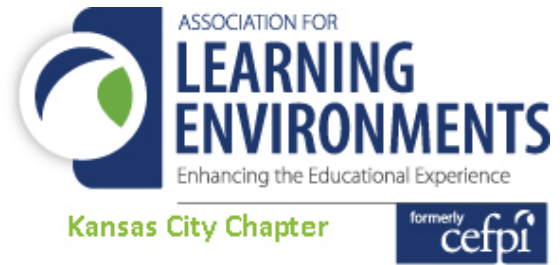


Meeting Notes



Date January 13, 2016

Project **A4LE – Kansas City Chapter**

Subject Chapter Board Meeting - #2

Present: Kyle Gorrell, Dave Hill, Robert Burkey, Mark Graviett, Kari Monsees (Donna Robinson on conference call)

Topics

A. AGENDA / MINUTES

Agenda per Brad's email was established and minutes from December 9, 2015 were approved.

B. COMMITTEE REPORT – PROGRAMS

1. Dave Hill reported on the planning discussions to date.
2. Consider four events per year – target January, April, September and November to align with school district calendar demands.
3. Potential locations for upcoming meetings – EPiC Elementary (Liberty), Blue Valley CAPS, Northland Innovation Center (NKC), Olathe West HS
4. Discussed blended program approach of forward thinking ideas and practical ongoing maintenance topics.
5. Program length targeted at 90-120 minutes, with either a morning (7:30ish) or afternoon (4:00ish) start time.
6. Target sponsors that have a connection to the topic or project location.
7. Dave shared the article linked below for other topic considerations.

http://asumag.com/facility-planning/trending-toward-future-10-trends-driving-successful-school-and-university-design#slide-0-field_images-54911

C. COMMITTEE REPORT - SPONSORSHIP

1. Brad shared list of possible sponsors via email report including: McCown Gordon, Piper Jaffray, Tandus Flooring, and Steelcase Furniture

D. COMMITTEE REPORT - MEMBERSHIP

1. Kyle has contacted plant managers in the MoKC area regarding the new chapter.
2. Donna indicated that monthly membership reports will be available (sent to Brad?) for committee members to review to help target recruitment efforts.
3. In addition to membership lists, Donna indicated A4LE has profile information on non-members who have attended events or responded otherwise to A4LE activities (a potential membership target database).
4. Donna also indicated that A4LE can provide online rsvp services for our events and activities, which will create more profiles in their system for future membership outreach.
5. Discussed the need to develop a quarterly membership report to track membership over time.

E. REVIEW JANUARY 13 CHAPTER EVENT AGENDA (following board meeting)

- 5:00 to 5:20 Social / Arrival / Introductions
- 5:20 to 5:40 MIC Presentation / Gould Evans
- 5:40 to 6:10 Panel Discussion
- 6:10 to 6:30 Chapter Brainstorming Session
- 6:30 to 7:00 Social / Departure

F. UPCOMING MEETINGS:

1. Regularly scheduled meetings to occur on the second Wednesday of each month at 3:30.
 - i. Next meeting February 10th @ 3:30
2. Regional Meeting – MWGL, May 1-4, Detroit MI

G. ADJOURNMENT