CEFPI Midwest Great Lakes Region

Leadership Meeting Minutes

Date: 18 January, 2013
Location: Meeting by Web ex
Time: 9:30am-11:00am EST

1) Call to Order: President Brown called the Meeting to order

a) Roll Call of Board of Directors:
   i) President: Franklin Brown – Present
   ii) Vice President: James Seaman – Present
   iii) Past President: Theo Pappas – Present
   iv) President-Elect: Steve Turkes – Present
   v) Secretary: Rick Dewar - Absent
   vi) Treasurer: George Kacan – Present
   vii) Area 1 Governor (Ontario): Vacant
   viii) Area 2 Governor (Ohio): Charles Warner- Present
   ix) Area 3 Governor (Michigan/Indiana): Dale Jerome - Absent
   x) Area 4 Governor (Illinois/Wisconsin): Vacant
   xi) Area 5 Governor (Minnesota/North Dakota/South Dakota): Melissa Lockhart - Absent
   xii) Area 6 Governor (Neb./Kansas/Iowa/Missouri): Allan Millbradt - Present
   xiii) Ohio Chapter President: Sylvia Gillis - Absent
   xiv) Michigan Chapter President: Joanna Hopper – Absent
   xv) Chicagoland Chapter President: Edward McMilin – Present
   xvi) Minnesota Chapter President: Sara Guyette - Absent
   xvii) Ontario Chapter President: Vacant
   xviii) International Board Representative: Judith Hoskens- present

b) Non-voting: Craig Stranathan, Dan Mader, Troy Glover

c) President Pappas noted 9 of 15 Board Members present and acknowledged a Quorum. President Brown acknowledged the vacancies of three offices, the Governors of Regions 1 and 4, Ontario and Illinois/Wisconsin., and President of Ontario Chapter.

2) Meeting Minutes Approval:
   a) Meeting Minutes from the San Antonio Leadership Meeting of September 24, 2012 were approved without correction. Motion by Ed McMilin, second by Steve Turkes, Motion carried.
3) **Treasurers Report:** George Kacan  
   a) The Treasurers report and 2013 Budget was presented by George Kacan. The budget line item for Awards was increased to $800 to reflect additional recognition programs. The membership rebate was increased to $4500 from $4000 to reflect the current membership numbers. President Brown requested a motion to approve the Treasurers Report and the 2013 Region Budget. Motion by Chuck Warner. Seconded by Judith Hoskens. Motion carried.

4) **Old Business:**  
   a) It was reported to Judith Hoskens has been elected to represent the MWGL region on the International Board.

   b) Steve Turkes updated the plans for the Overland Park Symposium to be held on March 25, 2013 in Overland Park with a reception on the evening of March 24th. It was noted that the first opportunity for testing in the new CEFP Designation program would take place on March 26, 2013.

5) **New Business:**  
   a) CEFPI MWGL Strategic Plan. The strategic plan is to be updated every 5 years. President Brown suggested a face to face meeting for this item and suggested Chicago as a likely venue. July would be the first opportunity for this meeting, pending results of the international boards’ action on this item. Theo suggested that the meeting be planned in connection with the Chicagoland Chapter event in July.

   b) Northwest Regional Conference, April 17th to 20th. Troy Glover will attend the conference as part of the exchange program on behalf of the region. The region may reimburse Troy for mileage from Columbus to Pittsburgh.

   c) Indianapolis International/Regional Conference. Local Arrangements committee positions need to be filled. President Brown will distribute International’s Conference handbook to the Leadership team for information. Melanie Drerup has been appointed by President Brown to the content review committee on behalf of the region. Sponsorship requests should be coordinated between the region and international.

   d) Ontario Chapter. President Brown suggested that a task force be created to push the reinvigoration of the Ontario Chapter. Theo Pappas will direct the initiative, with George, James, Steve and Ed participating.

