



THE COUNCIL OF EDUCATIONAL FACILITY PLANNERS INTERNATIONAL

CEFPi NE Region Board Meeting Teleconference 1-11-2013

Convened at 12:06 PM

Present: Phil Poinelli (PP), Dick Moretti (DM), Rob Pillar (RP), Dave Schrader (DS), Janell Weihs (JW), Jim Hutchison (JH), Jeanne Perantoni (JP).

Absent: None.

Approval of Minutes: Minutes of the 12-14-12 Board Conference Call were approved.

Treasurer's Report: DM explained that the balance in the checking account is still \$34,845.02 since no expenditures since our last meeting. JW explained that she will be soon making debits, etc. for the NE Region Conference. Report was approved.

Old Business:

- a. Membership (and Chair)- PP-PP explained that membership isn't varying much month-by-month. Robert Hendricks is currently working on the NE Region Conference Content Committee and is overcommitted. He may be interested long term as Chair. RP indicated that he has no problem with waiting for Robert Hendricks to pick it up after the conference. That was echoed by DS. PP will call Robert and ask if he will be willing after the NE Region Conference.
- b. International Board Report-DS-Not met since our last teleconference. DS explained that the International Membership Committee has been meeting. Some discussion on the Membership Committee regarding the International surcharge of 20% has been occurring. There may be some "forgiveness" of part of the 20%. Looking for other ideas to boost membership across the board.
- c. Conference Planning-RP-RP explained that everything seems to be going very well. Looking for one additional school for the school tours. Starting to send out invitations to vendors and industry partners. RP said that this is his biggest concern with regard to conference finances. PP explained that he is trying to up the number of submissions for presentations. RP and DM said that they expect more will be coming in.
- d. Conference Budget-DM-DM explained that the conference budget has been adjusted to reflect all categories of registration. In addition, other adjustments have been made to both income and

expenditures. This budget should be considered final pending actual amounts determined closer to the conference date. In addition, this budget anticipates a profit of \$7,242. PP explained that part of our proposal includes a 20% profit-sharing component for International that needs to be reflected in the budget. DM explained that it will be included in the budget and will send it out to the Board.

e. Lifetime Achievement Award – PP discussed his issues at outlined below. PP asked to have Nominating Committee “solidified”. General agreement to have Board act as the Nominating Committee and the Past President as the Chair of the Nominating Committee for that year and it becomes a rotating process. Policy approved DM/DS. PP wants to put together a process to handle the Lifetime Achievement Award. PP asked JP to think about the process and JP agreed to discuss off-line with PP and get back to the Board.

***Narrative Submitted With Agenda:** A few years ago, International changed one of its' highest association honors, Planner of the Year, to the Lifetime Achievement Award. I wish they simply added the latter award because to me they represent very different accomplishments. The Life Time Achievement (as noted below) is an important recognition. I see a Planner of the Year as one who is currently at the forefront of Educational Facility Planning, pushing the envelope of environments for 21st Century teaching and learning.*

I would like the NE leadership to consider starting our own Planner of the Year Award.

The first NE Planner of the Year (2012) could be bestowed at the International Conference in September and annually thereafter at the NE Regional Conference.

There might not be any prerequisite for the nomination other than to be a CEFPI NE Region member in good standing but we would need to better define the qualities and accomplishments that might distinguish them. (The NE will continue to nominate an individual for the Lifetime Achievement Award)

Internationals - The CEFPI Lifetime Achievement Award* is the most distinguished professional award bestowed to an individual CEFPI member. **This award is designed to honor an individual who has distinguished themselves by making significant lasting contributions to the educational facility planning industry throughout their career.** Winners of this award will receive a special insignia lapel pin and extensive news media coverage to the educational facility planning and construction industry. Additionally, all CEFPI past Planner of the Year award winners will now be recognized as Lifetime Achievement Award winners.

*Each region nominates one individual to vie for this award. Nominations are due **June 29, 2012** and the deadline for submittal is **July 20, 2012**. Each candidate must submit materials electronically, the entire package not to exceed 48 pages.*

Criteria for Nomination

- The candidate must be a CEFPI member in good standing.
- The activities upon which the nomination is based shall have produced a body of work that consistently created a positive and significant regional, national or international impact on the learning environment.
- The candidate must not have previously received the Lifetime Achievement Award or the former Planner of the Year Award.

Nominating / Awards Committee

Since on the Board, I have not been aware of a Nominating Committee per se. The Board has typically taken on that role. I recommend we adopt a "Policy" for moving forward that includes a chair. It could be:

1. the Board;
2. the board with representatives at large;
3. an at large committee
4. other?

Upcoming nominations:

1. *at least two for vice president - goal, by mid may for a June election*
2. *Lifetime Achievement Award - soon since there would be a lot to do prior to the June submission date*
3. *NE Planner of the Year (selection prior to the September Conference)*
4. *Service Citations to be presented at our NE Conference*
5. *What am I missing???*

f. Revive Planner of the Year – PP explained his position as outlined above. RP explained that he is in agreement with PP and feels that we should recognize cutting edge work within the NE Region. JP agreed and indicated it will focus upon school planning in a positive way. PP explained that we need to come up with some parameters and get together a proposal for the Nominating Committee to approve.

g. The future of "Chapters" in the NE- PP asked for opinions. Maybe write a paragraph or two for the January newsletter. RP explained that the concept of "Chapters" should also be investigated with regard to our Regional membership, possibly through a survey. PP explained that for this to work it has to be "bottom up". If only one Chapter were organized, it would be quite an accomplishment. PP will address in his comments for the Newsletter. Brief discussion of Governors.

f. Next Newsletter-DM explained that he hasn't received anything from anyone so far. Janell said that information about the conference can also now be shared. DM asked for articles by next Wednesday (1-16-13).

New Business:

PP discussed possible nominees to International Committees. General discussion.

JH discussed meetings in-house that he has been having regarding the 2014 NE Region Conference. JH explained that he's been looking toward Baltimore as a location. JH asked that the 2014 NE Region Conference be added to the next agenda. PP explained that he will do that. Always good to announce at the Conference where the next Conference will be. We should also try to have a date available by then. PP asked for folks to share thoughts with JH and DM. JH will try to have something sent out in advance of the next Board teleconference. JH explained that Baltimore seems like a great location. Brief discussion of logistics.

Next Teleconference: Friday, February 8, 2013 beginning at noon.

Adjourned at 12:55 PM

Respectfully Submitted,



Dick Moretti