Present


Leslie opened the Meeting

**Action By**

1. **Review of Minutes (Regional Board meeting June 5, 2012.)**
   .1 Ed moved approval of the minutes, Judy seconded. Motion was approved.

2. **Treasurer's Report**
   .1 Fred went over checking account information.

3. **Updates from Governors**
   .1 **Alaska** report given by Kathy
     .1 Annual conference theme was System Thinking, Donna Fisher was excellent and would be a good speaker for the 2014 conference
     .2 Working on chapter by-laws
     .3 Membership is up slightly
     .4 Have 3 schools in SoF competition
   
   .2 **Alberta** report given by Ken
     .1 Membership is stable at 114 members
     .2 Annual Spring conference will be March 13-15.
     .3 They have 4 schools in the SOF competition
   
   .3 **British Columbia** report given by Judy Shoemaker.
     .1 Membership is at 100
     .2 Executive working on the BC Awards and Service Recognition program back in place.
     .3 Fall Conference is in October in Victoria.
   
   .4 **Montana** report given by John
     .1 Membership is at 27
The following is a summary of subjects discussed and decisions reached at the above noted meeting. Please advise of any errors or omissions.

.2 They have noticed that it is easy to join but hard to get participation
.3 Their treasury is increasing
.4 Montana working with Washington Chapter on the Spokane conference.

.5 **Oregon/SW Washington** report given by Jason Bean
   .1 Membership is up to 62
   .2 A lot of excitement about the 2014 conference
   .3 Recruiting members from SW Washington
   .4 Working with Travel Portland
   .5 There are 2 SoF teams

.6 **Saskatchewan** report given by Dave.
   .1 Membership is up to 73
   .2 They have a lot of newer younger members
   .3 Chapter conference is next week
   .4 Regional conference is in Regina in May.

.7 **Washington** report given by Ed
   .1 Membership is at 296.
   .2 Architects join to be with schools, other consultants join to be with architects.
   .3 Annual social, there was no program. The Lifetime Achievement award was presented, and Pete was given a bound copy of his presentation.

5. **2013 Conference Update,**
   .1 Donna stated the website was up.
   .2 Planning going well
   .3 Will be hosting CEFP exam
   .4 **There is a need for a proctor for the exam, David or Kathy volunteered. Janelle will contact them.**
   .5 2 new schools will be toured
   .6 Host hotel is the Delta
   .7 Board meeting will be Wednesday May 22 at 9:30 am at the Delta. **Manitoba will be invited to the meeting.**
6. 2014 International Conference agreement
   .1 Region will need to provide teams on the ground
   .2 The sponsorship team will be critical for funds
   .3 We will need the same performance that we have at regional conferences
   .4 School tours are very important
   .5 The region will be the Host
      a. Preparing directions
      b. Manning booths
      c. On the ground ambassadors
      d. Need help with program and content
   .6 CEFPI Chairman
      a. Will decide the theme
      b. Will seek assistance from the region for speakers
   .7 Need to tie the program into school tours
   .8 Need to have students involved in program
   .9 Convention center, Double Tree Hotel
   .10 Travel Portland is going to Indianapolis to promote the conference
   .11 Board needs to push the conference in the region and chapters
   .12 Look at having a preconference to Seattle
   .13 **We need to look at how regional conferences have done in the past to establish a baseline for the budget**

7. International Update by Steve
   .1 Membership up to approx. 3,000.
   .2 Strategic Planning workshop
      a. Time to look at strategic plan again
      b. Executive met and looked at where they were at concerning goals and committees
      c. They will see what needs to stay and what needs to go. Try to reduce the number of committees.
      d. One rep from each region
      e. We will have an exchange program with NE region
      f. Steve nominated Rene to represent PNR, Judy seconded. Passed
      g. Kathy moved and Ed seconded to have an exchange program with NE this year. Passed
   .3 International dues- nonmember surcharge
      a. Membership taskforce started this 2 years ago
      b. # 1 reason for leaving CEFPI is that they can attend things and not pay for membership
c. This fee is to help more nonmembers to help pay

d. Extra fee goes to international

e. Kathy and Ed have issues with vendor surcharges

f. Conference nonmember surcharge is good

g. Small meetings should not be included in the surcharge

h. PNR Board felt that the surcharge was good for conferences but not for dinner level meetings

i. Honor system for the fees

8. Membership report

   .1 PNR is over 800 for the first time. We remain the largest region

   .2 $99 memberships is over 12/31/12

   .3 $175 memberships if you join thru a conference

   .4 Membership growth is thru the chapters

   .5 Alberta is offering a student rate for joining.