   e) Site Selection for 2014 Regional Conference. It was suggested that Region 6 was previously considered as host for the next regional conference. Discussion will be continued at a later date.
6) **International Up-Date: (Judith Hoskens)**
   i) School security summit will be held on February 6th in Washington, DC.
   ii) International is working to incorporate BCSE members into CEFPI’s UK Chapter.
   iii) The REFP program added 65 new REFP’s in December as well as 95 new CEFPI members.
   iv) International is undertaking a financial audit that will include all aspects of the organization.
   v) Grant sponsorship has been eliminated for the CEFPI IAQ program and the National Association of Realtors sponsorship for the School of the Future program has also been eliminated.

7) **Committee Reports:**
   i) Membership and Chapter Development Committee Chair (Bob Roop)
      (1) Bob reported that regional membership has increased to 452, as of December 2012, up from 396 in September 2011. We have added 146 new members including 41 new school district members. President Brown will contact to new members to welcome them to the organization.
   ii) Governance Committee Chair (Ed McMilin) Nothing to report at this time.
   iii) Elections Committee Chair (Ed McMilin) Ed presented an accounting of terms of offices for the region. Elections will be required this year for President Elect, Treasurer, Area 3 governor and Area 6 Governor.
   iv) Awards and Recognition Committee (Troy Glover) Troy prepared a spreadsheet of Chapter awards which will be distributed. Regional Awards include the Fellows Award, Lee J. Brockway Scholarship, Lifetime Achievement award, and the John Shaw Award. The committee is reviewing a Chapter Level award program, whose awards may include, Outstanding Chapter, Outstanding Member, Outstanding Public Sector Member award, and Outstanding Public Agency. It was suggested that the newly proposed awards be initiated in 2014.
   v) Communication Committee Chair (James Seaman) Due to other commitments James has decided to step down from his Chairmanship of this Committee. Craig Stranathan has accepted the position to succeed James.

8) **Governor’s Reports:** (Refer to reports posted on line)
   a) Area 1 Ontario : (Vacant) No report at this time
   b) Area 2 Ohio (Chuck Warner) Chuck has been working to engage dropped members in his area.
   c) Area 3 Michigan/Indiana (Dale Jerome) No report at this time
   d) Area 4 Illinois/Wisconsin (Vacant) No report at this time
   e) Area 5 Minnesota/North Dakota/South Dakota (Melissa Lockhart) Focus has been on the development of the Minnesota Chapter, organizing a kickoff event and membership development.
   f) Area 6 Nebraska/Kansas/Iowa/Missouri (Allan Millbradt) Allan has been working to contact 2 school superintendents in his area that have dropped out, Ed suggested that he offer the free school district membership offer to them. Allan asked if the region could comp the regional conference registration along with the free membership, it was confirmed that this could be offered to those district members.
9) **Chapter Report**
   a) Ontario Chapter (Vacant) No Report at this time
   b) Michigan Chapter (Joanne Hopper) No report at this time
   c) Ohio Chapter (Sylvia Gillis) No report at this time
   d) Chicagoland Chapter (Ed McMilin) Membership has increased from 56 to 67, school district members have been the focus of membership efforts, and the chapter will focus on bi-monthly events.
   e) Minnesota Chapter (Sarah Guyette)

10) **Regional Director’s Report:** (Janell Weihs) Janell would like us to focus on the preparation and distribution of the newsletter and will work with Craig to initiate this.

11) **Open Issues/ Discussion**
    Bob Roop has initiated a discussion regarding the participation of Seneca Middle School District in the School of the Future Competition, and will copy the regional leadership on the memo he is drafting to John Ramsey.

12) **Next Meeting Dates**
   a) February 15, 2013, 9:30am (EST)
   b) March 22, 2013, 9:30am (EST)

13) **Adjournment:** Franklin Brown
    i) President Brown asked for a Motion for Adjournment. A motion was made by James Seaman, and seconded by Ed McMilan. The motion carried, meeting adjourned.