



**Association for Learning Environments
Midwest Great Lakes Region**

April Leadership Meeting Minutes

Date: 7 April, 2017
Location: Via Conference Call
Time: 9:00AM – 10:00AM CT

- 1) **Call to Order:** President French called the Meeting to order.
 - a) Roll Call of Board of Directors:
 - i) President: Jim French – Present
 - ii) Vice President: James Woods – Present
 - iii) President-Elect: Ed McMilin – Present
 - iv) Past President: Melanie Drerup - Present
 - v) SchoolsNext Coordinator: – Steve Turckes – Absent
 - vi) Secretary: Rick Dewar - Present
 - vii) Treasurer: George Kacan – Present
 - viii) Membership Development Chair; Bob Roop: Absent
 - ix) Awards Chair/International Board Representative: Troy Glover - Present
 - x) Area 1 Governor (Ontario): Vacant
 - xi) Area 2 Governor (Ohio): Holly Mclean- Absent
 - xii) Area 3 Governor (Michigan/Indiana): Greg Monberg - Present
 - xiii) Area 4 Governor (Illinois/Wisconsin): Ed McMilin - Present
 - xiv) Area 5 Governor (Minnesota/North Dakota/South Dakota): Sarah Guyette - Absent
 - xv) Area 6 Governor (Neb./Kansas/Iowa/Missouri): Allan Millbradt – Present
 - xvi) Chicagoland Chapter President: Chris Johnson - Present
 - xvii) Quad City Chapter President: Mike Maloney - Absent
 - xviii) Kansas City Chapter President: Kyle Gorrell - Absent
 - xix) Michigan Chapter President: Vacant
 - xx) Minnesota Chapter President: Chris Gibbs – Absent
 - xxi) Ohio Chapter President: Rodwell King - Present
 - xxii) Ontario Chapter President: Vacant
 - b) Acknowledgement of Quorum – (French)
A quorum of the executive committee has been established for this meeting.
 - c) Recognition of non-voting members – (French). - Donna Robinson, John Ramsey

- 2) **Agenda Approval:** Ed requested the Addition of the topic; 2018 Regional Conference.
- 3) **Approval of Minutes:** Minutes will be distributed for approval at the next meeting.
- 4) **Old Business** (French)
 - a) **Treasurers Report** (Kacan)
No report
- 5) **New Business** (French)
 - a) **New Nebraska/Western Iowa Chapter**
The first chapter meeting was held in October in Omaha. Approximately 40 people attended. Scott Morris of V/S organized the event. They are currently developing their list of officers and expect to have about 25 members to start. They expect to plan future events soon thereafter.
 - b) **Update on Strategic Planning**
The new committee structure is taking shape. The committees will grow out three categories: Membership, Knowledge and Mindset. Internationals' old committees will be restructured to fit into this new structure. The committees are each currently meeting to set goals and will develop subcommittees with the intent of promoting more input from regions and chapters. International's strategic Plan update is in progress, the MWGL update will follow International's update.
 - c) **Quorum Discussion**
Regional meetings have been challenged to develop a quorum in our monthly Meetings. Our by-laws currently allow action by the 5-member executive committee in lieu of a quorum, and all 5 members of the executive committee must be present for action to be taken. It is important for officers to participate in the monthly meetings. The International board has a requirement that limits absences of officers to 3, or the officer can be replaced. Our by-laws currently do not have that requirement. Allowing action by a quorum of the executive committee was also discussed. Potential action will be discussed a later date.

It was also suggested that the role of Governor should be explored and could become more "robust".

We also need to work harder to create deeper connections between chapters.
 - d) **Potential New Central Iowa Chapter**
Discussion is in progress to develop a central Iowa Chapter. A conference is call is scheduled for Monday. More information to follow.

e) **Elections for 2017**

Elections are required for President Elect, Governors in Areas 1&4 as well as various Chapter Officers.

The schedule for these elections is currently as follows:

April 16	Call for Nominations from Membership
May 11	Nominations Deadline
April19-22	Nominations from Members at the Regional Meeting
May 23	Electronic Balloting Begins
June 3	Voting Closes; Votes to be verified by a third party
June 17	Winners Announced

f) **2017 MWGL Regional Conference Update**

The conference will be held at the Drake Hotel, April19-22, in Chicago, Illinois. Registration will be open soon. Conference theme will be "Blurring the Lines". We have 14 table-top vendors participating and the Conference is currently looking to be a break-even financial proposition. DIRTT is hosting the Presidents reception. We are all looking forward to a great conference in Chicago.

g) **SchoolsNext**

We had one entry from Minnewashta School District in Minnesota. It has not been decided if our SchoolsNext entry will be presenting at the regional conference. Their entry is the design of an outdoor learning environment.

6) **International Board Update** (Glover)

International has instituted a Gift limit of \$500, effective immediately. 2 candidates have been nominated for the position Chair Elect and will be voted on by membership. A4LE is exploring partnering with Paul Abrahamson on his School construction report. Paul will cover the topic in more detail at the Atlanta conference.

7) **Member Care Managers Report** (Robinson)

Donna has been active in planning of the regional conference and with the formation of new chapters.

8) **Committee Reports**

a) **Governance** (McMilin): No report

b) **Membership:** (Roop) No Report

c) **Awards** (Glover):

21 submittals have been received for the Lee Brockway scholarship. 2 were disqualified. The winner will be announced at the regional conference. & submittals were received for the John Shaw Award. The committee may suggest some minor modifications to the requirements of the John Shaw award submittal process next year.

9) Governors Reports: (Reports contained in chapter notes)

- a) Area 1 Ontario (Vacant):
- b) Area 2 Ohio (McLean):
- c) Area 3 Michigan/Indiana (Monberg):
- d) Area 4 Illinois/Wisconsin (McMilin):
- e) Area 5 Minnesota/North Dakota/South Dakota (Guyette)
- f) Area 6 Nebraska/Kansas/Iowa/Missouri (Millbradt)

10) Chapter Reports

- a) Ontario Chapter President (Vacant)
- b) Michigan Chapter President (Vacant)
- c) Ohio Chapter President (King)
Have sent out the survey to members and will be compiling findings.
- d) Chicagoland Chapter (Johnson)
Will look to plan other events for the year after the regional conference.
- e) Minnesota Chapter (Gibbs)
- f) Kansas City Chapter (Gorrell)
- g) Quad City Chapter (Malone)

11) Open Issues/Discussion: None

12) Next Meeting Dates

- a) 3:30-4:30 pm April 22nd, 2017 at the regional conference -
- b) 9:00am CT June 2nd, 2017
- c) 9:00am CT September 15, 2017, (optional, if needed)
- d) October 27, 2017 International Conference. Time TBD

13) Adjournment

- a) Motion to adjourn: Ed McMilin. Seconded: Troy Glover. The motion carried.