

**A4LE Alberta Chapter Meeting**  
**Thursday December 6th, 2018 – 1:00 pm**  
**Conference Call 403-340-2200**

**ATTENDANCE:**

Alyssa Lefaiivre  
Joanne Wright  
Faye Strong

Lesley Woodland  
Greg Leitch

**REGRETS:**

Jennifer Lavier Jankovic  
Laurel Udell  
Claudia Yehia-Alaeddin  
Jennifer Coffin

Steve Bushnell  
Ryan Bultena  
Daniel Heaton  
Miguel Quponds

Action items have been highlighted in Red

**1. Call to Order**

Meeting called to order at 1:04pm

**2. Approval of Agenda**

Motion to Accept Joanne Wright; seconded Alyssa Lefaiivre

**3. Approval of Minutes from Thursday November 15th, 2018 Meeting**

Motion to Accept Joanne Wright; seconded Jennifer Lavier Jankovic (after meeting)

**4. Business Arising from the Minutes**

- None

**5. A4LE Indigenous Outreach Team Report (Joanne and Faye)**

- none

**6. Executive Reports**

**6.1. Governor's Regional Report**

- Not present. Report not provided.

**6.2. International Report**

- Not present. Report not provided.

**6.3. Treasurer's Report**

- Not present. Report not provided.

## 7. New Business

### 7.1. 2019 Conference Planning

#### 7.1.1. Venue

- Not present. Report not provided.

#### 7.1.2. Theme - “Empowering Modern Learners”

#### 7.1.3. Keynote Speakers

- Valerie McDougall
- Michael Barr

#### 7.1.4. Speakers

- Call for Speakers has been uploaded to website and sent out by e-blast
  - Deadline for entries – January 15<sup>th</sup>
  - Speakers to be notified by January 30<sup>th</sup>
- Joanne proposes a panel discussion around Jordan’s Principle involving Indigenous speakers already attending the conference
  - Dependent on Call for Speakers submission numbers

#### 7.1.5. Sponsorship and Tradeshow

- Alyssa to touch base with Laurel on Tradeshow contact at hotel
- Greg will assist with tradeshow where needed
- Alyssa to investigate payment options (Paypal etc.)
- Package needs to be uploaded to website
- Confirmed sponsors need to be added to website

#### 7.1.6. Awards

- Daniel to update and circulate

#### 7.1.7. Conference Schedule

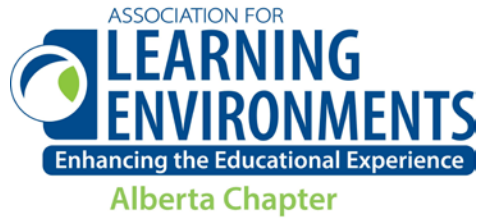
- Behind on registration package completion

#### 7.1.8. Registration Package

- Completed by Ryan, Jennifer and Laurel
  - Uploaded to website and sent out by e-blast (after meeting)
  - Early bird deadline December 31<sup>st</sup>

#### 7.1.9. Miscellaneous

- Remind Donna to send out Call for speakers and Registration email reminder in early January



- Reminder to all Board members to distribute Call for Speakers and Conference Registration info to partner organizations for distribution in their newsletters.
  - Faye – Construction Associations (ACA, ECA etc.)
  - Daniel – U of C
  - Jennifer – AAA, APEGA

**9. Next Meeting**

Wednesday December 19, 2018, 9:30am

**10. Adjournment**

Meeting adjourned at 1:31pm