

3/7/13

CEFPI

Chicagoland Chapter

Date: March 7, 2013

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Distribution: Board Members + Steve Turkes (Regional Governor) + Janell Weihs via email.

Purpose: Monthly Board Meeting

Comments, additions or corrections to these minutes should be communicated in writing to DLR Group inc. within seven (7) days of issuance to Dennis Bane - 222 S Riverside Plaza | Suite 2220 | Chicago, IL 60606 | p.312.382.9980 | d.312.780.1015 | f.312.382.9985 | c.312.498.3957 | dbane@dlrgroup.com |. If no written comments are received, content will be assumed accurate and permanently filed as such.

Mtg-Item# or Date	Subject	Discussion
3/7/13	Participants	Missing Janelle, Charli, Mike
3/7/13	P+W	Good turnout. Brad to get financial results from Janelle
3/7/13	Approval of Minutes	Jim and Beth approval of Jan minutes. DB - send to Janelle for posting on web site.
3/7/13	Committee Expansion	Jim and Ben. Jim met with Kerry and Beth day after Presidents Day. CEFPI primarily made up of Architects. Sponsorship committee will over time get other vendors. How do we attract more educators? Came up with some ideas. Need to spend time with Charli to formulate programs that will be credentialled. Beth talked to ISBE Continue Professional Development - secured for April program - only because Beth did it for last year and approval lasts two years. The state has shut down vendor applications to secure credits. Administrators Academy - extensive process and program, but once it is acquired we are good. Cost of Administrator Academy? The biggest thing is time and must know where it is going to be held to begin work with ROE. Need at least 2-3mo lead time to work with ROE. Program needs to be at least 6 hours long. Beth asked for announcement to be revised to include notice of
3/7/13	April Program	As of 3/6/13 3 have signed up. None of the speakers or board members are signed up. Registering for program on the web requires you to become a member then register for the conference. May be turning people off. Have less than a month before event. Need at least 3 more email blasts to Chicagoland members between now and then. Get Mike, Beth and other educators to get the word out. What is Trane doing to promote? Elmhurst is all good. May need to make 1-2 calls to confirm time slots. Worst case may have to flip flop some times. Schedule is all set. Speakers are on board. Janelle to put blurb to send to regional directors to forward to people who are non members. Ben to call Mike and Charli to update on discussion. Brad to formulate list of all ROEs to send to Janell so she can send the blast. The current blast does not have enough information. ROEs and Supt will not dig for it. Email content must have everything - time start at 8:30 vs 9 to where on Elmhurst College.
3/7/13	Succession Plan	Need to have these committees built up so others can take. Next year may need to start staggering At-Large terms. Need to use expansion of committees to bring in leadership candidates. Need to set election schedule for President Elect at April meeting. Need to identify candidates. Would like to get the 20-30 year olds in our offices to groom.
3/7/13		Don't have a single sponsorship logo on Chicagoland website. Need subcommittee to hunt them down.
3/7/13		Golf is all set. Details forthcoming.