



A4LE NE Region Executive Board Meeting 6-3-2016

Convened at 8:00 am

Present: Robert Hendriks, David Schrader, Phil Poinelli, Janell Weihs, Ron Lamarre, Melissa Wilfong, Callie Gaspary, Jim Hutchison, Cindi Smith, Bob Horan

Absent:

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1. Approval of minutes from the 4-25-2016 meeting. Passed unanimously
 2. Reports:
 - a. Treasurers Report – Rob Pillar
 - Current balance is \$56,517.40
 - The majority of the unpaid invoices for the NY event should be paid soon. One invoice was for a Studio JAED employee who was unable to attend. This invoice will be voided given Studio JAED’s considerable sponsorship and support.
 - A revised sponsorship schedule has been approved for the LearningScapes conference. This will provide more opportunity for Regional firms to participate in sponsorship. An additional sponsorship level of \$7,500 was suggested. Janell will coordinate with Barbara.
 - Board Members are encouraged to engage potential sponsors for the learningScapes conference to generate revenue for the region.
 - b. International Board – Phil Poinelli
 - An International Board meeting was held in Philadelphia during AIA national convention. Phil conducted meetings with the AIA CAE and secured commitments to work together. CAE will do a seminar at LearningScapes and will have a member on the jury for our awards.
 - The international board approved a computer management system intended to improve communication throughout the association.
 - Schools Next. The Board approved to pay for accommodations for up to 7 participating schools. The Regions are required to pay travel expenses.
 - Australasia is having their regional conference in Singapore
 - Upcoming LearningScapes conferences will include Atlanta 2017, Chicago 2018, and either Vancouver or New Orleans in 2019

- Membership committee is focusing on emerging professionals and mentorship.
 - The Advanced Academy will begin a new program that is a six week course focused on the relationship between teaching learning and the learning environment
- c. Membership --- Introducing Bob Horan as new chair
- Bob has not received membership information from international. Janell will coordinate to ensure that the information is sent to Bob.
 - Three things to focus on as membership chair:
 1. Connection to international membership committee
 2. Update regional leaders on membership activity
 3. annual membership drive
- d. Nominating/Awards 2016 – Jim Hutchison
- Lifetime Achievement - ongoing
 - Fellowship - David Schrader Nominated. Motion passed unanimously. Jim will complete forms on behalf of the Region
 - Emeritus – on-going
 - Northeast region-Architectural awards and display for Philadelphia International Conference.
 1. Phil Conte is coordinating with Janell. Calls for submissions went out. Janell will resend.
- e. NY Chapter
- The Chapter will hold a series of informal schools tour free events coinciding with their chapter meetings.
 - Planning to conduct a daylong event in November, however the the date planned is Veterans Day. Bob Horan suggested conducting these types of events on Thursdays or Fridays to optimize opportunity for members who are associated with school districts. He suggested a topic of “How to do a capital project”.
 - The Chapter will have an A4LE Booth at NY State education conference October 27-29
- f. Chesapeake Bay/Delaware Valley Chapter
- May event was difficult due to end of year school activities. Anticipating an event in September.
- g. New England Chapter- Ron Lamarre
- h. Schools Next-Melissa Wilfong
- St. Michaels Academy in Springfield MA. Is the Regional winner. We need to get them set up for funding of travel to Philadelphia
 - The Fredrick County Career and Technical Center also participated. They are eager to advertise HS program when it is rolled out. The school coordinator is working with Janell and Barb. Melissa proposed that the NE region sponsor some portion of the trip to the Philadelphia Conference. We will discuss this further at the next meeting.
 - Subsequent to the meeting Melissa provided additional information that she was unable to share during the meeting. That information is included below.

3. Old Business:
 - a. International Conference – 2016 – Cyndi Smith
 - Keynote speakers have been selected
 - There have been two submissions for learning tours. David is meeting with AIA. To discuss potential for additional tours. Possible tour of historic buildings, possible link with Philadelphia Public Schools.
4. New Business:
 - a. Officer Nominations:
 - Phil's position on the International board was to complete David's term. However, the region held a contested election, which Phil won. The International board is leaving the decision as to whether that election was to fulfill Davids term or if it was for a new 3 year term to our Regional leadership's discretion. Jim submitted a motion that Phil's term should be for three years. Rob Second the motion and it passed unanimously.
 - b. Next incoming Vice President - Encourage Ron to come up with a list of potential candidates.
 - c. Next regional conference.
 - Ron is thinking Providence or Newport Rhode Island. Janell will explore potential venues.
5. Next meeting TBD
6. Meeting adjourned at 9:10 am

Respectfully Submitted,



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Additional Information provided my Mellissa concerning SchoolsNext:

To follow-up on things that we didn't cover on the phone

- We are suggesting that the NE Chapter sponsor the hotel room for the Frederick County CTC CAD architecture SchoolsNEXT team in Philadelphia as we are the region that has had the privilege to have this HS test case approved for participation. They would need three rooms, one for the girls, one for the boys and one for the teacher and would be interested in staying for Friday night only. I'm assuming that their registration fee will be waived but if that is not the case, we should probably sponsor their registration and they could fundraise for the hotel and travel.

- The winners from the MS program are St. Michaels Academy in Springfield MA. I understand we sponsor their trip for four students and their instructor. They also have boys and girls so I assume would need three rooms. How do we go about setting this up?
- This has never been mentioned before but asking around to others, it does appear that most conferences have a policy on reimbursing travel expenses. Does the NE have a policy? Paul and I had travel expenses for plane and car rental.
- We need to find a way to engage more people in future recruitment of the SchoolsNEXT program. We have great potential in MD because that's where our contacts are. I suggest that we need a sponsor with contacts in each state or region if we are really going to make this program thrive. Is there any interested in doing that? It's in line with what some other regions do.

One last point, it is very nice to have school system personnel involved in the region. It's critical to success and I believe it's something the NE has been targeting for many years so welcome. But I think we missed Cyndi in the tally when Mr. Horan was introduced as the first, right? Not sure if there have been others in the past but let's hope this trend continues.

Thanks,

Melissa