



THE COUNCIL OF EDUCATIONAL FACILITY PLANNERS INTERNATIONAL

CEFPI NE Region Board Meeting Teleconference - December 11, 2014

Convened at 12:04 PM

Present: Jim Hutchison, Dick Moretti, Robert Hendricks, David Schrader, Phil Poinelli, Cyndi Smith, Janell Weihs, Rob Pillar

Absent: Peter Winebrenner, Ron Lamarre

BOARD AGENDA

1. Review and Approval of Agenda: Agenda approved.
2. Approval of Minutes 11-11-2014 Conference Call: Minutes approved.
3. Reports:
 - a. **Treasurer** - Richard Moretti: We have been billed for \$400 for continuing education provider service fees (AIA/GBCI) for the Baltimore Conference and \$480.07 for food and beverages for the Region Meeting at the Portland World Conference. Our overall balance is still good and is above \$50K.
 - b. **International Board** - Phil Poinelli: Conference call on 11/20, exclusively financial, looking at the budget. Annual conference was very good from an attendance and financial aspect. Rebranding is still underway. They are now also looking at both the vision and mission statements of CEFPI. International is experiencing some technical difficulties with implementation of software. Janell elaborated on the problem. General discussion.
 - c. **Membership** - Ron Lamarre: No Report.
 - d. **Nominating / Awards Committee** - Rob Pillar: Rob explained there are no items to report.
 - e. **NE Conference 2015 @ Saratoga Springs** - Robert Hendricks: Robert indicated that the program committee is currently working on finalizing the program. Tours are being worked on and finalized. The NY State School Boards Association is reviewing a proposal on co-sponsorship. May need to make some arrangements regarding rates for the NY School Boards Association members. Had a conference call with Bill Daggett. He is the keynoter on Monday. He will not require transportation or hotel expenses. The normal post-conference workshop will be held pre-conference. Peter is looking for input from Board on possible charges for that (or not). The 12/22 deadline for presentations will most likely be extended until January. Jim explained that having the agenda and speaker's bio should be on the website as soon as possible. Janell said that the website

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should be open by the end of the week. Board will be invited to listen in/participate in the planning meetings. Saturday the 25th is being planned for a leadership meeting. General discussion.

- f. **School of the Future** - Peter Winebrenner: Peter submitted the following written report: "Following the finalists' presentations in Portland, our NE finalists - St. Michael's Academy - did the Region proud and was awarded an Award of Commendation! This year, we have two new teams who are currently participating in the SOF competition:
 - Chestnut Accelerated Talented and Gifted Middle School in Springfield, MA
 - Howard University Middle School in Washington, DCI will be reaching out to both shortly, and will keep the group updated as we move forward. I am also asking for volunteers to join me at the two schools in the spring to judge their entries. Last year, Phil and Glen joined me for a great day of jurying (the two schools last year were close enough to each other that we could do it this way). This year I anticipate that we will have to do them separately, over different days. Ideally we will have the same folks jurying both schools, so if you are interested, know that you are committing to traveling to two different schools over two different times - one in Springfield MA and one in Washington DC." General discussion.
- g. **New York Chapter** - Robert Hendriks: No Report.
- h. **Chesapeake Bay / Delaware Valley Chapter** - Cyndi Smith: A Chapter event is scheduled for next week. We have 19 out of 20 slots filled. The next event will be a February event in Baltimore at the Carver Center. Date will be available after the first of the year.

4. Old Business:

- a. **Strategic Planning**: Jim explained that Rob sent out the documentation again regarding our Strategic Planning session in NYC. We need to synthesize this into an actual Strategic Planning document. Jim asked whether or not there is a template or a previous Strategic Plan to use as a template or a favored format. Rob commented that there was a Strategic Plan on our website. In addition, there was a PowerPoint presentation that was presented in Philadelphia. Janell will collect some examples and send to Board for review. Dave indicated that International may/should have some guidelines in place for this. General discussion.
- b. **Global Education Summit**: Jim explained that we had a meeting in Philadelphia on 11/14/2014 with John to begin planning. Phil explained that he and John have put together a document that was sent out on 12/6/2014 as a Summit Manifesto. The intent of the document is to go to the International Board for their buy-in, which is necessary prior to reaching out to potential steering committee members. Phil is asking for input on the document from the Regional Board no later than December 25th after which he will present to the International Board. General discussion.

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- c. NE Conference 2016 – Washington, DC: The Board voted to locate our 2016 NE Region Conference in Washington, DC and co-host the Global Education Summit at that Conference. Moved by Rob and seconded by Phil, passed unanimously.

5. New Business:

- a. None

Next Meeting: January 15, 2015 at noon.

Meeting adjourned at 1:00 PM.

Respectfully Submitted,

