addition, etc.)
  - Grade configuration and student capacity
  - Area of building
  - Name of school jurisdiction
  - Name of consultants (architect, engineer, specialty consultants)
  - Construction cost of building / tendering process
  - Name of general contractor
  - Names of major material suppliers (in particular A4LE industry partners)
  - Teams are encouraged to submit boards for the exhibit that most accurately represent the project. The following are suggested for inclusion:
    - Illustrative Floor Plan(s) and/or site plan(s) that accurately convey program intent and elements
    - Images (photograph, perspective rendering, or sectional drawing) which convey the spatial relationships of the education program space(s)
    - Project Narrative that complements the images and drawings. Topics which are suggested for the narrative include:
      - The educational vision and goals for the project. Describe how the learning environment supports the planned curricula, as well the ability to adapt and flex to a variety of learning & teaching styles
      - The project's "community." Identify stakeholders, describe how the community was engaged in the planning, design, and construction process. Describe how the project contributed and responded to the unique nature the community.
      - How the physical form of the learning environment inspires and motivates. Describe how the design integrates and responds to the educational program, how the site contributes, and how the overall project incorporates sustainability values.
      - Educational results and achievements. How the project has influenced the district and community, including any unintended results and impacts of the process & project.

## Displays are to be at the Conference no later than 10:00 am, Thursday, March 8, 2018.

In the event that the exhibitor is not attending the Conference entries can be delivered, by 4:00 pm, March 5, 2018, to the offices of:

Ryan Bultena, Architectural Exhibit and Awards Chair  
c/o Group2 Architecture Interior Design Ltd.  
200, 4706 – 48<sup>th</sup> Avenue  
Red Deer, Alberta, T4N 6J4  
ryan.bultena@group2.ca  
or phone: 403.392.8329

- If entries are being couriered to the Architectural Exhibit & Awards Chair, delivery of entries must be prepaid and entries should be adequately protected for delivery to the conference site.
- Submissions are to be picked up at the conclusion of the conference.
- Remaining panels will be destroyed unless other arrangements have been made through the Architectural Exhibit and Awards Chair.

## Supervision and Services of the Alberta Chapter

- The Alberta Chapter of the A4LE reserves the right to assign exhibit space and to withhold from the exhibit entries deemed to be unsuitable for display. Participants are reminded that the exhibit is not a commercial display. Personal solicitation or distribution of promotional literature in the Architectural Exhibit is prohibited.
- The Alberta Chapter will supervise unpacking and hanging of the exhibits and for dismantling.
- Adequate general illumination will be provided. No special lighting system will be provided or allowed.
- Neither the Alberta Chapter nor the exhibit hosts, any officers or staff members will be responsible for the safety of the property of the exhibitors from theft, damage by fire, accident or other causes. Reasonable care to protect the property from such loss will be exercised. Entrants wishing to protect their exhibits beyond the provisions above must do so at their own expense.

# Project Data: *(Confidential Information)*

Submitting Firm:	
Project Role	
Project Contact	
Title	
Address	
City, Province	
Phone	

Joint Partner Firm:	
Project Role	
Project Contact	
Title	
Address	
City, Province,	
Phone	

Other Firm:	
Project Role	
Project Contact	
Title	
Address	
City, Province,	
Phone	

Construction Firm:	
Project Role	
Project Contact	
Title	
Address	
City, State or Province, Country	
Phone	

# Photo Release: *(Return SIGNED copy with your submittal)*

Print, Sign, Scan and Submit with Package

Name of Project: \_\_\_\_\_

Location of Project: \_\_\_\_\_

A4LE has our permission to:

- ✓ Send photos electronically to jury members (required for entry).
- ✓ Display photos in the award winners' area of the website, if selected as a finalist.
- ✓ Display photos on other sections of the website as representative A4LE projects.
- ✓ Print photos in A4LE newsletters.
- ✓ Print photos on A4LE marketing materials, i.e. brochures , awards, call for entries, etc.
- ✓ Print photos and project details in the A4LE Design Portfolio, if selected as a finalist.
- ✓ Special projects with prior permission.

Please Note: A4LE maintains an in-house archive of school designs as part of our research library.

Your information will be entered and recorded as one of those designs.

Firm: \_\_\_\_\_

Responsible Party/Photographer: \_\_\_\_\_

Signature: \_\_\_\_\_

Date of Release: \_\_\_\_\_