

A4LE Alberta Chapter Meeting
Thursday November 15th, 2018 – 11:00 am
Conference Call 403-340-2200

ATTENDANCE:

Jennifer Lavier Jankovic
Joanne Wright
Daniel Heaton
Faye Strong
Miguel Quponds

Lesley Woodland
Jennifer Coffin
Greg Leitch

REGRETS:

Ryan Bultena
Alyssa Lefaiivre
Claudia Yehia-Alaeddin (updates provided via email)

Steve Bushnell
Laurel Udell

Action items have been highlighted in Red

1. Call to Order

Meeting called to order at 9:33 am

2. Approval of Agenda

Motion to Accept Daniel Heaton; seconded Faye Strong

3. Approval of Minutes from Friday October 25th, 2018 Meeting

Motion to Accept Joanne Wright; seconded Jennifer Lavier Jankovic

4. Business Arising from the Minutes

- None

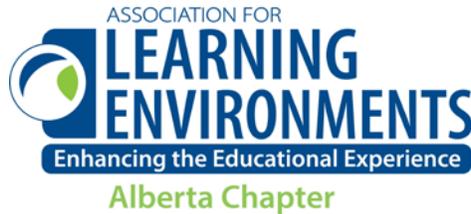
5. A4LE Indigenous Outreach Team Report (Joanne and Faye)

- Attended Landscapes (in Chicago) and communicated First Nations content in upcoming Alberta and Saskatchewan conferences

6. Executive Reports

6.1. Governor's Regional Report

- Attended Landscapes
- PNW Conference is in Saskatoon May 29-31
 - ***The Sky is the Limit - Growing Healthy Learning Environments.***
- Provided update on global restructuring via email
- **We are asked to nominate a candidate for PNW 20 under 40 event**



6.2. International Report

- Nothing to report

6.3. Treasurer's Report

- Nothing to report

7. New Business

7.1. 2019 Conference Planning

7.1.1. Venue

- Hotel contact has been assigned to conference

7.1.2. Theme - "Empowering Modern Learners"

- Nothing to report

7.1.3. Keynote Speakers

- Have been uploaded to website
 - To be sent out with registration email – Jennifer to advise Donna

7.1.4. Speakers

- Draft has been circulated. Donna has requested some changes.
 - Jennifer will update and resend
- Final to be sent to all Board members to distribute to potential speakers.
 - Faye – Construction Associations (ACA, ECA etc.)
 - Daniel – U of C
 - Jennifer – AAA, APEGA

7.1.5. Sponsorship and Tradeshow

Sponsorship:

- Package to be sent to Donna for upload to website and membership email (Jennifer)

Tradeshow:

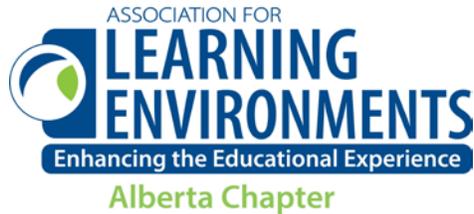
- Alyssa to complete package
 - Send draft for review to Board
 - Send to Donna for upload and membership email
- Encourage furniture suppliers to bring furniture pieces that can be used by attendees during coffee breaks / lunch in trade show area
- We need to request more standup tables for eating / minimal seating

General:

- Nothing to report

Alberta Chapter

President - Jennifer Lavier Jankovic
N195, 30155 Ave., Calgary, AB, T2A6T8
www.a4le.org



7.1.6. Awards

- Daniel to update and circulate

7.1.7. Conference Schedule

- Meeting conference schedule deadlines

7.1.8. Registration Package

- Ryan updating package
 - Send to Donna for upload and membership email
- Laurel to confirm hotel costs that would be included in registration pricing (ie. food)
- Laurel has provided room rates to be uploaded with registration package
- Needs to be uploaded in order for Call for speakers to be sent out

7.1.9. Miscellaneous

- Coordinate sending out of emails for registration, tradeshow/sponsorship, call for speakers and speaker bios to members

9. Next Meeting

Thursday December 6, 2018 – 1:00pm

Wednesday December 19, 2018, 9:30am

10. Adjournment

Meeting adjourned at 10:04

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