



MEETING REPORT

Project:	April Phone Board Meeting Pacific Northwest Region Council of Educational Facility Planners, International	Date:	April 22, 2015 Revised
-----------------	---	--------------	---------------------------

The following is a summary of subjects discussed and decisions reached at the above noted meeting. Please advise of any errors or omissions.

Present

Fred Long, Rene Alexander, Donna Robinson, Kendall Jessiman, Catherine Fritz, John Wheatley, Hugh Skinner, Kelley Tanner, Judy Shoemaker, David Edwards, Kathy Christy, Sheena Shook, Ed Peters

Judy opened the meeting

1. Chapter updates
 - .1 **Washington** update given by Ed.
 - a. Washington state chapter conference is May 6-8.
 - b. Judy will not be able to attend, Kelley will represent the region and present the PowerPoint.
 - .2 **Hawaii** update given by Sheena.
 - a. They had their first official Board meeting.
 - b. They are working on their first gathering.
 - c. Planning two events
 - .1 Tour of schools
 - .2 May have a speaker at the SOF conference
 - .3 **Alaska** update given by Catherine.
 - a. Legislature has placed a 5 year moratorium on school building construction funds.
 - b. Juneau is trying to get funding for one school before the moratorium is started.
2. 2015 Conference update given by Kendall
 - .1 Golf is organized.
 - .2 Good support, 5 or 6 booths still available.
 - .3 7 sessions are up on the website.
 - .4 80 people registered.
 - .5 The board meeting is 8:30 AM on the 18th.
 - .6 Hugh has organized a dinner for the board that evening.
 - .7 Alaska had a scholarship for a member to attend conference.



MEETING REPORT

Project:	April Phone Board Meeting Pacific Northwest Region Council of Educational Facility Planners, International	Date:	April 22, 2015 Revised
-----------------	---	--------------	---------------------------

The following is a summary of subjects discussed and decisions reached at the above noted meeting. Please advise of any errors or omissions.

3. 2016 Conference update given by Kathy
 - .1 Conference will be at Alyeska, June 24, 2016.
 - .2 2 high powered tech presentations.

4. International update given by Kelley
 - .1 SchoolsNEXT
 - a. Board was given 4 options for funding, they chose option 3.
 - b. Funding will be \$25,000 for 2015.
 - c. Still looking at the High School program in the future.
 - d. Kelley is concerned that international does not realize how much regions and chapters contribute on the schools NEXT program.
 - e. The governors are to go back and figure out how much their chapters are contributing, including sponsorships, to the SchoolsNEXT process.
Send information to Kelley and Michael Carlson.
 - .2 Leadership training
 - a. Julie Williams is putting together the internal structure.
 - b. David Edwards is our rep.
 - c. What is the major concern from the region on leadership?
 1. Catherine stated that it is needed at the regional and international level, PowerPoint is a good start.
 2. Rene stated that we need consistency at all levels. Term limits were hoped to draw in new fresh energy to leadership.
 3. David stated that we need something for members under 40. Possibly have a conference for only under 40 members. Family friendly place.
 4. We need to prioritize what direction they want to go.
 - .3 Rebranding
 - a. No final decision.
 - b. There was a presentation yesterday.
 - c. Wait for the final decision before discussing it.
 - .4 2016 International conference will be in either Philadelphia or Denver.

5. Awards update given by Renee
 - .1 They have been cleaned up after receiving comments.
 - .2 There will be a separate document for the 2 future awards.
 - .3 The Past president is to head up the awards program.
 - .4 Look for a new name of the future planning process of a project.



MEETING REPORT

Project:	April Phone Board Meeting Pacific Northwest Region Council of Educational Facility Planners, International	Date:	April 22, 2015 Revised
-----------------	---	--------------	---------------------------

The following is a summary of subjects discussed and decisions reached at the above noted meeting. Please advise of any errors or omissions.

- .5 Pinnacle Award
 - a. There were a few changes. We need to put this out now as is and continue the discussion of changes at the regional conference.
 - b. Submission due this year on June 1.
 - c. Catrina set up the jury last year.
 - d. How many jury participants do we need? 1 American, 1 Canadian.
 - e. Judy to contact Kendall concerning the jury.
 - f. Donna to send out information.

6. Membership committee Strategic Plan update by Hugh
 - .1 Waiting for survey from international.
 - .2 Update in June.

7. Board Duties update by Judy
 - .1 Hopes to have final by June meeting.

8. SchoolsNext.
 - .1 Will region take on travel costs for Montana chapter.
 - .2 In SW region they create a video of the presentations with a virtual Q&A.
 - .3 Participating chapters should be notified that they will have to cover the \$1,000 cost for travel. Michael to notify them.
 - .4 Possibly have a video for the regional conference and skype the team in on the 19th.
 - .5 International has \$25,000 for travel to international conference.

9. Orientation power point
 - .1 Catherine updated the power point that was given to Saskatchewan and Alberta conferences.
 - .2 Video is generally well received.
 - .3 Judy to email power point out.

10. The board meeting at the conference will be on June 18th at 8:30 AM at the west gauge suites. Ruth Blair room.