A4LE Alberta Chapter Meeting
Thursday January 17th, 2019 – 10:00 pm
Conference Call 403-340-2200

ATTENDANCE:
Jennifer Lairier Jankovic
Joanne Wright
Alyssa Lefaiivre
Faye Strong
Claudia Yehia-Alaeddin

Steve Bushnell
Greg Leitch
Ryan Bultena
Laurel Udell

REGRETS:
Miguel Quponds
Lesley Woodland
Jennifer Coffin

Laurel Udell
Daniel Heaton

Action items have been highlighted in Red

1. Call to Order
Meeting called to order at 10:05pm

2. Approval of Agenda
Motion to Accept Alyssa; seconded Laurel

3. Approval of Minutes from Thursday December 19th, 2018 Meeting
Motion to Accept Jennifer; seconded Alyssa

4. Business Arising from the Minutes
   ● None

5. A4LE Indigenous Outreach Team Report (Joanne and Faye)
   ● Claudia to get contacts from Gary Bosgoed and forward to Faye to review and fill in the gaps and send to Donna

6. Executive Reports
   6.1. Governor’s Regional Report
   ● Report by Claudia
   ● Nominations are open for the PNW Region Fellow and Lifetime Achievement Awards. The deadline is March 15th.
   ● Tiffanny Collinge and Kevin ? from the Alberta Chaplter have been selected to attend the 20 under 40 Pacific Northwest Conference. There is a request for the Alberta
Chapter to sponsor $500 each. We will determine if we can provide a sponsorship once we know what the conference income and expenses will be.

6.2. International Report
- Nothing to report

6.3. Treasurer’s Report
- There is a Revenue Canada bill because of profit recorded for the 2017 year.
- We have a bill of approximately $400 US from A4LE for website updates

7. New Business

7.1. 2019 Conference Planning

7.1.1. Venue
- Not present. Report not provided.

7.1.2. Theme - “Empowering Modern Learners”

7.1.3. Keynote Speakers
- Valerie McDougall
- Michael Barr

7.1.4. Speakers
- Call for Speakers has been uploaded to website and sent out by e-blast
  - Deadline for entries – January 15\textsuperscript{th}
  - Speakers to be notified by January 30\textsuperscript{th}
- Joanne proposes a panel discussion around Jordan’s Principle involving Indigenous speakers already attending the conference
  - Dependent on Call for Speakers submission numbers
- Jennifer to check with Donna regarding how many proposals we have so far
- with Alterra may be interested in speaking, Jennifer to follow-up
- request from Clark Builders for a speaking spot

7.1.5. Sponsorship and Tradeshow
- Laurel & Alyssa have met, contacted hotel, asked for vendor tradeshow package, are in communication on this item and it is ongoing
- Greg will assist with tradeshow where needed
- Alyssa to investigate payment options (Paypal etc.) – on hold until after spring tradeshow, to review for next year / no change for this year
- Package needs to be uploaded to website - complete

Alberta Chapter
President - Jennifer Lavier Jankovic
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• Confirmed sponsors need to be added to website – eleven sponsors to far, need to be uploaded so far; Ryan to check if there will be a cost to update every time, to determine if we add all sponsors at once, closer to conference date, or upload as we get sponsors

7.1.6. Awards
• Daniel to update and circulate

7.1.7. Conference Schedule
• Behind on registration package completion

7.1.8. Registration Package
• Completed by Ryan, Jennifer and Laurel
  • Uploaded to website and sent out by e-blast (after meeting)
  • Early bird deadline December 31\textsuperscript{st}
  • Laurell to determine drop-dead date to determine attrition for rooms

7.1.9. Menu
• Laurell has reported that the food prices have increased

7.1.10. Miscellaneous
• Reminder to all Board members to distribute Call for Speakers and Conference Registration info to partner organizations for distribution in their newsletters.
  • Daniel – U of C
  • Jennifer – AAA, APEGA

7.2. Donna Robinson to be invited to future meetings

7.3. Noted that A4LE is charging us $65 US to put updates on our website. Ryan to review this with Donna Robinson.

9. Next Meeting
   Wednesday February 13\textsuperscript{th}, 10:00 am

10. Adjournment
    Meeting adjourned at 11:10 am