



THE COUNCIL OF EDUCATIONAL FACILITY PLANNERS INTERNATIONAL

CEFPI NE Region Board Meeting Teleconference 07-23-2013

Convened at 03:03 PM

Present: Dick Moretti, Janell Weihs, Phil Poinelli, Jim Hutchison, Dave Schrader, Robert Hendricks, Jeanne Perantoni, Ryszard Szczypek

Absent: Rob Pillar

1. Approval of minutes May 10, 2013 Board Teleconference. No minutes taken.
2. Treasurer's Report – Dick Moretti explained that the 2013 NE Region Conference held in Pittsburgh had a net profit of \$9,629.60 after deducting all conference expenses, regional exchange costs, non-member fees, and School of the Future expenses. Due to profit-sharing as part of our agreement with International, \$1,925.92 will be transferred from our account to International. Dick will follow through with International. Dick will ask Michelle for a new NE Region statement and forward by email.
3. Old Business:
 - a. Membership – Robert explained that he has reached out to some of the membership that were dropped or were in danger of being dropped. He said that reaching out may be a positive way of keeping membership up. General consensus was that this should be done. Robert will be doing so with all drops and potential drops. Janell explained that International will be “rolling out” a competition for increasing membership. Robert asked if the “roll out” of special membership plans for school districts would be available to the Northeast Region and/or the New York Chapter. General discussion on this being a good idea. Janell will get clarification as to what needs to be done. David suggested that we as a Board request that the school district discount be applied to the Northeast Region. Moved by Dick, seconded by Jim, approved unanimously.
 - b. International Board Report – Dave Schrader reported that the Board is preparing for the International Conference. Minutes of the June 26th International Board conference call are attached.
 - c. Nominating/Awards Committee – Jeanne Perantoni
 - Lifetime Achievement Award nominee – Dick Moretti has been nominated for this award.
 - Revive Planner of the Year – NE – Do we want to have an internal candidate for Planner of the Year? Phil explained that this is something that we should be doing. Jeanne will be putting together information and criteria to share with the Board.

- Vice President Nominations and Schedule – Phil explained that we should do a call for nominations. Phil would like elections to take place in late August/early September so the person will have been elected in time to take office at the World Conference. Dave moved and Jeanne seconded Robert Hendricks as a candidate. Phil moved (on behalf of Rob Pillar) and Jim seconded Ronald Lamarre as a candidate. General discussion of other potential candidates. Dave moved and Phil seconded that nominations be closed. Passed unanimously.
- School of the Future Schedule – 2014 Chair – Discussion postponed until the next meeting.

d. Newsletter – Janell and Dick will work on putting out a Newsletter in the very near future.

e. NE Conference 2014 – Baltimore – Jim and Dick sent out information to the Board to be reviewed at this meeting. The Royal Sonesta Harbor Court in the Inner Harbor area of Baltimore, MD is the site for the conference to be held April 10-12, 2014. The committee structure was discussed. Phil explained that members should be asked to join a conference committee. Phil asked the Board to send out emails to Dick/Jim explaining any potential committee candidates. The schedule was discussed. Jim explained that the schedule is very similar to those in the past. Jim asked for feedback on whether we should have 2 tours or 3 tours. Dick went over the budget. Jim reviewed the Potential Industry Partner/Sponsor List, the Industry Partner/Sponsor values and perks, and an email introduction to send to potential industry partners/sponsors. Jim asked the Board for more potential industry partners and sponsors. Jim will follow up personally as necessary. The documents are attached.

4. New Business:

- a. New York State Chapter Ratification – Dick moved to ratify the New York Chapter and certify their by-laws, seconded by Robert. Approved unanimously.
- b. AIA/CAE Boston Conference – CEFPI's NE Region will be providing sponsorship of the conference. Dick moved and Jeanne seconded a \$1000 contribution. Approved unanimously.
- c. Discussion of a NE Region meeting at the World Conference.

Next conference call scheduled for Thursday, August 22nd at noon.

Adjourned at 4:20 pm.

Respectfully Submitted,

