



A4LE N E Region Executive Board Meeting 7-20-2017

Convened at 12:00

Present: Cyndi Smith, Ron Lamarre, Jason Boone, Pam Babuca, Robert Hendriks, Phil Poinelli, Emily Rae, Edi Francesconi

Absent: Callie Gaspary, Melissa Wilfong, Jim Hutchison, David Schrader, Janell Weihs

MINUTES:

1) Reports

- a) Approval of Previous Minutes – Rob Pillar
 - (i) Minutes approved conditioned on correcting the dates of the Massachusetts and New York School conferences. Corrected meeting minutes are attached.
- b) Treasurers Report – Rob Pillar
 - (i) Expenditures:
 1. \$370.09 expenses related to the NOLA strategic planning
 2. \$1,400 MA schools conference sponsorship
 - (ii) Revenue:
 1. \$100 registration fee
 - (iii) Balance: \$77,616.10
- c) International Board – Phil Poinelli
 - (i) There are currently three steering committees
 1. Membership, Cyndi is participating on this committee
 2. Knowledge Center Robert and Phil are participating on this committee
 3. Development
 - (ii) Board meeting in Singapore
 1. The board had several conversations crucial to the future of the organization. Future correspondence will document the event
- d) Membership
 - (i) Welcome Emily Rae
 - (ii) Janell will forward membership reports to Emily
 - (iii) Rob suggested that Emily follow up with Dropped members to learn why they didn't feel there was value to the membership.
- e) New England Chapter – Ron Lamarre
 - (i) Joint BSA school visit in the works for a chapter event
 - (ii) Discussion about the Sandy Hook tour focused on safety and security. Jason and others who attended will forward information to the group related to the tour. It would be good to get additional information to our membership via the newsletter to show the value of the tours available at the chapter level.
- f) NY Chapter – Callie Gaspary
 - (i) Callie was unable to attend
- g) Chesapeake Bay/Delaware Valley Chapter – Pam Babuca
 - (i) Chapter elections will be held between now and end of August
 - (ii) The Chapter will hold a social event in September to begin planning for end of year event.
- h) Schools Next – Melissa Wilfong / Paul Bradshaw

- (i) No report
- 2) Old Business:
 - a) 2018 Regional Conference Baltimore – Jason
 - (i) Jason shared 4 potential options for combined conference structure with CAE Attached
 - (ii) The goal is to finalize the conference outline by the end of the month.
 - (iii) Jason reported that there was good response from vendors and architectural firms at the Mass schools conference. One vendor showed sponsorship interest and at least one architectural firm is interested in joining A4LE.
 - b) Affiliate Organizations Updates
 - (i) No update
 - c) Elections:
 - i) Congratulations to the following:
 - (1) President-Elect: Callie Gasparly
 - (2) Membership Chair: Emily Rae
 - (3) International Board Director: Phil Poinelli
- 3) New Business
 - a) Scholarships
 - i) The Scholarship Committee nominated Shannon Needham for the Advanced Academy scholarship and Carla Pullen for the Conference Stipend.
 - ii) Phil presented a motion to accept these nominations, second by Robert H. Passed unanimously.
 - b) By-law updates
 - (i) Phil suggested reaching out to Canadian membership to see if there is interest to have a governor for the Canadian portions of our Region so that they have representation on the board.
 - 1. Rob P will reach out to them.
 - (ii) Phil suggested updates to the regional By-laws to recognize chapters and to clarify how to fill a vacated regional representative position on the International Board. His recommendations are attached. Rob P presented a motion to accept the changes, second by Robert H. The motion passed unanimously. These changes must be presented to the membership for review for 60 days, and then sent to the International board for ratification. Phil will make minor edits to the proposed changes and forward them to board for review and to Janell for distribution to the membership

4) Discussion

5) Meeting adjourned at 12:42

6) Next Meeting Aug 17, 2017 at noon.

