



Board of Director's Conference Call – 8:00 AM, 12/1/2017

Participant:	Email:
Sandy Carpenter	scarpenter@beckermorgan.com
Mary Lee	mlee@philasd.org
Cyndi Smith	CSmith03@bcps.k12.md.us
Sarah Woodhead	swoodhead@DLRGROUP.com
Beth Pasierb	beth.pasierb@fcps.org
Pam Babuca	babucap@studiojaed.com
Kieran Wilmes	kwilmes@gparch.com
Edi Francesconi	edi@a4le.org

Not Available:

Harry Pettoni	hpettoni@sgarc.com
Tom Hanna	thanna@gilmore-assoc.com

1. Mary provided an update on the November 16th event at the Workshop. Eleven (11) registered and (9) attended.
2. Sarah contacted Beth Penfield/Brailsford & Dunlavey, Inc. to discuss potential locations for the next chapter event to be held in the DC area. Duke Ellington High School in Georgetown is the recommended location. The event will be scheduled for mid- or late-day on Feb. 15 or Feb. 22, 2018. Student and faculty involvement should be encouraged. Keiran will forward Sarah the agenda and Save the Date flyer developed for last year's event at Carver Center for the Performing Arts. Sandy will forward AIA CEU forms and the announcement prepared for the Workshop event. Edi encouraged the program be developed to obtain HSW credits preferred by most participant. Potential sponsors are the Architect, Contractor, Community Partners, and Vendors. Jeff Wood/New Day Education has offered to sponsor a chapter event. He can be contacted at 757.646.3933, email: jeff.wood@newdayedu.com.
3. In January, the Board will review and discuss Sponsorship Levels previously developed by Kieran.

Gold (\$750)

- Logo on Save the Date and Invitation (pending deadlines)
- 4 free registrations
- Recognition from Chapter president in remarks
- Opportunity to speak at event

Opportunity to lead/co-lead tours
Logo on tour brochure

Silver (\$500)

Logo on Save the Date and Invitation (pending deadlines)
2 free registrations
Recognition from Chapter president in remarks
Opportunity to lead/co-lead tours
Logo on tour brochure

Bronze (\$250)

Name on Save the Date and Invitation (pending deadlines)
1 free registration
Recognition from Chapter president in remarks

4. Cyndi provided an update on the Northeast Regional Conference to be held in Baltimore in April '18 and a joint New England-Canadian Atlantic event schedule for March '18 in Holton, Maine. Bill Daggert will be the speaker at the March event.
5. Sandy will contact Harry regarding outreach to Richard Sherman about the involvement of New Jersey firms.
6. Edi will update the website to reflect the current Board members and post meeting minutes if typical of other chapters.
7. In last month's minutes, Tom included a current statement of the chapter account indicating a balance of \$1,637 as of 11/06/17.
8. Reminder that regularly scheduled conference calls will be held the first Friday of each month. Next call is January 5th at 8:00 AM.

Call Number:

Toll Free: 1-888-850-4523

Passcode: 736109

End of minutes prepared by Sandy Carpenter in Tom Hanna's absence.

Distribution Date: 12/12/2017