



Board of Directors Meeting – Approx. 8:00 AM, 2/7/2020

Participant:	Email:
Mary Lee	mlee@philasd.org
Kieran Wilmes	kwilmes@gparch.com
Sara Woodhead	swoodhead@DLRGROUP.com
Sandy Carpenter	scarpenter@beckermorgan.com

Not Participating:

Beth Pasierb	beth.pasierb@fcps.org
Cyndi Smith	CSmith03@bcps.k12.md.us
Tom Hanna	THANNA@CBSD.ORG
Harry Pettoni	hpettoni@sgarc.com
Pam Babuca	babucap@studiojaed.com

1. Chapter Membership Update
 - a. CB/DV Chapter gained 6 new members. Mary will request a membership list and reach out to new members.

2. The East Regional conference (joint Northeast/Southeast) is scheduled for April 1 – 4, 2020, in Washington DC. The first day will be a furniture fair; morning speakers and sessions and afternoon tours will take place on subsequent days.
 - a. Opening speaker selected. Students will participate on the panel.
 - b. Conference coordinators received 36 presentation submissions which are currently under review.
 - c. No call for volunteers has been issued to date.
 - d. Sandy noted the room block does not include rooms for Tuesday night, the night before the Furniture Fair. Mary will inquire.
 - e. Mary reported furniture vendors are lined up, but a venue has not been procured.

3. Region plans to distribute a membership survey, originally scheduled for January 2020. CB/DV Chapter will hold off on sending a chapter survey pending review of regional survey results.
4. Region recommends each chapter plan 6 events per year and requested a potential list be forwarded in February so an event calendar can be included in a Regional newsletter. Discussed potential chapter events.
 - a. Tour of Dorothy Height Elementary School, pre k -5 is no longer a viable event. Principal is unresponsive.
 - b. Meteor Education dinner or Happy Hour at the Regional Conference. Meteor has committed.
 - c. Meteor Education presentation on "Education Commissioning". Location to be determined.
 - d. Solis-Cohen Elementary School Tour and Meteor Education presentation on "Color & Design" and/or "Teachers, Students and the Environment", Philadelphia. Mary can organize with Crabtree. School to be completed Summer 2020.
 - e. Tour of Gulph Elementary School, K-6 – Upper Merion School District, PA. Harry can coordinate.
 - f. Tour of 2 Net Zero Schools in Baltimore. Possible May construction tour. Kieran and Cyndi can coordinate.
 - g. Katharine Pagano, Haskell Office presentation on "Engagement in the Brain" followed by Wine and Food Tasting. DLR Group can host.

Sandy will prepare a potential schedule for events from March through December 2020 and distribute for comment. Mary needs to forward the proposed schedule to the Region the week of 2/10/2020.

5. Subsequent meetings will be held the first Friday of each month via conference call using the following call-in number:

Call: 215-400-5100

Participant code: 500357

End of minutes prepared by Sandy Carpenter

Distribution Date: 2/10/2020