Respectfully Submitted,



Robert Pillar, AIA, LEED AP, ALEP
Director of Educational Architecture
c: 412-719-9663

Option 1a - 3.5 Days

	9	10	11	12	13	14	15
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7:00 AM				Welcome Breakfast	Breakfast	Breakfast	
8:00 AM				Opening Session & Key Note Speaker	Sessions	Workshop	
9:00 AM					Sessions		
10:00 AM				Break			
11:00 AM				Sessions	School Tours & Off-Site Sessions		Check-out
12:00 PM				Sessions			
1:00 PM				Exhibitor Lunch			
2:00 PM				Sessions			
3:00 PM				Sessions			
4:00 PM				Sessions			
5:00 PM				Break	Break		
6:00 PM				Break	Dinner On Your Own or- Outside Event	Dinner & Key Note Speaker	
7:00 PM							
8:00 PM				Awards Dinner & Regional Meeting			
9:00 PM							

Option 1b - 3.5 Days

	9	10	11	12	13	14	15
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7:00 AM				Welcome Breakfast	Breakfast	Breakfast	Breakfast
8:00 AM				Opening Session & Key Note Speaker	Sessions	School Tours & Off-Site Sessions	Workshop
9:00 AM					Sessions		
10:00 AM				Break			
11:00 AM				Sessions			
12:00 PM				Sessions	School Tours & Off-Site Sessions	Break	Check-out
1:00 PM				Exhibitor Lunch			
2:00 PM				Sessions			
3:00 PM				Sessions			
4:00 PM				Sessions			
5:00 PM				Break			
6:00 PM				Break	Dinner On Your Own or- Outside Event	Dinner & Key Note Speaker	
7:00 PM							
8:00 PM				Awards Dinner & Regional Meeting			
9:00 PM							

Option 2a - 2.5 Days

	9	10	11	12	13	14	15
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7:00 AM				Welcome Breakfast	Breakfast	Breakfast	
8:00 AM				Opening Session & Key Note Speaker	Sessions	School Tour & Off-Site Session	
9:00 AM					Sessions		
10:00 AM				Sessions			
11:00 AM				Exhibitor Lunch			
12:00 PM				School Tours & Off-Site Sessions	School Tours & Off-Site Sessions		
1:00 PM				Break	Break		
2:00 PM							
3:00 PM				Awards Dinner	Dinner & Key Note Speaker		
4:00 PM							
5:00 PM				Dinner & Regional Meeting			
6:00 PM							
7:00 PM							
8:00 PM							
9:00 PM				Welcome Reception			

Option 2b - 2.5 Days

	9	10	11	12	13	14	15
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7:00 AM					Welcome Breakfast	Breakfast	Breakfast
8:00 AM					Opening Session & Key Note Speaker	Sessions	School Tour & Off-Site Session
9:00 AM						Sessions	
10:00 AM					Sessions		
11:00 AM					Exhibitor Lunch		
12:00 PM					School Tours & Off-Site Sessions	School Tours & Off-Site Sessions	
1:00 PM					Break	Break	
2:00 PM							
3:00 PM					Awards Dinner	Dinner & Key Note Speaker	
4:00 PM							
5:00 PM					Dinner & Regional Meeting		
6:00 PM							
7:00 PM							
8:00 PM							
9:00 PM					Welcome Reception		

I have been reviewing our Northeast Region Bylaws and would like to comment and propose amendments for consideration of the Board of Directors and to the membership.

Article VI – Organization

6.4.8 Governors – since I have been involved in leadership in the Northeast, there has been no involvement of Governors nor elections for the positions. In recent years we have developed three Chapters that cover most all our members and areas. With the Chapters, I don't see the need for Governors less one area, the five Canadian Provinces. We have members in those provinces. I recommend we contact those members and ask if they are interested in having a Governor who would represent them on our Board. There is no need for changes to the Bylaws on this issue.

Article VIII – Dues

Section 8.1 – I propose the following changes as an Amendment (additions in red)

No dues will be required for membership in the regional **or chapter** organizations. Activities will be financed through funds received from the Association, and funds raised at the annual regional **or chapter** conference or other regional activities through registration, vendors fees, or sponsorships. The registration fee will be established annually by the local arrangements committee and approval by the Board of Directors.

Article XI – Vacancies

Section 11.6 – I propose the following changes as an Amendment (additions in red)

If a vacancy occurs in the office of the Regional Representative to the International Board **with one year or less remaining in the term**, the President shall appoint an individual to serve for the remainder of the term, subject to approval of the Board of Directors. **If two or more years remain in the term, a special election be held to fill the position pursuant to Article XII – Elections. Said election is for a full three year term.**

For the full Northeast Region Bylaws, see:

http://a4le.org/websites/regions_and_chapters/index.php?p=359