



## **Association for Learning Environments Midwest Great Lakes Region**

### **March Leadership Meeting Minutes**

Date: 11 March, 2016

Location: Via Web Ex

Time: 9:30AM – 10:30AM (EDT)

- 1) **Call to Order:** President Drerup called the Meeting to order.
  - a) Roll Call of Board of Directors:
    - i) President: Melanie Drerup – Present
    - ii) Vice President: James French – Absent
    - iii) President-Elect: James Woods – Absent
    - iv) Past President: – Steve Turckes - Present
    - v) Secretary: Rick Dewar - Present
    - vi) Treasurer: George Kacan – Present
    - vii) Area 1 Governor (Ontario): Vacant
    - viii) Area 2 Governor (Ohio): Holly Mclean- Present
    - ix) Area 3 Governor (Michigan/Indiana): Greg Monberg - Present
    - x) Area 4 Governor (Illinois/Wisconsin): Ed McMillin -
    - xi) Area 5 Governor (Minnesota/North Dakota/South Dakota): Sarah Guyette -Present
    - xii) Area 6 Governor (Neb./Kansas/Iowa/Missouri): Allan Millbradt – Present
    - xiii) International Board Representative: Troy Glover- Absent
    - xiv) Chicagoland Chapter President: Robin Randall – Absent
    - xv) Kansas City Chapter President: Brad Kiehl - Present
    - xvi) Michigan Chapter President: John Davids – Absent
    - xvii) Minnesota Chapter President: Eric Anderson – Absent
    - xviii) Ohio Chapter President: Rodwell King - Absent
    - xix) Ontario Chapter President: Vacant
    - xx) Membership Development Chair- Bob Roop (2014-2015) - Absent
  - b) Acknowledgement of Quorum – (Drerup)
  - c) Recognition of non-voting members – (Drerup). - Donna Robinson
- 2) **Agenda Approval:** The Agenda was approved as submitted.

- 3) **Approval of Minutes:** Meeting minutes of October 5, 2015 meeting were approved as submitted. Motion by: Turckes Seconded by Millbradt. Motion passed.

4) **Old Business** (Drerup)

5)

a) **Treasurers Report**

There have been no substantial changes to the Treasures report since our October Meeting. Expenses for regional conferences are beginning to come through. Proposed budget will be similar to last year. We are carrying \$65,000-\$70,000 in our account.

George has increased the reserve for startup chapters. We have are projecting roughly \$16,000 in expenses and \$4,000 in net revenue from memberships, coming from membership dues. We are hoping for 12,000 from conference. \$17,000 or \$18,000 should come from miscellaneous revenue.

Motion to approve the Treasures report, Holly. Second, Steve. Motion Carried

6) **New Business**

a) **Board Vacancies and Elections** (Drerup)

Vacant Positions are:

Governor, Area 1 – Ontario

Ontario Chapter President

Elections Required in 2016 are:

President-Elect

Treasurer

Area Governors (3&6)

Chapter Officers

Election Schedule

March 25 Call for nominations

April 1 Nominations Deadline

May 1-4 Nominations from members at the Regional Board Meeting

May 23 Ballots available electronically

June 3 Voting closes and votes verified by third party

June 17 Winners announced

b) **2016 A4LE Regional Conference Update** (Robinson)

We have solidified the tours and scheduled. The conference will be a “traveling roadshow”. We are still pursuing sponsorship. There will be no exhibitors this year. Current registration stands at 12 people.

The conference will be held in Detroit, Michigan May 1-4, 2016, with the theme “A tale of Two Cities”, with a reception on Sunday night. The headquarters venue is the Westin Book Cadillac Hotel, Sunday thru Wednesday. The conference will be held primarily away from the hotel and will include trips to Detroit Public Schools and the Henry Ford Academy on Monday. On Tuesday the trips will include Wayne State University and Cranbrook. Speakers will be present at these venues.

c) **2017 A4LE Regional Conference Update** (Robinson)

The Chicagoland Chapter will be hosting our conference in 2017. They are currently looking at potential venues in Rosemont and Downtown Chicago. Donna is working to find venues in Chicago and suburbs. No conference leader has been “anointed” as of yet, Donna is working with the entire Chicagoland chapter. One of the succession leaders is responsible for planning the next conference, by by-law. We will work to define the leadership of the event.

d) **Iowa Chapter Development** – (Robinson/Turckes)

No update.

e) **SchoolsNEXT** (Turckes)

Steve contacted two schools - Farmington Hills, MI and Broadview Heights in Ohio. Farmington Hills will not be participating. Broadview has 90 kids participating (potentially) and Steve is working to have participating schools attend the regional conference in person, but we do have a budget for that. If the school is not in a position to come to the conference, we will use a video conference to hear presentation. We are reserving a budget for the regional winner to travel to International conference.

