

**A4LE Alberta Chapter Meeting**  
**Friday October 25th, 2018 – 11:00 am**  
**Group 2 (4706 – 48 Avenue, Red Deer)**  
**OR Conference Call 403-340-2200**

**ATTENDANCE:**

Jennifer Lavier Jankovic  
Joanne Wright  
Daniel Heaton

Lesley Woodland  
Ryan Bultena  
Greg Leitch

**REGRETS:**

Miguel Quponds  
Jennifer Coffin  
Faye Strong  
Laurel Udell (updates provided before meeting via email)

Steve Bushnell  
Claudia Yehia-Alaeddin  
Alyssa Lefaivre

Action items have been highlighted in Red

**1. Call to Order**

Meeting called to order at 10:34 am

**2. Approval of Agenda**

Motion to Accept Jennifer Lavier Jankovic; seconded Daniel Heaton

**3. Approval of Minutes from September 21<sup>st</sup>, 2018 Meeting**

Motion to Accept Joanne Wright; seconded Daniel Heaton

**4. Business Arising from the Minutes**

- None

**5. A4LE Indigenous Outreach Team Report (Joanne and Faye)**

- Nothing to report

**6. Executive Reports**

**6.1. Governor's Regional Report**

- Nothing to report

**6.2. International Report**

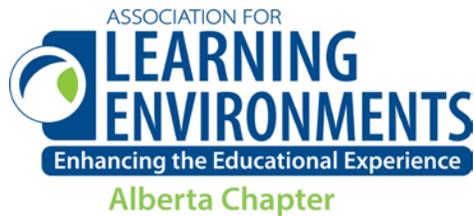
- Nothing to report

**6.3. Treasurer's Report**

- Stephen Busby has been paid (reported by Laurel in email)

**Alberta Chapter**

President - Jennifer Lavier Jankovic  
N195, 30155 Ave., Calgary, AB, T2A6T8  
[www.a4le.org](http://www.a4le.org)



## 7. New Business

### 7.1. 2019 Conference Planning

#### 7.1.1. Venue

- Hotel contact has been assigned to conference

#### 7.1.2. Theme - “Empowering Modern Learners”

- Nothing to report

#### 7.1.3. Keynote Speakers

- Valerie McDougall headshot and bio received
- Jennifer to send Valerie and Michael’s headshots and bio to Donna for website upload

#### 7.1.4. Speakers

- Draft to be written by Lesley and Jennifer (done, and circulated for comments)
- Jennifer to send to Donna for upload (completed) and email to members

#### 7.1.5. Sponsorship and Tradeshow

##### Sponsorship:

- Package completed and sent to potential sponsors by Steve
- 4 Diamond and 1 Platinum sponsors have been confirmed
- Alyssa to confirm package to be uploaded to website

##### Tradeshow:

- Nothing to report

##### General:

- Nothing to report

#### 7.1.6. Awards

- Jennifer to send last year’s copy to Daniel for update
- Daniel to circulate draft before next meeting

#### 7.1.7. Conference Schedule

- Meeting conference schedule deadlines

#### 7.1.8. Registration Package

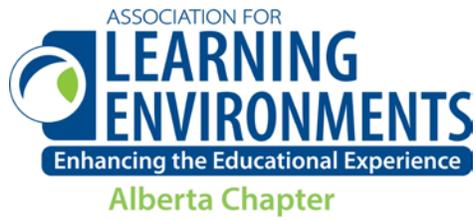
- Room rates confirmed by Laurel
- Laurel and Alyssa to update registration package, including registration fees for next meeting

#### 7.1.9. Miscellaneous

- Coordinate sending out of emails for registration, tradeshow/sponsorship, call for speakers and speaker bios to members

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9. **Next Meeting**  
Thursday November 14, 2018 - 9:30am
  
10. **Adjournment**  
Meeting adjourned at 10:55