



Board of Directors Meeting – Approx. 8:00 AM, 3/6/2020

Participant:	Email:
Pam Babuca	babucap@studiojaed.com
Mary Lee	mlee@philasd.org
Cyndi Smith	CSmith03@bcps.k12.md.us
Harry Pettoni	hpettoni@sgarc.com
Kieran Wilmes	kwilmes@gparch.com
Sara Woodhead	swoodhead@DLRGROUP.com
Sandy Carpenter	scarpenter@beckermorgan.com

Not Participating:

Beth Pasierb	beth.pasierb@fcps.org
Tom Hanna	THANNA@CBSD.ORG

1. The East Regional conference (joint Northeast/Southeast) is scheduled for April 1 – 4, 2020, in Washington DC. The first day will be a furniture fair; morning speakers and sessions and afternoon tours will take place on subsequent days.
 - a. Speakers are selected but information has not been updated on the website.
 - b. Sessions are not identified on the website. Some presenters have been informed they will present but dates and times have not been confirmed.
 - c. Carla plans to issue a call for volunteers during the 2nd week of March.
 - d. There is no change to the room block for Thursday and Friday nights only. Participants need to find other accommodations for Wednesday night.
 - e. A venue for the furniture fair was procured but the website has not been updated.
 - f. To best of knowledge there will be no change to conflicting Southeast and Northeast submission/award requirements.
 - g. School tours are not finalized.
 - h. Carla Cummins has taken full responsibility for conference coordination but is vacationing this week. Edie will not attend.

- i. With the conference just 3 ½ weeks away, unresolved coordination issues are negatively impacting promotional efforts and registration. Registration to date is 45.
 - j. The Regional Board discussed canceling the event due to coronavirus concerns, but a final decision was not made. If the event is to be cancelled, the CBDV Chapter recommends canceling as soon as possible to minimize financial losses.
 2. The Chapter submitted a 6-event schedule to the Northeast Region.
 - a. April: Happy Hour or Dinner at Regional Conference, hosted by Meteor Education. Mary will coordinate.
 - b. May: 2 Net Zero School Tours, hosted by Baltimore City Schools and Grimm and Parker. Kieran and Cyndi will coordinate.
 - c. June: Gulph Elementary School Tour sponsored by Schrader Group. Harry will coordinate.
 - d. July: “Engagement in the Brain” presentation by Katharine Pagano, Haskell Office, followed by Wine and Food Tasting, hosted by DLR Group. Sara will coordinate.
 - e. September: “Educational Commissioning” presentation by Meteor Education, hosted by Baltimore City School District. Cyndi will confirm location.
 - f. November: Solis-Cohen Elementary School Tour and Meteor Education presentation on “Color & Design” and/or “Teachers, Students and the Environment”, hosted by Philadelphia School District and CRB. Mary will coordinate.
3. Discussed creating a Postcard to promote 2020 events. Sara offered DLR assistance to create.
4. Mary reported 3 schools in the Northeast Region will participate in SchoolsNext.
5. In response to Mary’s email to New Jersey members, SSP Architects expressed interest in coordinating an A4LE event in New Jersey. Follow up is required.
6. Subsequent meetings will be held the first Friday of each month via conference call using the following call-in number:

Call: 215-400-5100

Participant code: 500357

End of minutes prepared by Sandy Carpenter

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