



**Association for Learning Environments
Midwest Great Lakes Region**

January Leadership Meeting Minutes

Date: 12 January, 2018
Location: Via Conference Call
Time: 9:00AM – 10:00AM CT

- 1) **Call to Order:** President Woods called the Meeting to order.
 - a) Roll Call of Board of Directors:
 - i) President: James Woods – Present
 - ii) Vice President: Ed McMilin – Present
 - iii) President-Elect: Rodwell King – Present
 - iv) Past President: Jim French - Absent
 - v) SchoolsNext Coordinator: – Steve Turckes – Absent
 - vi) Secretary: Rick Dewar - Present
 - vii) Treasurer: George Kacan – Absent
 - viii) Membership Development Chair; TBD
 - ix) Awards Chair/International Board Representative: Troy Glover - Present
 - x) Area 1 Governor (Ontario): Vacant
 - xi) Area 2 Governor (Ohio): Holly Mclean- Present
 - xii) Area 3 Governor (Michigan/Indiana): Greg Monberg - Present
 - xiii) Area 4 Governor (Illinois/Wisconsin): Aimee Eckmann - Absent
 - xiv) Area 5 Governor (Minnesota/North Dakota/South Dakota): Sarah Guyette -Absent
 - xv) Area 6 Governor (Neb./Kansas/Iowa/Missouri): Allan Millbradt – Present
 - xvi) Chicagoland Chapter President: Chris Johnson - Present
 - xvii) Quad City Chapter President: Andrew Iverson - Present
 - xviii) Kansas City Chapter President: Michelle Chavey - Present
 - xix) Michigan Chapter President: Vacant
 - xx) Minnesota Chapter President: Chris Gibbs – Absent
 - xxi) Ohio Chapter President: Holly Mclean -Present
 - xxii) Nebraska/Western Iowa Chapter President -Mark Warneke - Present
 - b) Acknowledgement of Quorum

A quorum was established for this meeting

- 2) **Agenda Approval:** No Changes requested.

- 3) **Approval of Minutes:** Sept 29, 2017 and Oct 27, 2017 meeting minutes (as amended) approved

- 4) **Old Business** (Woods)
 - a) **Treasurers Report** (Kacan)
No report.

- 5) **New Business** (Woods)
 - a) **International Strategic Planning**
MWGL needs to update our regional strategic plan, following Internationals' update. Committees are currently updating Internationals' Strategic Plan and will distribute to regions when complete.

 - b) **Membership Chair**
Request for volunteers was sent and no response was received. Discussion centered on whether a membership chair was required. It was thought that a better description and formalization of the governor's role would benefit the position.

A motion was made to eliminate the position of Membership Chair by Holly McLean and seconded by Troy Glover. Motion Passed.

Ed will work on the revision of our by-laws - section 6.4.8, the functions of the governor, and any other sections to reflect the change. We will review at the next meeting.

 - d) **SchoolsNext Coordinator Report.** (Troy)
The SchoolsNext committee is working to standardize the process for the competition. Funding continues to be a challenge for this program.

 - e) **Regional Conference – Chicago International Conference 2018**
2019 regional Conference will be held in Omaha. Marke Warneke is in the process of pulling together the organizing committee.
Donna and Carla are looking for volunteers to the local arrangements committee for the International Conference. Rick Dewar and Robin Randel (via Donna) volunteered. Donna will have Carla connect with them.
The regional Conference will hope to provide 4 tours with 3 or 4 stops each.

6) **International Board Update** (Glover)

The International board is working to create template to help standardize financial and budgeting across the organization.

Considering recent natural disasters, the Membership Committee of the International board is developing a uniform response plan to help guide the activities of local chapters effected by tragedy.

A4LE has a new partnership for the magazine Learning Spaces, with Neil Louge and Terry White out of the UK.

Town hall meetings with International will be scheduled soon. The idea is for John Ramsey to facilitate an information exchange between the International Board, Regions and Chapters. Participants will include the entire International board, John Ramsey, and Chapter and Regional Presidents.

7) **Committee Reports**

a) **Governance** (McMilin):

Ed mentioned that the Chicago Chapter needs to re-slate officers. The Chapter needs a President and President-Elec to move forward.

Regional offices up for re-election this year include President elect, Secretary and Governors for areas 2 & 5.

b) **Awards:** (Glover)

The awards schedule has been revised due to the regional conference being incorporated with the International Conference in Chicago. The Brockway Scholarship application will be due March 30, with selection announced in May. The John Shaw award announcement will go out in February. The Fellowship committee meets in April.

c) **Communication** (Stranathan):

Craig is looking to re-develop the Chapter Newsletter in some form. He will discuss with Chapter presidents.

8) **Governors Reports:**

a) Area 1 Ontario (Vacant):

b) Area 2 Ohio (McLean):

3 vendor members have dropped, Troy and Holly will reach out to them.

c) Area 3 Michigan/Indiana (Monberg):

Greg is working to get Michigan Chapter going again, and is reaching out to people to create a governing board.

d) Area 4 Illinois/Wisconsin (Eckmann):

e) Area 5 Minnesota/North Dakota/South Dakota (Guyette)

f) Area 6 Nebraska/Kansas/Iowa/Missouri (Millbradt)

14 new members have signed up in the last month, and 8 have dropped. The KC chapter is doing "wonderful things".

9) Chapter Reports

- a) Ontario Chapter President (Vacant)
- b) Ohio Chapter President (McClellan)

The next Chapter meeting will be held on March 15 and will be a panel discussion with representative of OSFC Ohio Dept. of Education and a school Architect participating. The chapter is also working to develop a chapter "brand". They are also considering doing a chapter landscaping project in the spring.
- c) Michigan Chapter President (Vacant)
- d) Chicagoland Chapter (Johnson)

Attempting to regroup the offices and develop a plan a schedule for moving forward.
- e) Minnesota Chapter (Gibbs)
- f) Nebraska/Western Iowa Chapter (Warneke)

The Chapter held a meeting in Central Nebraska to spread out interest across the state. Their next meeting will be held in Western Iowa. They are beginning to organize for the regional conference to be held end of April, beginning of May 2019.
- g) Kansas City Chapter (Gorrell)

The Kansas City Chapter event was rescheduled due to inclement weather. They intent to continue Quarterly events. They have had good response from sponsors and are thinking about creating a scholarship.
- h) Quad City Chapter (Malone)

10) Open Issues/Discussion:

Donna mentioned that because of implementing a new website and platform, all members will get an email requesting us to change our password.

11) Next Meeting Dates

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|-----------------------|--------------------------------|----------------------|
| a) February 16, 2018 | 8:00 am - 9:00 am Central time | Via Teleconference |
| b) March 16, 2018 | 8:00 am - 9:00 am Central time | Via Teleconference |
| c) April 20, 2018 | 8:00 am - 9:00 am Central time | Via Teleconference |
| d) May 18, 2018 | 8:00 am - 9:00 am Central time | Via Teleconference |
| e) June 15, 2018 | 8:00 am - 9:00 am Central time | Via Teleconference |
| f) July 20, 2018 | 8:00 am - 9:00 am Central time | Via Teleconference |
| g) August 17, 2018 | 8:00 am - 9:00 am Central time | Via Teleconference |
| h) September 21, 2018 | 8:00 am - 9:00 am Central time | Via Teleconference |
| i) October 19, 2018 | 8:00 am - 9:00 am Central time | Via Teleconference |
| j) November 1-4 | TBD | Int'l/Regional conf. |

12) Adjournment

- a) Motion to adjourn: McMilin Seconded: Glover. The motion carried.