



**Association for Learning Environments  
Midwest Great Lakes Region**

**September Leadership Meeting Minutes**

Date: 29 September, 2017

Location: Via Conference Call

Time: 9:00AM – 10:00AM CT

- 1) **Call to Order:** President French called the Meeting to order.
  - a) Roll Call of Board of Directors:
    - i) President: Jim French – Present
    - ii) Vice President: James Woods – Absent
    - iii) President-Elect: Ed McMilin – Present
    - iv) Past President: Melanie Drerup - Present
    - v) SchoolsNext Coordinator: – Steve Turckes – Absent
    - vi) Secretary: Rick Dewar - Present
    - vii) Treasurer: George Kacan – Absent
    - viii) Membership Development Chair; Bob Roop: Absent
    - ix) Awards Chair/International Board Representative: Troy Glover - Present
    - x) Area 1 Governor (Ontario): Vacant
    - xi) Area 2 Governor (Ohio): Holly Mclean- Absent
    - xii) Area 3 Governor (Michigan/Indiana): Greg Monberg - Absent
    - xiii) Area 4 Governor (Illinois/Wisconsin): Ed McMilin – Aimee Eckmann (incoming)- Present
    - xiv) Area 5 Governor (Minnesota/North Dakota/South Dakota): Sarah Guyette -Present
    - xv) Area 6 Governor (Neb./Kansas/Iowa/Missouri): Allan Millbradt – Present
    - xvi) Chicagoland Chapter President: Chris Johnson - Absent
    - xvii) Quad City Chapter President: Mike Maloney – Absent – Andrew Iverson (incoming) - present
    - xviii) Kansas City Chapter President: Kyle Gorrell – Present, Michelle Chavey ((incoming)- present
    - xix) Michigan Chapter President: Vacant
    - xx) Minnesota Chapter President: Chris Gibbs – Absent
    - xxi) Ohio Chapter President: Rodwell King – Absent – incoming Holly Mclean -Absent
    - xxii) Nebraska/Western Iowa Chapter President -Mark Warneke – Present
  - b)

- c) Acknowledgement of Quorum – (French)  
**A quorum of the executive committee was established for this meeting, during the meeting**
- d) Recognition of non-voting members – (French). - Donna Robinson

2) **Agenda Approval:** No Changes requested.

3) **Approval of Minutes**

4) **Old Business** (French)

a) **Treasurers Report** (Kacan)

No report – No changes since last report.

5) **New Business** (French)

a) **International Strategic Planning**

Report on updates by International anticipated at the Atlanta Conference.

b) **Chapter Officer Updates**

Donna will need a complete list of officers following the Atlanta Conference so she can update the website.

c) **Appointment of Membership Chair**

The current membership chair, Bob Roop is no longer a member of the organization. Currently this an appointed position, with no prescribed term. Discussion led to a preference to seek nominations for the position. Donna will organize.

The position is responsible for running a committee of Governors to support, create and implement membership growth activities, and to promote membership through incentive programs.

d) **SchoolsNext Coordinator Report.** -Donna

Preliminary was held and Lake Oswego is the winner (Pacific Northwest) They will present in Atlanta. 3 other regions will send teams, and the teams will be positioned in the exhibit hall, with the winning team presenting in a scheduled session.

e) **Regional Conference Schedule**

Proposed conference schedule was distributed with Agenda. Since our region has new chapters, each reflecting a region of different size, with some incorporating multiple “larger” cities, the chapter rotation might not reflect an equitable distribution for the event. Additionally, without the Ontario chapter, Canada would not be an option to host the conference. It was suggested that the schedule be reworked, and a broader discussion on the topic be held later.

6) **International Board Update** (Glover)

A dues increase is being implemented to offset increased costs of operation. Four committees are functioning since the Conference in New Orleans, and they have established a communication plan through a Trello board.

Each committee had established their goals and objectives, updates from the committees will be on the schedule for Atlanta.

When the International update to the Strategic Plan is in place, the region can begin to revise our to be consistent.

7) **Member Care Managers Report** (Robinson)

Donna has been active in planning of the regional conference and with the formation of new chapters. The schedule of Regional conferences is important to her work, since planning for a regional conference needs to be established about three years prior to the event.

8) **Committee Reports**

a) **Governance** (McMilin):

Ed submitted a by-law change to better describe the role of the governor. The proposed change was submitted with the agenda and the new wording states "Governor is responsible for membership growth and chapter creation for their assigned area. The governor is normally not responsible for sustaining and growing an already existing chapter, however, upon direction by the board, the governor shall provide and assistance required to aid an existing chapter in their effort to grow and maintain the chapter."

Motion to approve: McMilin, Seconded: Warneke. Motion passed.

b) **Membership:** (Roop) No Report

c) **Awards** (Glover):

Sub Committees from last year will remain in place. Troy will remain the Awards chair, and will distribute a schedule for next year that reflects the International conference being held in our region. The awards will be handed out at the international conference in Chicago.

9) **Governors Reports:** (Reports contained in chapter notes)

a) Area 1 Ontario (Vacant):

b) Area 2 Ohio (McLean):

c) Area 3 Michigan/Indiana (Monberg):

d) Area 4 Illinois/Wisconsin (McMilin):

e) Area 5 Minnesota/North Dakota/South Dakota (Guyette)

f) Area 6 Nebraska/Kansas/Iowa/Missouri (Millbradt)

10) **Chapter Reports**

a) Ontario Chapter President (Vacant)

b) Michigan Chapter President (Vacant)

c) Ohio Chapter President (King)

Have sent out the survey to members and will be compiling findings.

- d) Chicagoland Chapter (Johnson)  
Will look to plan other events for the year after the regional conference.
- e) Minnesota Chapter (Gibbs)
- f) Nebraska/Western Iowa Chapter (Warneke)  
Mark reported good participation in Omaha, with the next meeting planned for February, in Grand Island.
- g) Kansas City Chapter (Gorrell)  
The KC chapter met at the JCCC Co-Lab this morning and had a presentation on innovation and collaboration. 80-90 people were in attendance. They hold quarterly events, and have about 80-90 people in attendance regularly. Their next event is scheduled for December 9.
- h) Quad City Chapter (Malone)  
The chapter is planning a presentation on the McConnell award and typically have 30-40 people in attendance.

11) **Open Issues/Discussion:** None

**12) Next Meeting Dates**

- a) October 27, 2017 International Conference. 12:30.

**13) Adjournment**

- a) Motion to adjourn: Troy Glover Seconded: Ed McMilin.. The motion carried.