9. PNR Goals

   .1 Past President, President and President-elect to look at where we are and where we are going committee

   .2 Leslie passed out a document which will be reviewed at the next board meeting

10. International Committees

   .1 Awards- regrouping formulating the jury’s for this years awards

   .2 Conference content- Finalizing call for speakers for International conference

      a. Trying to upgrade the type of presentations

      b. Abstracts need to be closer to what is actually presented.

   .3 Policy- inactive

   .4 Governance- no activity

11. School of the Future

   .1 We have entrants from Alaska, Manitoba, BC, Alberta, Washington, Oregon/SW Washington and Hawaii

   .2 Jury can only visit 3. There was a concern about the cost if Hawaii or Manitoba were finalists.

   .3 There was a discussion about adding a line to the 2 year budget for travel
.4 Fred moved and Ed seconded a motion to add a line in the 2 year budget for Chapter donations for middle school SOF jury travel and support. Motion was approved

.5 SoF travel to regional conferences is up to the conference whether or not to bring them to the conference.

.6 International SoF will be at regional conferences. Jury needs to get numbers of teams going to international down to three due to costs

.7 Task Force looking at the process in 2014. Need a volunteer from the region.

12. High School of the future
   .1 Alaska is contacting the SW and SE regions about this
   .2 ACE is a program that exists. It mentors kids to get them to college
   .3 Chapters need to work with ACE and try to get other chapters involved

13. International’s “Regional Direct Assistance Plan”. Donna is our staff person
   .1 Help chapters in any way
   .2 Help with planning conferences
   .3 Please include her in conference calls so she knows what is going for informational questions
   .4 At board meetings she can assist with international questions
   .5 Donna can do sessions at conferences on Members Connect
   .6 Donna has a data base of members and non-members that she can do mass emails.

14. Chapter by-laws
   .1 Alberta, BC, and Alaska have been approved by their chapter boards but not by the membership.
   .2 Ed stated that the governor position was covered in the Washington by-laws.
   .3 David moved and Ed seconded that all submitted by-laws be passed and submitted to international. Motion approved.
   .4 Send by-laws to Michelle.

15. Scholarship to International
   .1 Fred to send information out to Kelley.
   .2 Need to change it to be for either PNR Regional or International conference.
John moved and Ed seconded a motion to change the scholarship to be for the PNR Regional or International Conference. Motion approved.

16. Nominations
   .1 BC to provide the name for President-elect
   .2 Washington needs to select a new governor
   .3 Nominations for PNR Secretary/Treasurer
   .4 Kelley to send out information

17. International update from John Ramsey
   .1 School security seminar, Feb 6
   .2 CEFPI needed to make a comment, need to come up with industry guidelines.
   .3 Bring together US Dept. of Education, and others, principals, school administrators. Four topical areas being considered
   .4 Department of Justice may restore a grant
   .5 Develop talking points to take to school boards and parents
   .6 CEFPI to go to Capitol Hill to make sure we have a voice to possible funding
   .7 A small task force. Possibly develop 2 documents, 1 for US and 1 for International
   .8 International building a new webinar platform.
      a. Taking presentations and hot topics and putting them in webinar format.
      b. There would be a cost per participant with a small set-up fee.
      c. Regions and chapters to be able to have local webinar’s.
      d. Trying to get it ready by spring

18. 2 year budget
   .1 Reviewed cost for reception at international
   .2 PNR need information for the reception from international prior to the conference.
   .3 Add line item for donations for School of the future in a separated fund
   .4 Hugh moved and Ed seconded to approve the budget. Motion approved.

19. 2014 International conference
The following is a summary of subjects discussed and decisions reached at the above noted meeting. Please advise of any errors or omissions.

1. Need to make sure that the information from PNR regional conferences includes both the funds for the region and the chapter. Approx. $25,000 to $30,000.
2. Fred is concerned about the timing of the agreement.
3. MOU should be ready after September conference.
4. Need teams from region for sponsorships and attendance.
5. Need to have the draft MOU by Regina conference.

20. There is a taskforce for SoF.
   .1 Kathy to talk to Michael Carlson to see if he would represent PNR. If not then Ken volunteered.

21. Kathy asked for volunteers for high school SoF.

22. Board liked the future mid-year meetings to be held at the Sylvia Hotel.

23. Meeting adjourned.