Submittals from regional teams are due in March; the regional jury will convene at the Regional Conference in Detroit.

f) **MWGL Strategic Plan** (McMilin)

Our strategic plan was updated with an action plan added last year. The only update required is for the branding change.

7) **International Board Update** (Robinson)

Donna reported on the status of volunteer selection for international award committees. She sent out a request for volunteers and received the following: Ed has volunteered for the Lifetime Achievement award jury and 3 people from our region have volunteered for the architectural jury. We need to select the one of the three volunteers as our representative. The MWGL board has selected David as our representative on the Architectural jury.

Motion by Alan. Second by Steve. Motion passed.

Committee work is moving forward. The Emerging Professional committee is working to engage young professionals in our organization. The Global Organization task force is looking to expand membership in the global marketplace to help create a diverse organization. SchoolsNext is looking at expanding program to High Schools and Higher Education. The content task force is also looking for people to review and update the Guide for Educational Facility Planning. Next board meeting is in May.

8) **Regional Directors Report** (Robinson)

Donna has been working to update our promotional material to accommodate the new brand. The new “why CEFPI” document has been updated as well as the membership benefits sheet and Donna will distribute as requested. She has produced an 8 1/2 x 11 poster board style “Proud to be a Member” piece for members to download and use at the various conferences they participate in. Contact Donna if you are interested.

There has been an adjustment to the dues structure for school district members, whose dues have increased from \$49 to \$99.

The introductory PowerPoint that Donna had previously developed for our use in engaging people to join our chapters and region has been update for our new branding. The “Chapter in a Box” material is in progress and should be available in a few months.

9) **Committee Reports**

a) **Governance** (McMilin): The future of the Ontario Chapter was discussed. The leadership positions have been vacant for some time and the funds that the chapter once held have been donated. Their account essentially has been liquidated. Ed made the point that if we liquidate the chapter, we can still pursue an Ontario Chapter, but they would be eligible for startup funding. There was no support for liquidation, without further discussion. The Ontario region currently has 39 members.

b) **Membership:** (Roop) No Report.

c) **Awards** (Robinson): The Lee Brockway scholarship and John Shaw award deadlines have closed. Jurys’ are deliberating. Donna noted that the Lee Brockway scholarship had 15 submittals.

10) **Governors Reports:**

- a) Area 1 Ontario (Vacant): no report
- b) Area 2 Ohio (McLean): Membership increased by 2 members. Working to distribute meeting locations across membership area. The chapter held an event film screening of most likely to succeed.
- c) Area 3 Michigan/Indiana (Monberg): no report
- d) Area 4 Illinois/Wisconsin (McMilin): no report - just a reminder for Governors’ to follow up on membership reports.
- e) Area 5 Minnesota/North Dakota/South Dakota (Guyette) Met with Eric Anderson, Minnesota Chapter president to discuss future chapter activities.
- f) Area 6 Nebraska/Kansas/Iowa/Missouri (Millbradt) Alan will “pick up the ball” on the Iowa chapter development with Ed’s help.

11) **Chapter Reports**

- a) Ontario Chapter President (Vacant)
- b) Michigan Chapter President (Davids) no report
- c) Ohio Chapter President (King)
  - i) Will be planning an event in the next few months.
- d) Chicagoland Chapter (Randall)
  - i) Ed reported that the chapter has a joint event with the USGBC next month. Cost is \$25 dollars
- e) Minnesota Chapter (Anderson) no report
- f) Kansas City Chapter (Kiehl)

- i) Active and planning events quarterly. The Chapter held an event in January and is planning the next event for April 5, a tour of a progressive elementary school. Another future event is being planned for September.

**12) Open Issues/Discussion:**

No Issues

**13) Next Meeting Dates**

- a) August 12, 2016                      via WebEx
- b) Oct 29-Nov 2                      International Conference, Philadelphia

**14) Adjournment**

- a) Motion to adjourn: Ed, Seconded: Steve. Motion passed, meeting adjourned.