

A4LE Alberta Chapter Meeting
Thursday January 17th, 2019 – 10:00 pm
Conference Call 403-340-2200

ATTENDANCE:

Jennifer Lavier Jankovic	Steve Bushnell
Joanne Wright	Greg Leitch
Alyssa Lefaiivre	Ryan Bultena
Faye Strong	Laurel Udell
Claudia Yehia-Alaeddin	

REGRETS:

Miguel Quponds	Laurel Udell
Lesley Woodland	Daniel Heaton
Jennifer Coffin	

Action items have been highlighted in Red

1. Call to Order

Meeting called to order at 10:05pm

2. Approval of Agenda

Motion to Accept Alyssa; seconded Laurel

3. Approval of Minutes from Thursday December 19th, 2018 Meeting

Motion to Accept Jennifer; seconded Alyssa

4. Business Arising from the Minutes

- None

5. A4LE Indigenous Outreach Team Report (Joanne and Faye)

- Claudia to get contacts from Gary Bosgoed and forward to Faye to review and fill in the gaps and send to Donna

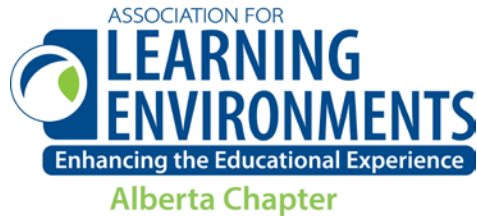
6. Executive Reports

6.1. Governor's Regional Report

- Report by Claudia
- Nominations are open for the PNW Region Fellow and Lifetime Achievement Awards. The deadline is March 15th.
- Tiffany Collinge and Kevin ? from the Alberta Chapter have been selected to attend the 20 under 40 Pacific Northwest Conference. There is a request for the Alberta

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Chapter to sponsor \$500 each. We will determine if we can provide a sponsorship once we know what the conference income and expenses will be.

6.2. International Report

- Nothing to report

6.3. Treasurer's Report

- There is a Revenue Canada bill because of profit recorded for the 2017 year.
- We have a bill of approximately \$400 US from A4LE for website updates

7. New Business

7.1. 2019 Conference Planning

7.1.1. Venue

- Not present. Report not provided.

7.1.2. Theme - "Empowering Modern Learners"

7.1.3. Keynote Speakers

- Valerie McDougall
- Michael Barr

7.1.4. Speakers

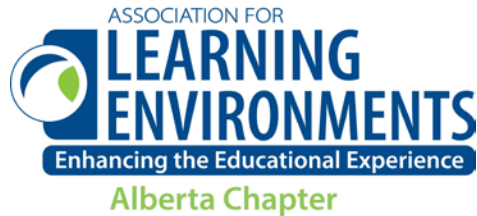
- Call for Speakers has been uploaded to website and sent out by e-blast
 - Deadline for entries – January 15th
 - Speakers to be notified by January 30th
- Joanne proposes a panel discussion around Jordan's Principle involving Indigenous speakers already attending the conference
 - Dependent on Call for Speakers submission numbers
- Jennifer to check with Donna regarding how many proposals we have so far
- with Alterra may be interested in speaking, Jennifer to follow-up
- request from Clark Builders for a speaking spot

7.1.5. Sponsorship and Tradeshow

- Laurel & Alyssa have met, contacted hotel, asked for vendor tradeshow package, are in communication on this item and it is ongoing
- Greg will assist with tradeshow where needed
- Alyssa to investigate payment options (Paypal etc.) – on hold until after spring tradeshow, to review for next year / no change for this year
- Package needs to be uploaded to website - complete

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- Confirmed sponsors need to be added to website – eleven sponsors to far, need to be uploaded so far; Ryan to check if there will be a cost to update every time, to determine if we add all sponsors at once, closer to conference date, or upload as we get sponsors

7.1.6. Awards

- Daniel to update and circulate

7.1.7. Conference Schedule

- Behind on registration package completion

7.1.8. Registration Package

- Completed by Ryan, Jennifer and Laurel
 - Uploaded to website and sent out by e-blast (after meeting)
 - Early bird deadline December 31st
 - Laurell to determine drop-dead date to determine attrition for rooms

7.1.9. Menu

- Laurell has reported that the food prices have increased

7.1.10. Miscellaneous

- Reminder to all Board members to distribute Call for Speakers and Conference Registration info to partner organizations for distribution in their newsletters.
 - Daniel – U of C
 - Jennifer – AAA, APEGA

7.2. Donna Robinson to be invited to future meetings

7.3. Noted that A4LE is charging us \$65 US to put updates on our website. Ryan to review this with Donna Robinson.

9. Next Meeting

Wednesday February 13th, 10:00 am

10. Adjournment

Meeting adjourned at 11:10 am